

ONEIDA VILAS TRANSIT COMMISSION

April 27, 2023

Minutes

Attendance: Marvin Anderson, Billy Fried, Dawn Winquist, Richard Logan, Holly Tomlanovich, Fred Radtke, Conner Showalter (Via Zoom) 8:59 A.M., Tony Rio 8:18 A.M. Others present Transit Manager Barb Newman, From the media Brian Jopek The Lakeland Times (Via Zoom).

Called to order by Chairman Anderson at 8:00 A.M. at Vilas County Court House, 330 Court Street, Conference Room B, Eagle River, WI. Noting that this meeting was properly posted in accordance with Wisconsin Open Meeting Law and meets the American with Disability Act.

ESTABLISHED A QUORUM: 8 of 8 Member present.

APPROVAL OF Agenda: Motion by Tomlanovich, second by Winquist to approve the agenda. All Ayes.

APPROVAL OF MINUTES: Motion by Winquist, second by Radtke to approve minutes. All Ayes.

Discussion and Possible action on Building Committee Report: The building Committee was in communication with Steve Hirshfeld from the Wisconsin Department of Transportation, regarding Transit Planning Grants. Specifically looking at covering the cost of the space need and architecture of a building best suit Oneida – Vilas transit needs. Hirshfeld indicated that there is a grant that he felt Oneida – Vilas Transit Commission would have a 100 percent chance of being awarded. Radtke made a motion to apply for A Transit Planning Grant, second by Winquist. All Ayes. Logan made a motion to the original motion, amending that the dollar figure of \$200,000.00 be part of the application, second by Winquist. All Ayes. \$40,000.00 would be split between the ADRC of Oneida and Vilas to cover Oneida – Vilas Transit portion of the grant.

Discussion and Possible Action on Board Meeting Policy: A remote attendance policy was introduced again. The Corporate Council, after reviewing stated that the chair needs to a set of standards to determine whether to allow or not allow remote attendance. Tomlanovich was comfortable with what was written. Fried, voices some concerns about the process of allowing one person verses another. Weather was brought up as one reason it may be allowed for a member to attend remotely, given what was experienced this winter. The motion was made by Winquist to adopt the policy as written to be reviewed in one year. Second by Radtke. All Ayes.

Discussion and Possible Action on Paid Vouchers: Vouchers were gone over. Newman indicated that there was nothing out of the ordinary, however noting that gasoline bill in April is \$7200.00 and March it was \$6200.00 and intends on keeping a close eye on it. Radtke asked which insurance it was cost \$688.65? Newman explained it was professional liability insurance. Tomlanovich asked what Verizon Connect is, Newman answered that it is the dispatch system. Radtke motion to approve the vouchers as presented. Winquist second. All Ayes.

Discussion and Possible Action on Blanket Purchase Orders: The Blanket purchase order allows the Transit Manager to pay the routine bills. Anything extraordinary would still come before the board. Motion by Winquist to approve blanket purchase orders. Second by Logan. All Ayes. Anderson recommendation would be to present a blanket purchase order to the board with documentation.

Discussion and Possible Action on Quarterly Bus Report: Newman presented the quarterly bus report. Specifically, mention was N-2 had a gauge cluster that need replacing. It was a project that took a considerable amount of time and cost \$900.00 dollars that she will be the ADRC to reimburse. N-5 is permanently out of service it is far too expensive to repair. N-13 it was taken to OCD Diesel and Auto repair in Merrill despite best efforts to keep it local. The cost of the repair was over \$900.00 and will ask the ADRC for reimbursement. Tio suggested next time contacting D & J Repair.

Discussion and Possible Action on Quarterly Ridership Report: Quarterly Ridership, nothing out of the ordinary. We are on the up tick. We currently have more riders over 2022 or 2021.

Discussion and Possible Action on the purchase of an Oneida County Highway Department passenger Van: Oneida County Highway Department has a van that is 22 years old but only has 50,000 miles on it. They are asking \$5000.00. Noah and Barb went to look over. There will be some repairs needed. It would be used for the Headwaters Route. 60 miles a day for four days. Rio would like to see our mechanic go over it for a couple of hours to really go through it. The motion was made by Tomlanovich to give permission to purchase contingent on professional mechanics inspection. Amended to not to exceed \$5000.00. Second by Showalter. All Ayes. Further discussion Radtke asked shouldn't our mechanic be the one to look it over? Fried ask that a counteroffer with the cost to fix van.

Discussion and Possible Action on March 2023 Budget Overview: We are currently ahead on fare revenue. Managed care organizations are still purchasing punch cards also there doesn't seem to be push back from the increase in fare price. In March there were three payrolls there will be another in six months. Fuel is still under budget. We are approximately over by \$200.00 in repairs. Under leases there are a couple months where we paid two months of the lease, we'll get that squared away.

Transit Operation Funding Review: Newman went over the written explanation provided in the packet.

Future Agenda Items: Advertising Policy, Grant update.

Letter and Communication: Fried, sent a copy of Oneida – Vilas Transit Commission attendance policy and the Oneida County Chair, asked why Oneida – Vilas Transit Commission its own Corporate Council? Anderson answered because the county corporate council is busy with county business and except for looking documents for language for us, they have a-lot of county business to take care of.

Next Meeting: Wednesday May 24, 2023. Rhinelander, WI. Exact place to be determined.

Meeting Time : 9:00 A.M.

Adjournment: 9:35 A.M.

Respectfully Submitted,

Brian Moore

Office Manager

