

COUNTY TRANSITION OVERSIGHT PANEL
AUGUST 14, 2024
Minutes

Committee Members Present: Tyler Young, Tina Smigielski, Kate Gardner, Tracy Ferraro, Lisa Charbarneau, and Darcy Smith.

Committee Members Absent: Linda Conlon

Call to Order: Chair Young called the meeting to order at 2:00 p.m. in the Minocqua Room of the Human Service Center. The meeting has been properly posted and mailed in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

Approve agenda: Motion by Gardner/Ferraro to approve the agenda. All aye; motion carried.

Approve Minutes from July 10, 2024 as presented. Motion by Charbarneau/Young to approve the minutes as presented. All aye; motion carried.

Social Services and Human Services Consolidation

Workgroup Update – Rideout reported that the implementation plan that was provided for the meeting today includes an update on the workgroups (County Transition Oversight Panel, Staffing Work Group, Financial/IT Work Group, Fiscal Work Group, ITS Work Group, Building and Grounds, Board Development, Certifications, Crisis Services, Legal, CCS/CSP/CRS/Targeted, CLTS/Birth to 3, Fiscal Services Team, BH/Emergency Services Team, Outpatient Clinic Team, PR Group, Emergency Management, Policy Updates, Tri-County Stake Holders, Consumer Advisory Group).

Fiscal workgroup is looking at how the transition for finances will be handled moving into 2025.

Rideout reported that there will be a resolution going to the Oneida County Board next week to begin hiring staff in September as Oneida County staff with the HSC being billed back for their wages/benefits. Rideout stated that they are continuing to work on the transition of existing staff, their vacation/sick time and their benefits. Buildings and Grounds is continuing to work on issues at Koinonia. Driscoll Management reviewed some of these issues and the HSC Board approved up to \$30,000 to make improvements to help eliminate the rodent issues that were happening. Driscoll believes they will be able to complete the work for under \$1000. Rideout reported that the HSC roof repairs have been scheduled. They continue to work on the program certifications and transferring a number of the certifications from the HSC to Oneida County. The form has been submitted to the state DHS and they are moving forward with it. There needs to be an MOU between Oneida, Forest and Vilas counties in order to get the CCS application moving forward. Rideout reported that they are starting to get information out to the public on the upcoming transition.

Staffing Update – Rideout reported that they have an accepted offer for a service facilitator and a CLTS S&S Coordinator position and currently have about 9 vacancies to fill. Rideout provided an updated organizational chart and gave an update on plans to try to fill positions.

Vilas County HSD Feasibility Study and Implementation – Gardner reported that the implementation plan and feasibility study have been submitted to the state (three agencies) and to the Vilas County Board and the fees have been paid.

Oneida County Human Service Department Feasibility Study and Implementation Plan – Rideout reported that the Oneida County Humans Service Department Feasibility Study and Implementation plan has been submitted to the state as a draft plan with two public hearings

scheduled for next week. Rideout reported that if there are any changes recommended at the public hearings the plan will be updated and resubmitted to the state. If the state approves the plan it will go to the County Board in September for approval. Smigielski expressed a concern with the plan stating that the dissolution will be completed by the end of the 2024 calendar year. Discussion regarding updating that to state the dissolution will be completed by the end of the 2025 calendar year. Rideout requested that panel members reach out to her prior to Thursday, August 22nd if there are any other changes requested.

Request to allow payout of sick leave for Human Service Center Employees – Rideout reported that staff transferring from the HSC to Oneida County will be allowed to carry up to 1000 hours of vacation/sick time. Rideout stated that there are two employees that have over 1000 hours saved and there is a request for the panel to allow employees to be paid out to any employee that has over 500 hours at 50% if they wish to do that. If this panel approves the request this will be taken to the HSC board for approval to be paid out in 2024. Rideout reported that if all of the employees that are eligible for the payout for all hours in excess of 500 are paid out at 50% the cost would be \$42,217. Discussion regarding the cash out being completed in November and the eligibility of the employees to receive this if they come over to Oneida County or if they leave employment with the HSC. Rideout reported that this is a non-budgeted item and per resolution this committee will need approve it. Motion by Young to approve HSC employees who have PTO hours and comp time in excess of 500 hours as of 10-27-2024 be presented with the option to cash in sick time hours that are in excess of 500 hours, to be paid at 50% and the total cost not to exceed \$43,000. Seconded by Smigielski. Roll call Charbarneau, aye; Smigielski, aye; Gardner, aye; Smith, aye; Ferraro, abstain; Young aye. Motion carried.

Koinonia and Human Service Center Facilities

Repair Updates – Rideout reported that they continue to deal with the critters. Young reported that the Oneida County Executive Committee approved a resolution to be presented to the County Board to use \$200,000 from the Oneida County general fund to cover repairs to the roof and siding at Koinonia.

Building Fund Update – Rideout reported that the balance in the HSC building fund at the beginning of 2023 was \$888,242.30. In 2023 there was a transfer out of \$351,727.81 on the remodel. In August 2023 there was a transfer in of \$70,000 to the building fund and there was a transfer out of \$214,293.46 to replace county tax levy that was withheld from the 2024 budget. The current balance of the building fund \$392,221.03. The roof project of \$14,300 will come out of the building fund in 2024 along with gutters.

Review information received from the Human Service Center

2024 Financial Report – Rideout will provide a financial report. As of the end of July the HSC is approximately \$1.178 million in the hole, however, there are significant payments that come in at the end of the year. Discussion regarding the deficit.

HSC Disbursement Report – Rideout will provide reports and those will be forwarded to the panel.

Updates to Organizational Chart – Updated organizational chart provided.

Dates and Items for Future Meetings Dates: August 20, 2024 at 3:30 p.m. if needed.
September 11, 2024 at 2:00 p.m.

Young adjourned the meeting 2:54 p.m.