

JOINT MEETING OF ADMINISTRATION COMMITTEE/LABOR RELATIONS & EMPLOYEE SERVICES COMMITTEE
MAY 9, 2022
Minutes

Committee members present: Chairman Billy Fried, Ted Cushing, Steven Schreier, Tom Kelly and Russ Fisher.

Call to order: Chairman Fried called the meeting to order at 9:00 a.m. in the County Board Room of the Oneida County Courthouse. The meeting has been properly posted and mailed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible.

Approve agenda: Motion by Cushing/Kelly to approve today's amended agenda with the order of items at the Chair's discretion. All aye; motion carried.

Approve minutes: Motion by Cushing/Fried to approve the minutes of April 11, 2022 and April 13, 2022. All aye; motion carried.

Election of Vice-Chair: Motion by Schreier/Kelly to nominate Ted Cushing as Vice-chair. Chair Fried closed the nominations. All aye; motion carried.

Public Comment: None

Vouchers, reports, purchase orders, line item transfers and updates:

Finance

- Fried presented lite item budget transfer requests. Motion by Cushing/Schreier to approve the line item transfers as presented. All aye; motion carried.
- Motion by Fried/Fisher to approve the vouchers as presented. All aye; motion carried.
- General Investments Report – March – Discussion regarding the general investment report.
- Sales Tax by Month – Discussion regarding the sales tax report.

ITS

- Motion by Fried/Schreier to approve the ITS vouchers as presented by ITS. All aye; motion carried.
- Thompson presented a line item transfer. Motion by Fried/Fisher to approve the line item transfer as presented for \$860. All aye; motion carried.
- IT Planning update – Rhodes gave a planning update.

Treasurer

- Motion by Cushing/Kelly to approve the vouchers for the Treasurer's office. All aye; motion carried.

Resolution approving a Change Order to the Sikich LLP Auditor Contract: Fugle reported that there is an audit that is completed statutorily and that was contracted with Sikich. There is also an audit that is required to be completed for grants and initially the plan was for that to be completed in-house, however, due to staff shortages that will need to be completed by Sikich. Motion by Cushing/Fisher to approve the resolution regarding approving a change order to the sikich LLP auditor Contract and forward to the County board. All aye; motion carried.

Resolution to Request Coronavirus Local fiscal Recovery Fund (CLFRF) allocated to Oneida County through the American Rescue Plan Act (ARPA) for the Purpose of Single Audit Fees. Motion by Fried/Cushing to forward the resolution request Coronavirus Local

fiscal Recovery Fund (CLFRF) allocated to Oneida County through the American Rescue Plan Act (ARPA) for the Purpose of Single Audit Fees And forward to the County board. All aye; motion carried.

Resolution to reactivate the ad-hoc committees entitled the Capital Improvement Committee and the Funding Opportunities Committee: Discussion regarding the proposed resolution. Fried explained the proposed resolution. Discussion regarding the proposed resolution. Motion by Fried/Cushing to amend the proposed resolution to add the word “past” to the end of line 21 and change the word “has” to “had” on line 22 and to delete lines 25, 26, 27, 34, 35 and 36 and to add “Be it further resolved that this authorization shall expire in April 2024 upon the swearing in of the new County Board.” Discussion regarding the proposed changes. All aye; motion carried.

Motion by Fried/Fisher to approve the resolution as amended and forward it to the County Board. All aye; motion carried.

Resolution to request General Fund Money for the purpose of building a new Solid Waste Scale Office. Fried gave an overview of the request for a new Solid Waste Scale Office. Holewinski reported that typically Solid Waste pays for its own projects, however, at this time there is not funding available for a new building. There have been discussions about how to pay for this in the past and it was hoped that it could go through ARPA funds, however, that has been ruled out. Lisa Jolin, Solid Waste Director, reported that currently handicapped customers have no way to access the building. Jolin reported that last week a resident in a wheelchair had to leave his wheelchair at the bottom of the stairs and crawl into the building to pay for his services. Discussion regarding funding. Motion by Kelly/Schreier to approve the resolution to request general fund money. Schreier questioned the life of the landfill and if making this long term investment on this property is wise. Discussion regarding the demo sites and the existing long-term care for the next 40 years. Discussion regarding bids received and the proposed costs. All aye; motion carried.

Resolution to Request Coronavirus Local fiscal Recovery Fund (CLFRF) allocated to Oneida County through the American Rescue Plan Act (ARPA) for the Purpose of Tourist Rooming House Licensing Enforcement Infrastructure – Karl Jennrich gave an overview of the Tourist Rooming House process and the committee that reviewed the current process. Jennrich reported that this resolution would approve \$100,000 over the next three years which would include \$15,000 for the first year and \$30,000 for the next two years to hire a compliance monitoring company and an additional \$25,000 to hire a limited term employee to assist in monitoring, enforcement and permitting. Discussion regarding the funding and the amount requested. Motion by Fried/Kelly to approve the resolution to Request Coronavirus Local fiscal Recovery Fund (CLFRF) allocated to Oneida County through the American Rescue Plan Act (ARPA) for the Purpose of Tourist Rooming House Licensing Enforcement Infrastructure and forward to the County Board. Schreier expressed concern over requesting funds that are not anticipated to be spent just to meet the \$100,000 threshold. All aye; motion carried.

County Clerk

- Motion by Cushing/Kelly to approve the County Clerk vouchers as presented. All aye; motion carried.

2023 Budget Discussion – Fried presented a draft calendar of the budget process and gave an overview of the budget process. Discussion regarding the budget process and the

increasing costs and wages. Schreier expressed concern with the County's current long range planning.

Resolution to Segregate Opioid Settlement Funds – Fugle reported that part of the opioid settlement requires segregated accounts for the funds. Discussion regarding the funds. Motion by Cushing/Fisher to approve the resolution to segregate opioid settlement funds and forward to the county board. All aye; motion carried.

County Board Records Retention Policy – Fugle gave an overview of the records retention policy. Fugle reported that social services has found some inconsistencies in the current records retention policy and would like to see changes made. Fugle stated that one option would be for the County to adopt the state records retention policy which would then follow changes as they are made. Fried stated that he would like Fugle to bring forward a resolution to amend the records retention policy.

Public comment/communications: None

Dates and items for future agenda/meetings: The next Administration committee meeting will be held on May 19th at 10:30 a.m. Discussion regarding setting a firm date of the second Monday of every month for Administration Committee. Future topics: Broadband

Adjourn – Fried adjourned the meeting at 10:44 a.m.

Respectfully submitted,
Tracy Hartman, Recording Secretary
Oneida County Clerk