

ONEIDA VILAS TRANSIT COMMISSION

May 24, 2023

MINUTES

Attendance: Present Marvin Anderson, Billy Fried, Fred Radtke, Dawn Winquist, Holly Tomlanovich. Absent Toni Rio and Conner Showalter. Excused Richard Logan Others Present Transit Manager Barb Newman, Mary Redout Director ADRC of Oneida County, Joel Gottsacker Oneida County ADRC Manager.

Called to order by Chairman Anderson at 9.00 A.M. at Aging & Disability Resource Center, Spruce Room, Rhinelander, WI. Noting that this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the American with Disability Act.

ESTABLISHED A QUORUM: 5 Of 8 Member present.

APPROVAL OF MINUTES: Motion by Radtke, second by Tomlanovich to approve minutes. All Ayes.

APPROVAL OF AGENDA: Motion by Winquist, second by Fried to approve agenda. All ayes.

DISCUSSION AND POSSIBLE ACTION ON: Public Comments. None.

DISCUSSION AND POSSIBLE ACTION ON: Building Committee Report: Newman received an e-mail from Wis DOT to keep moving forward and not to let things stall out while the money is still available. Those funds could be subject to claw backs. Anderson asks Newman to contact Logan to be sure things keep moving. Newman said that things can't much further until Wis DOT opens the grant process.

DISCUSSION AND POSSIBLE ACTION ON Advertising Policy: Newman patterned Oneida Vilas Transit Commission advertising on Madison Metro's. Newman went over the policy section by section. Anderson had a question on the wording of "spending no money whatsoever on advertising space". Radtke asked if the advertiser pays for a wrap on a bus who pays to take it off? Newman wasn't sure. Discussion started on who would be allowed to advertise on a bus when the section on copy standards was discussed. The policy, as written prohibits advertising tobacco but would allow alcohol or CBD? Newman said first step would be to find out what the DOT allows then go from there. There is a appeal process built into the policy.

DISCUSSION AND POSSIBLE ACTION ON April 2023 Budget Overview: After reviewing the revenue section Gottsacker asked how ridership was? Newman relied that in Rhinelander it was down in part due to the fact that Managed Care Organizations have more choices in Rhinelander. Under expenses, over slightly due to some costly bus repairs that Newman hope to recoup from the Aging and Disability Resource Centers. Fuel in April was \$6000.00, currently we are under budget. As part of the budget Newman went into cash flow Newman explained that reimbursement for Quarter three and four of 2022 will hopefully be coming in about two weeks. Looking out to October and November OVTC may have to dip into it's line of credit.

DISCUSSION AND POSSIBLE ACTION ON Blanket Purchase Order: Blanket Purchase Order allows the Transit Manager to pay bills in a timely manner avoiding late fees, penalties, and a reputation of being a slow payer. Up to now OVTC has never had a blanket purchase order. Fried motion to accept the blanket purchase order as presented. Second by Winquist. All Ayes.

DISCUSSION AND POSSIBLE ACTION ON VOUCHERS: Newman went over the vouchers with the board. Nothing unusual. Pointed out again the \$6,018.84 Kwik Trip bill. Radtke motion to accept the vouchers, Second by Tomlanovich. All Ayes.

ITEMS FOR FUTURE AGENDA: Quarterly drivers report.

Adjournment: 10:10 A.M.

NEXT MEETING: June 22, 2023.

Respectfully Submitted,

Brian Moore

Office Manager Northwoods Transit.