

**EXECUTIVE COMMITTEE  
WEDNESDAY, APRIL 22, 2026  
MINUTES**

**Committee members present:** Chairman Billy Fried; Scott Holewinski; Debbie Condado; Ted Cushing; Michael Tautges; Dan Hess.

**Unexcused Absence:** Fisher

**Call to order:** Chairman Fried called the meeting to order at 8:30 a.m. in the County Board Room of the Oneida County Courthouse. The meeting has been properly posted and mailed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible. Fried presented an overview of the Executive Committee make-up and duties.

**Approve Agenda:**

**Motion/Second: Hess/Cushing** to approve today's Agenda with the order of items at the Chair's discretion. All Aye; Motion passes.

**Public comment:** None

**Elect Vice-Chair:**

Fried opened nominations for Vice-Chair.

**Motion/Second: Holewinski/Cushing** to nominate Hess with unanimous consent.

**Vote on Motion:** 6 Aye; 1 Absent, Fisher

Fried closed the nominations.

**Supervisor Dan Hess was voted in as Vice-Chair of the Executive Committee.**

**Overlap Training Request – Juvenile Clerk/Assistant Register in Probate:**

Register in Probate Amy Weinfurter reported that the Juvenile Clerk/Assistant Register in Probate is retiring. Weinfurter stated that they are only a two person office and she is requesting overlap training of 160 hours. Weinfurter noted that the current Juvenile Clerk/Assistant Register in Probate can then train the new person prior to leaving. Weinfurter presented multiple fiscal impact statements, noting that they do not know the starting wage of the new person. Weinfurter reported that the department will not be able to cover the full cost of this overlap. Weinfurter presented some of the duties and functions of the Assistant Register in Probate. Smigielski noted that the Branch I budget may be able to absorb some of this cost. Discussion regarding the need, the amount of hours requested, and the funding source. Holewinski stated that the cost should be covered in both of the Register of Deeds and potentially Branch I budget; they would need to come back and request additional funding if needed.

**Motion/Second: Cushing /Condado** to approve the overlap training of 80 hours for the Assistant Register in Probate.

**Vote on Motion:** 4 Aye; 2 Nay, Holewinski, Hess; 1 Absent, Fisher

**Motion:** Passes

**Monthly reports (including invoices paid, budget to actual) and department updates:**

- a. LRES – Lueneburg presented her update, noting that there is a lot of recruiting going on at this time. Lueneburg reported that we are recruiting for two Department Heads; Finance Director and Planning and Zoning Director. Lueneburg presented an update on vacancies and hiring for the County. Lueneburg presented her Budget to Actual Report.
- b. Finance – Finance Director Tina Smigielski presented to the new County Board members what they should expect to see in the Committee packets. Smigielski noted that each

department should be submitting their Budget to Actual Report and an Invoices Paid Report every month to their assigned committee. Smigielski noted that the Finance Department also presents the outside agencies' budgets, such as the Human Society and Economic Development. Smigielski listed the different reports that Finance would present at the Executive Committee. Smigielski presented the Sales Tax report, noting that this is a significant source of revenue for the County.

- c. ITS – IT Director Jason Rhodes presented his IT planning update. Rhodes stated that the phone system will be installed at the Sheriff's Office on April 28th. Rhodes reported some of the difficulties they are having throughout the process. Rhodes noted that the hearing room audiovisual has been installed and was completed under budget.

**Closed Session** - It is anticipated that a motion will be made, seconded, and approved by roll call vote to enter into closed session pursuant Section 19.85(1) (e), Wisconsin Stats., "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".(Topic: Koinonia Lease). A roll call vote will be taken to go into closed session and it is anticipated that the Committee will return to open session by roll call vote to consider the remainder of the meeting agenda.

Announcement of action taken in closed session, or take action based on closed session (NOTE: If the announcement of action taken in closed session would compromise the need for the closed session, the action taken will not be announced. Any action taken in closed session may be announced when the need for the closed session has passed).

**Motion/Second: Holewinski/Cushing** to go into Closed Session at 9:28 a.m.

**Roll Call Vote:** Holewinski, Aye; Fried, Aye; Condado Aye; Hess, Aye; Cushing, Aye; Tautges, Aye

**Motion:** Passes

**Motion/Second: Holewinski/Cushing** to return to Open Session at 10:06 a.m.

**Roll Call Vote:** Holewinski, Aye; Fried, Aye; Condado, Aye; Hess, Aye; Cushing, Aye; Tautges, Aye

**Motion:** Passes

**Announcement:** Chairman Fried announced that while in closed session no Motions were made and no action was taken.

**Monthly reports (including invoices paid, budget to actual) and department updates:**

- d. Treasurer – Reports were in the packet.
- e. County Clerk – Administrative Coordinator/County Clerk Hartman presented her Budget to Actual Report.

**Public comment:** None

**Dates and items for future agenda/meetings:**

The next meeting dates were set for May 6<sup>th</sup> and May 20<sup>th</sup> at 8:30 a.m.

**Koinonia – Project Request List:**

**Motion/Second: Fried/Holewinski** to table this item and move it to a future Agenda. All Aye; Motion passes.

**ADJOURNMENT:**

Chairman Fried adjourned the meeting at 10:05 a.m.