

NOTICE OF COMMITTEE MEETING

COMMITTEE: EXECUTIVE COMMITTEE

PLACE: COUNTY BOARD ROOM – SECOND FLOOR, ONEIDA COUNTY COURTHOUSE
ZOOM CALL-IN OPTION – 1-312-626-6799
Meeting ID: 832 3679 0101 Passcode: 639465

**** If you are having difficulties with zoom please call the County Clerk’s Office at 715-369-6125. Zoom is being offered as a convenience for this meeting. If zoom functionality drops, the meeting will continue in-person at the location listed above.**

DATE: WEDNESDAY, JUNE 3, 2026 **TIME:** 8:00 AM

The Executive Committee consists of a quorum of County Board Supervisors that also sit on the Planning and Development Committee, Public Works and Public Safety Committee, however, those committees will not take any formal action at this meeting. It is possible that a quorum of county board members will be at this meeting to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the County Board pursuant to State ex rel Badke v. Greendale Village Board, Wis 2d 553, 494 n.w.2d 408 (1993), and must be noticed as such, although the County Board will not take any formal actions at this meeting. It is also possible that there may be quorums of other County Board Committees present, although those committees will not take any formal action at this meeting.

ALL AGENDA ITEMS ASSUMED TO BE DISCUSSION/DECISION ITEMS

AGENDA:

1. Call to order and Chairperson's announcements.
2. Approve agenda for today's meeting (order of agenda items at Chairperson's discretion).
3. Approve minutes of May 20, 2026
4. Public comment
5. Resolution to Amend the 2026 Budget to Add the NG9-1-4 GIS Grant Capital Project
6. Treasurer – 2027 Staffing Renewal Request Form – LTE Position
7. Set CIP meeting dates
8. Public comment
9. Dates and items for future agenda/meetings
10. Closed Session - It is anticipated that a motion will be made, seconded, and approved by roll call vote to enter into closed session pursuant Section 19.85(1) (c), Wisconsin Stats., “considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility” (Topic: Public Health Administrative Support Leave of Absence Request). A roll call vote will be taken to go into closed session and it is anticipated that the Committee will return to open session by roll call vote to consider the remainder of the meeting agenda.
11. Announcement of action taken in closed session, or take action based on closed session (NOTE: If the announcement of action taken in closed session would compromise the need for the closed session, the action taken will not be announced. Any action taken in closed session may be announced when the need for the closed session has passed).
12. Adjourn

<u>Notice of Posting</u>	<u>Time 3:30 p.m.</u>	<u>Date: 06/01/2026</u>	<u>Place: Courthouse Bulletin Board</u>
Billy Fried, Chair	Notice posted by: Tracy Hartman, County Clerk		
<i>Notice posted by chief presiding officer or his/her designee. Additional information on a specific agenda item may be obtained by contacting the person who posted this notice at 715-369-6125.</i>			
<u>News Media Notified via Mail/Fax/Email:</u>	<u>Time 3:30 p.m.</u>	<u>Date: 06/01/2026</u>	
Northwoods River News	The Lakeland Times	North Star Journal	WPEG
WJFW TV Channel 12	NRG Media	WYCE Radio	Sunlight Report
WRJO Radio	Tomahawk Leader	WXPR Radio	

Notice is hereby further given that pursuant to the Americans with Disabilities Act reasonable accommodations will be provided for qualified individuals with disabilities upon request. Please call Tracy Hartman at (715) 369-6125 with specific information on your request allowing adequate time to respond to your request.

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See reverse side of this notice for compliance checklist with the Wisconsin Open Meeting Law.

GENERAL REQUIREMENTS:

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

MANNER OF NOTICE:

Date, time, place and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to apprise members of the public and news media.

TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is good cause that such notice is impossible or impractical.
3. Separate notice for each meeting of the governmental body must be given.

EXEMPTIONS FOR COMMITTEES & SUBUNITS

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful setting to act or deliberate upon the subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the

business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

SYNOPSIS OF STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Concerning a case which was the subject of a judicial or quasi-judicial trial before this governmental body Sec. 19.85(1)(a)

2. Considering dismissal, demotion or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b).

3. Considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility. Sec. 19.85(1)(c).

4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d).

5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e).

6. Considering financial, medical, social or personal histories or disciplinary data of specific person, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public, would likely have a substantial adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f), except where paragraph 2 applies.

7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g).

8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h).

PLEASE REFER TO CURRENT STATUTE SECTION 19.85 FOR FULL TEXT

CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session within twelve hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.

3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

4. No business may be taken up at any closed session except that which relates to matters contained in the chief presiding officer's announcement of the closed session.

5. In order for a meeting to be closed under Section 19.85(1)(f) at least one committee member would have to have actual knowledge of information which he or she reasonably believes would be likely to have a substantial adverse effect upon the reputation involved and there must be a probability that such information would be divulged. Thereafter, only that portion of the meeting where such information would be discussed can be closed. The balance of that agenda item must be held in open session.

BALLOTS, VOTES AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.

2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.

3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

Prepared by Oneida County Corporation Counsel Office - 5/16/96

**EXECUTIVE COMMITTEE
MAY 20, 2026
MINUTES**

Committee members present: Chairman Billy Fried; Debbie Condado; Michael Tautges; Dan Hess, Russ Fisher.

Unexcused Absence: Holewinski, Cushing

Call to order: Chairman Fried called the meeting to order at 8:30 a.m. in the County Board Room of the Oneida County Courthouse. The meeting has been properly posted and mailed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible.

Approve Agenda:

Motion/Second: Hess/Fisher to approve today's Agenda with the order of items at the Chair's discretion. All "Aye"; Motion passes.

Approve Minutes of May 6, 2026:

Motion/Second: Hess/Condado to approve the Minutes of the May 6, 2026 Meeting. All "Aye"; Motion passes.

Public comment: None

Ehlers – 2026 Bug Tussel Debt Review: Sean Lentz from Ehlers presented an update regarding Bug Tussel. Lentz explained that Ehlers is a Public Finance advisor, their roll is to work with the County and staff to understand the issues the County is facing and to assist in decisions being made. Finance Director Tina Smigielski reported that the County had entered into a financial agreement with Hilbert Communications, which owns Bug Tussel, and we cosigned a loan for Bug Tussel with the intent for them to expand broadband in the County. Smigielski reported that Ken Kortenhoff in coordination with IT Director Jason Rhodes is monitoring the operations side of the project. Smigielski went over the financial aspect that includes approving draws from the bond-funded Project Fund and monitoring to ensure that Bug Tussel is making the principal and interest payment on the bonds. Smigielski noted that if there was a shortfall, the County would have to pay/honor that loan arrangement. Smigielski explained that they have asked Ehlers to review the current status of the arrangement looking into 2027, as Bug Tussel will have to start paying, instead of the bond funds that are funding the payments. Smigielski noted that they will need to start paying soon, and we need to make sure Bug Tussel/Hilbert Communication can honor those payments. Smigielski reported that additionally, Bug Tussel has approached other counties as well as Oneida and has made an informal request to enter into a second tranch of bond issuances. Smigielski explained that the informal request of funding is larger than the first. Lentz presented the existing Bug Tussel project Financing. Lentz explained that the debt was issued in 2023, the borrower is Bug Tussel/Hilbert Communications. Lentz noted that at this time, only interest payments have been paid and is scheduled to be interest only until 2029. Lentz explained that there is a 30-year repayment term on this debt. Lentz reported that Bug Tussel/Hilbert Communication has not paid any of the interest debt payments out of their funds, this has been paid with the Bond funds that were borrowed. Lentz noted that \$24 Million is Oneida County's portion from the 2023 Financing Project. Lentz stated that it is Bug Tussel/Hilbert Communications responsibility to make the payments. Lentz explained that extra money was borrowed in the event that Bug Tussel/Hilbert Communication does not make a debt payment, money can be used from that Debt Service Reserve to make payments. Lentz noted that there is one year's worth of payments in this account. Lentz explained that the County committed to replenishing this fund if it gets depleted, one year's worth of payments and interest is \$1,975,498.

Lentz noted that the money is invested. Lentz explained that Oneida County is committed to replenishing this Debt Reserve any and every year it does get depleted. Lentz explained that the three years of Capitalized Interest that is borrowed, is expected to cover almost all of the interest payments. Lentz reported that there is a potential of approximately \$250,000 to be due if project revenues are insufficient. Lentz noted that it will get paid, however it may be determined that it needs to be paid from either the Capitalized Interest Fund or the Debt Reserve. Smigielski stated we are covered through 2026, if the Capitalized Interest Account is used, the County would have to replenish the fund. Smigielski stated this could potentially be included in the 2027 levy. Lentz stated this can be levied for or use cash to pay; to levy you would have to borrow to be allowed to levy. Lentz explained that if any issues do occur, the first year that it would impact the County's budget would be for the 2028 budget year. Smigielski clarified that the County is good through 2026, if the County had to use the Capital Interest Account that would need to be repaid. Discussion regarding when those funds would need to be replenished. Lentz went over the informal request for additional funds, discussing the proposed repayment, interest and terms. Smigielski stated that we are now at a "wait and see" to see if they actually make a formal request. Smigielski stated that we should be provided a feasibility study from Bug Tussel if they do request additional funds.

Approval of Bug Tussel Draw # 2023 – 168 in the amount of \$204,541.32: Smigielski explained that some time ago the Executive Committee gave direction that when the project funds reached \$1.25 Million, that all draws would be presented to the Executive Committee. Smigielski stated that this draw down would bring the fund balance below the \$1.25 Million and was put on the agenda before feedback from Bond Counsel was received regarding the interest from the fund. Smigielski reported that interest income has to be put back into the Project Account and used for project costs. Smigielski stated that over \$1 Million in interest income was added back in, making the balance \$2.3 Million at this time which is above the \$1.25 Million threshold.

Resolution to Amend the 2026 Budget to Add the NG9-1-4 GIS Grant Capital Project: Land Information Director Sara Chiamulera presented a grant that was awarded to Oneida County. Chiamulera stated that there were 4 projects in the grant and there is a 5% match needed. Chiamulera explained that the County would need to provide the money up front but will be reimbursed as the projects are completed. Chiamulera reported that she is asking for \$580,803.03 with the intent to get reimbursed \$401,993.48, noting that her department will put \$57,122.00 toward the project. Rhodes explained that the quote for the servers was only good through March, the cost for the GIS servers has now increased and that quote is good only through Friday. Rhodes reported after that date the vendor will no longer be selling hardware. Rhodes explained they are looking into a plan B to go straight to the manufacturer, Lenovo, to purchase equipment. Rhodes stated they are having a hard time getting desk tops/lap tops through them at this time. Discussion regarding projects. Hartman stated that maybe this should be put back on the Agenda for the June 3rd meeting. Chiamulera agreed that there may be better numbers at that time. Smigielski stated that there are Contingency Funds but not for this amount. It was determined to be placed on the next Executive meeting as an Agenda item.

Break called at 9:59 am

Return from break 10:06 am

2027 Budget Schedule and Kick-Off Letter Approvals:

Fried explained that these letters and memos were presented at the last meeting to be reviewed. Fried asked if there were any concerns or conflicts with the memo or the dates. Fried stated the week of October 5th will be the Public Meetings. Smigielski reported that the schedule is sent out so everyone can plan ahead. Smigielski noted that the only date that cannot be moved is the date the Tax Levy needs to be filed at the state. Smigielski noted that the memos and letters will need to be signed by the Supervisors.

2027 Staffing Requests:

Lueneburg stated that the memo and forms will be sent out and due back in July. Lueneburg presented her updates/changes to the forms and memos. Fried noted that the Efficiency Study is being updated and questioned if the departments will be looking at the old study or will it be the updated. Hartman stated that the departments have until June 26th to make changes, if their portion is updated they can use the updated version. Hartman noted that it should be completed before budget hearings. Discussion regarding permanent part-time positions and potentially doing the same request forms for those positions. Lueneburg noted that there are 15 part-time positions in the County. Smigielski was not in favor of adding more required forms for the departments. Fried expressed support to move forward with the presented memos.

Out of Home Care Update – Human Services:

Hess reported that they were informed that the projected deficit for Out of Home Care is expected to be \$1.5 Million for 2026.

Monthly reports (including invoices paid, budget to actual) and department updates:

- a. LRES – Lueneburg presented her reports.
- b. Finance – Smigielski presented her reports, stating these are standard.
- c. ITS – Rhodes presented the IT planning update.
- d. Treasurer – The reports were in the packet.
- e. County Clerk – Hartman presented her reports.

Public comment: None

Dates and items for future agenda/meetings:

The next meeting date was set for June 3, 2026 at 8:00 a.m.

ADJOURNMENT:

Chairman Fried adjourned the meeting at 10:44 a.m.

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3 **RESOLUTION #**

4 **Resolution to amend the 2026 Budget to add the NG9-1-1 GIS Grant capital project**

5 Resolution approved for presentation to the Oneida County Board by the Supervisors of the
6 Executive Committee

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8 Resolved by the Board of Supervisors of Oneida County, Wisconsin:

9
10 **WHEREAS**, the Oneida County Board adopted Resolution # 67-2025 to approve the 2026
11 Budget; and,

12
13 **WHEREAS**, the Land Information Department has been awarded a grant from the
14 Wisconsin Department of Military Affairs to upgrade hardware and software platforms
15 supporting the County's GIS/Mapping and Public Safety systems; and fund an 3-inch resolution
16 upgrade to a County funded 6-inch aerial mapping project in 2027, including the development of
17 building outlines derived from the updated imagery; and

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19 **WHEREAS**, the awarded grant funds will supplement the cost of improving critical public
20 assets, enhancing GIS capabilities, and strengthening the integrity and operational reliability of
21 the County's Emergency Management systems; and will offset costs associated with aging
22 equipment and outdated software that require replacement and modernization; and

23
24 **WHEREAS**, these upgrades and improvements will provide higher quality data, improved
25 data management systems, and enhanced public safety resources, allowing Oneida County to
26 continue advancing human safety, data security, emergency response capabilities, and
27 economic development opportunities for its citizens and businesses.

28
29 **WHEREAS**, the project total cost is \$668,344.50 funded as follows: \$401,993.48 to be
30 reimbursed by the State of Wisconsin; \$57,122.00 via Land Information continuing
31 appropriations set-aside for the purposes of aerial photography; and, a one-time General Fund
32 transfer of \$209,229.02; and,

33
34 **WHEREAS**, the 2026 Oneida County budget did not contemplate this grant when the
35 Budget was adopted, as it wasn't available to apply for until January, 2026; and,

36
37 **WHEREAS**, the Finance Director is hereby authorized to establish new accounts related to
38 the anticipated grant in the Capital Improvement Fund as necessary, make a General Fund
39 transfer of \$209,229.02 relative to the project; and,

40
41 **WHEREAS**, the Wisconsin Statutes require a resolution adopted by the County Board under
42 section 65.90 (5)(b) for the transfer of money for any purpose in excess of funds appropriated;
43 and,

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45 **THEREFORE, BE IT RESOLVED**, the Oneida County Board of Supervisors approves this
46 as an amendment to the 2026 Budget as a supplemental appropriation.

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48 Vote Required: Majority = _____ 2/3 Majority = _____ 3/4 Majority = _____

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50 The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed
51 by the Corporation Counsel, _____, Date:
52 _____

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Approved for presentation to the County Board by the Executive Committee this 3rd day of June, 2026.

Consent Agenda Item: _____ YES _____ NO

Fiscal Impact

Offered and passage moved by:

<input type="checkbox"/> Included in Resolution		Aye	Nay	Abstain
<input type="checkbox"/> Attached	_____ Supervisor Billy Fried	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> N/A	_____ Supervisor Scott Holewinski	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	_____ Supervisor Russ Fisher	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	_____ Supervisor Michael Tautges	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	_____ Supervisor Ted Cushing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	_____ Supervisor Dan Hess	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	_____ Supervisor Debbie Condado	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- _____ Ayes
- _____ Nays
- _____ Absent
- _____ Abstain
- _____ Adopted

by the County Board of Supervisors this 16th day June, 2026.

_____ Defeated

Tracy Hartman, County Clerk

Scott Holewinski, County Board Chair



Oneida County Capital Improvement Project (CIP) Committee Request Form 2026 - 2028

Purpose: Form used to request preliminary approval for the acquisition or undertaking of any capital project with a gross cost of \$25,000 or more in a single instance, and with a useful life of 5-years or longer. Land acquisition of any value should be submitted on this form.

Project Overview	
Project Title	NextGen911 3" Orthoimagery & GIS Server/Software Upgrades
Department(s)	Land Information & Information Technology
Proj. Manager(s)	Sara Chiamulera

select one	Committee of Jurisdiction Ranking
<input type="checkbox"/>	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; ancillary benefits are well-defined; reduces and/or does not burden ongoing operating budget(s).
<input checked="" type="checkbox"/>	Medium - provides short-term fix for existing issue; addresses anticipated health/public safety concern; serves broad community needs; impact on operating budget is minimal.
<input type="checkbox"/>	Low - does not address a regulatory or compliance issue; new project or program which may require long-term funding; impact on larger community is minimal; will require on-going operating budget support.

select one	Capital Asset Category
<input type="checkbox"/>	Sidewalks, ATV/Snowmobile Paths, Parking Lots, Other
<input type="checkbox"/>	Roads, Bridges, Stormwater, &/or Utilities
<input type="checkbox"/>	Land Acquisition, New Building(s), &/or Land / Building Improvements
<input checked="" type="checkbox"/>	Machinery, Hard/Software Equipment, Fleet &/or Heavy Equipment

Project Description & Justification
<p>Countywide, 2027 flight for 6-inch pixel leaf-off, orthoimagery, upgraded to 3-inch pixel, as a participant in the Wisconsin Regional Orthoimagery Consortium (WROC). Enhanced resolution orthoimagery will allow our GIS team to create and improve our address points, road centerlines, and building and driveway locations, which are all critical NG911 datasets. The 3-inch pixel orthoimagery has four times the clarity and twice the horizontal accuracy as 6-inch. Flying in 2027 will still allow the County to return to 5-year flights after this upgrade.</p> <p>County-wide 2D Building Outlines created off 2027 3-inch flight. Building outlines created through stereo compilation of the imagery pairs. New highly accurate building outlines would provide significant improvements in our ability to properly map site/structure address points in their correct location. Our current building layer from 2019. This project will give us an authoritative, accurate, and complete building dataset for our NG911 addressing, structures, and Planning & Zoning needs.</p> <p>Upgrade of GIS server hardware, storage, and critical software platforms, including New World. Our current version of New World is approaching end-of-life and requires modernization to maintain system integrity and operational reliability. GIS and New World function together to provide accurate, up-to-date mapping for emergency dispatch, law enforcement, fire, EMS, and emergency management operations. This upgrade directly supports NG911 implementation and ongoing system maintenance across PSAPs, the Sheriff's Office, Emergency Management, LIO/GIS, CAD operations, and partnering local authorities. This funding will support this upgrade.</p> <p>Upgrade from ArcGIS Enterprise 10.8 to ArcGIS Enterprise 11.x, including updating associated ETL processes and scripts, while ensuring uninterrupted connectivity between Sheriff's Department datasets and County GIS databases. This modernization is essential to maintain system compatibility, security, and performance.</p>

Cost & Funding Summary					
	Prior Yr Funding	2026	2027	2028	Project Total
Federal / State Aids		401,993.48			\$ 401,993.48
Lease or Bonds					\$ -
Dept. Fund Balance		57,122.00			\$ 57,122.00
General Fund Transfer		209,229.02			\$ 209,229.02
Other (i.e. Trade-In)					\$ -
Total	\$ -	\$ 668,344.50	\$ -	\$ -	\$ 668,344.50

ONEIDA COUNTY – 2027 STAFFING RENEWAL REQUEST FORM

Renewal of existing LTE position

Use this form to renew or change a current LTE position in your department for the coming budget year. The LTE position must be in your current year budget to use this form.

DEPARTMENT: Treasurer

LTE POSITION TITLE: Administrative Support NUMBER OF POSITIONS: 1

FUNDING SOURCE(S) – BE SPECIFIC Budget

<u>STATUS</u>	<u>CURRENT</u>	<u>PROPOSED</u>
HOURLY WAGE:	<u>18.51</u>	<u>18.51</u>
ANNUAL HOURS REQUESTED:	<u>100</u>	<u>100</u>
EMPLOYMENT STATUS (full, part-time, LTE, contract, other)	<u>LTE</u>	<u>LTE</u>

Explain what duties this position will perform and why this position/staffing request is necessary in providing overall services for your department?

Supplement office during summer tax collection due 7/31/2027

What approaches have been considered and/or implemented to ensure this position/staffing request is the most cost effective option?

Having LTE help with redundant motions is more efficient than OT or physical therapy.

Use the most current Efficiency Team Report to provide details on the program(s) this position will serve.

<u>Program</u>	<u>Percentage of Time</u>	<u>Mandated (Federal, State or Local), Desirable, Core, or Exclusive</u>	<u>Efficiency Study Priority Ranking</u>
Tax collection	84	State mandate	275
Lottery credit	8	State mandate	173
Account Pay.	8	State mandate	200

DEPARTMENT HEAD SIGNATURE  Date _____

Committee of Jurisdiction reviewed and approved this request on (date) _____.

Executive Committee reviewed and approved this request on (date) _____.
