

**MINUTES**  
**Oneida County Board of Supervisors**  
**Tuesday, August 16, 2022 – 9:30 a.m.**  
**County Board Meeting Room - 2nd Floor Oneida County Courthouse**

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**CALL TO ORDER.** Chairman Holewinski called the meeting to order at 9:30 a.m. in the County Board Meeting Room of the Oneida County Courthouse. There was a brief moment of silence for our troops, law enforcement officers and emergency responders followed by the Pledge of Allegiance.

**Members Present:** Ted Cushing, Steven Schreier, Tom Kelly, Billy Fried, Russ Fisher, Greg Oettinger, Bob Thome Jr., Jim Winkler, Mike Timmons, Robert Briggs, Diana Harris, Collette Sorgel, Debbie Condado, Thomas Ryden, Scott Holewinski, Anthony Rio, Mike Roach, Linnaea Newman, Chris Schultz, Moria King and Bob Almekinder.

**Members Present:** 21

**ANNOUNCEMENTS BY CHAIR, CORRESPONDENCE AND COMMUNICATIONS:**

- Please use a microphone when speaking. Supervisors attending the WCA conference in September will receive committee per diem and mileage.

**ACCEPT THE MINUTES OF THE JUNE 21, 2022 MEETING:**

**Motion/Second: Cushing/Winkler** to accept the minutes of the June 21, 2022 meeting. All "Aye", Motion carried.

**REPORTS/PRESENTATIONS:**

- Oneida County Veteran's Service Office 2021 Annual Report – Veteran's Service Officer Tammy Javenkoski introduced herself and Assistant Veteran's Service Officer Jason Dailey and gave some personal background. Javenkoski presented her Annual Report. Javenkoski explained the benefits that Oneida County Veterans have received in the last year. Javenkoski explained what the donation fund is and how it works. Javenkoski reported the cost savings of the DAV van to the county.
- Oneida County Health Department 2021 Report to the Community – Public Health Director Linda Conlon presented her Annual Report. Conlon gave an overview of services provided to residents of Oneida County and federal funding received. Conlon stated that Oneida County is currently in medium transmission and COVID is getting more mild and the response criteria has changed.
- Broadband Bonding Project Presentation and Discussion – Chairman Holewinski stated that in the future there will be a resolution brought forward to bond for broadband. Pete Otis of the Economic Development Broadband Committee gave some personal background and his personal experience with connectivity. Otis stated that they created a Broadband Committee and the committee has reviewed and recommends the proposed broadband project. Steve Schneider of Hilbert Communications gave an overview of the companies background and projects that have been completed in other counties. Schneider noted that they did not want to use any tax dollars for broadband and also want to make revenue for the county while having affordable broadband for residents. Schneider explained that the plan is to add more towers that will be connected and access will be provided to residential houses and businesses along the fiber lines. Schneider went over the bonding process and stated that there is a guarantee that the County will get all of the funds back. Schneider explained the timeline and the process for approving this Project and noted that the bonds require this project to be completed in three years.

**PUBLIC COMMENT (time limit of three minutes):**

- Sign attendance form at the podium.

**CONSENT AGENDA:**

**Resolution # 77 – 2022/Rezone Petition # 12 – 2022:** Offered by the Supervisors of the Planning and Development Committee to amend the Master Zoning District Document to rezone land from District # 5 Recreational to District # 7 Business B-2 for properties described as being Lots 2 and 3, CSM 5153, being part of government Lot 3, Section 9, T39N, R6E, Town of Minocqua, Oneida County.

**Resolution offered by the Planning and Development Committee**

**Resolved by the Board of Supervisors of Oneida County, Wisconsin:**

**WHEREAS,** the Planning and Development Committee having considered Rezone Petition #12-2022 (copy attached), which was filed May 16, 2022, to amend the Master Zoning District Document and the Oneida County Official Zoning District Boundary Map, and having given notice thereof as provided by law and having held a public hearing thereon July 27, 2022 pursuant to Section 59.69(5), Wisconsin Statutes, and having been informed of the facts pertinent to the changes which are as follows:

To rezone land from District #5 Recreational to District #7 Business B-2 for properties described as being Lots 2 and 3, CSM 5153, being part of Government Lot 3, Section 9, T39N, R6E, Town of Minocqua, Oneida County, Wisconsin.

And being duly advised of the wishes of the people in the area affected as follows:

**WHEREAS**, the owner of the parcel requested the rezone petition to “Rezone all non-riparian lots to the Business District (B-2). Currently one lot and half of another lot are Business while the remaining half lot and a third lot are zoned Recreational. The plan is to develop the non-riparian lots into a multi-family development. Both districts allow Multi-Family developments, however, having the entire development in a single zoning district will make developing the property easier.” and;

**WHEREAS**, the Town of Minocqua approved the request (copy attached) and;

**WHEREAS**, On July 27, 2022 the Planning and Development Committee held a public hearing and the adjoining landowners were provided with a written notice of the change, one person spoke in favor of and nobody spoke against the change and;

**WHEREAS**, the Planning & Development Committee has reviewed the general standards as specified in Section 9.86(F) of the Oneida County Zoning & Shoreland Protection Ordinance and concluded that the standards have been met. The Planning & Development Committee recommends passage.

**NOW THEREFORE, THE ONEIDA COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:** Petition #12-2022:

Section 1: Any existing ordinances, codes, resolutions, or portion thereof in conflict with this ordinance shall be and are hereby repealed as far as any conflict exists.

Section 2: The ordinance shall take effect the day after passage and publication as required by law.

Section 3: If any claims, provisions, or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the ordinance shall not be affected thereby.

Section 4: Rezone Petition #12-2022 is hereby adopted amending the Master Zoning District Document and the Oneida County Official Zoning District Boundary Map, by changing the zoning district classification from District #5 Recreational to District #7 Business B-2 on property described as follows:

Lots 2 and 3, CSM 5153, being part of Government Lot 3, Section 9, T39N, R6E, Town of Minocqua, Oneida County, Wisconsin.

The County Clerk shall, within seven (7) days after adoption of Rezone Petition # 12-2022 by the Oneida County Board of Supervisors, cause a certified copy thereof to be transmitted by mail to Minocqua Town Clerk.

**Approved for presentation to the County Board by the Planning and Development Committee this 10<sup>th</sup> day of August, 2022.**

**Offered and passage moved by: Scott Holewinski, Mike Roach, Mike Timmons, Tommy Ryden**

**Resolution # 78 – 2022/Rezone Petition # 10 – 2022:** Offered by the Supervisors of the Planning and Development Committee recommending denial of Rezone Petition # 10 – 2022 for property described as the NE SE, Section 3, T37N, R7E, Town of Cassian, Oneida County.

**Resolution offered by the Planning and Development Committee**

**Resolved by the Board of Supervisors of Oneida County, Wisconsin:**

**WHEREAS**, the Planning and Development Committee having considered Rezone Petition #10-2022 (copy attached), which was filed April 18, 2022, to amend the Master Zoning District Document and the Oneida County Official Zoning District Boundary Map, and having given notice thereof as provided by law and having held a public hearing thereon June 29, 2022 pursuant to Section 59.69(5), Wisconsin Statutes, and having been informed of the facts pertinent to the changes which are as follows:

To rezone land from District #15 Rural Residential to District # 05 Recreational on property described as the NE SE, Section 3, T37N, R7E, Town of Cassian, Oneida County, Wisconsin.

And being duly advised of the wishes of the people in the area affected as follows:

**WHEREAS**, the owner of the property requested the rezone to allow for a tourist rooming house (TRH) to rent for less than 6 consecutive days; and

**WHEREAS**, the Town of Cassian initially approved the rezone petition; and

**WHEREAS**, a public hearing was held on June 29, 2022 and 12 individuals testified against the rezone petition as well as 20 individuals sent written correspondence against the petition; and

**WHEREAS**, the Planning and Development Committee made a motion to send the petition back to the town board to review again and bring back to committee; and

**WHEREAS**, the Town of Cassian met a second time and unanimously denied the request (copy attached); and

**WHEREAS**, the Town of Cassian adopted a comprehensive land use plan in 2009 and designated the property in question to be kept as Rural Residential; and

**WHEREAS**, the Committee reviewed the general standards as specified for reviewing a petition in 9.86(F) and believed they were not met; and

**WHEREAS**, the Planning and Development Committee, being fully informed of the facts and after full consideration of the matter, made the following findings and recommendation, which the Oneida County Board of Supervisors has determined are reasonable. The Committee concluded the following:

1. The Committee believes in local control and respected the decision of the Town of Cassian and felt they could not vote against the decision of the Town of Cassian and is not in favor of the rezone request.

**THEREFORE BE IT RESOLVED**, that the Oneida County Board of Supervisors accepts the foregoing as the Planning and Development Committee’s report recommending denial of rezone petition # 10-2022.

**BE IT FURTHER RESOLVED**, by the Oneida County Board of Supervisors that Rezone Petition #10-2022 is hereby DENIED.

The County Clerk shall, within seven (7) days after denial of Rezone Petition # 10-2022 by the Oneida County Board of Supervisors, cause a certified copy thereof to be transmitted by mail to Cassian Town Clerk.

**Approved for presentation to the County Board by the Planning and Development Committee this 10<sup>th</sup> day of August, 2022.**

**Offered and passage moved by: Scott Holewinski, Mike Roach, Mike Timmons, Tommy Ryden**

**Resolution # 80 – 2022:** Resolution offered by the Supervisors of the ADRC Committee to accept donation from the Eugene J. Step Revocable Living Trust U/T/D.

**Resolution approved for presentation to the Oneida County Board by the Supervisors of the Aging and Disability Resource Center (ADRC) Committee**

**Resolved by the Board of Supervisors of Oneida County, Wisconsin:**

**WHEREAS**, Wisconsin State Statute s 59.52(19) requires that the County Board approves all donations to the county; and

**WHEREAS**, Oneida County Resolution #37-2019 adopted the Oneida County Acceptance of Monetary, Non-Monetary and In-Kind Donation Policy; and

**WHEREAS**, The ADRC was notified on July 12, 2022 that a special bequest of \$20,000 made to the ADRC was included in Mr. Eugene J. Step's trust; and

**WHEREAS**, The bequest did not provide for any specific use of funds provided; and

**WHEREAS**, The ADRC provides essential services to the adult, aging and disabled citizens of Oneida County and the donation would benefit the citizens of Oneida County; and

**WHEREAS**, The use of the funds will be reviewed and approved by the Oneida County ADRC Committee; and

**THEREFORE, BE IT RESOLVED**, by the Oneida County Board of Supervisors that Oneida County accepts the generous donation from the trust of Eugene J. Step; and

**BE IT FURTHER RESOLVED**, by the Oneida County Board of Supervisors that the Oneida County ADRC Committee will approve use of any and all funds provided through this donation.

**Approved for presentation to the County Board by the ADRC Committee this 27th day of July, 2022.**

**Offered and passage moved by: Linnaea Newman, Debbie Condado, Ted Cushing, Russ Fisher, Nancy Watry, Melanie Fralick, Rita Mahner, Joan Hauer.**

**Resolution # 81 – 2022:** Resolution offered by the Supervisors of the Public Safety Committee designating the Oneida County Sheriff's Office Communications Center as the designated public safety point for Oneida County.

**Joint Resolution offered by the Supervisors of the Public Safety Committee.**

**Resolved by the Board of Supervisors of Oneida County, Wisconsin:**

**WHEREAS**, 2019 Wisconsin Act 26 requires the Wisconsin Department of Military Affairs to provide grants to one public safety answering point in each county that meet the eligibility criteria and grant purposes identified in Wis. Admin. Code DMA 2.05.

**WHEREAS**, Wis. Admin Code DMA 2.03 requires that each county designate a public safety answering point as the "designated public safety answering point" to be eligible to apply for grants in that county.

**WHEREAS**, the designated public safety answering point for Oneida County is the only public safety answering point eligible to apply for grant for the life of the grant program in Oneida County.

**NOW, THEREFORE, THE ONEIDA COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:** Authorizes that the Oneida County Sheriff's Office Communications Center is hereby selected as the designated public safety point for Oneida County.

**Approved for presentation to the County Board by the Public Safety Committee this 21<sup>st</sup> day of July, 2022**

**Offered and passage moved by: Steven Schreier, Diana Harris, Russ Fisher,**

**Resolution # 82 – 2022:** Resolution offered by the Supervisors of the Labor Relations Employee Services (LRES) Committee to award an amended compensation packet to newly hired employee.

**Resolution offered by the Supervisors of the Labor Relations Employee Services (LRES) Committee**

**WHEREAS**, the Sheriff has hired a Technical Support position; and

**WHEREAS**, the Sheriff did recommend to the LRES Committee that the newly hired employee should be placed at Grade Level G, Step 4 for wages and awarded more Paid Time off (PTO) hours at the time of hire; and

**WHEREAS**, the LRES Committee approved placing the newly hired employee at Grade Level G, Step 4 for wages and year one (1) of the PTO benefit, at the time of hire in lieu of the standard twenty-two and one half (22.5) hours of PTO upon hire; additional twenty-two and one half (22.5) hours of PTO at six months of employment and nine (9) paid closure days; and

**WHEREAS**, the LRES Committee can only approve an additional seventy-five (75) hours of PTO at the time of hire, does recommend to the Oneida County

Board of Supervisors place the employee at year one (1) of the PTO benefit in lieu of all other PTO benefits during the first year of employment; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Oneida County Board of Supervisors that effective on the date of hire, the Technical Support employee shall be placed at Grade Level G, Step four(4) for wages and at year one (1) of the PTO benefit in lieu of the standard PTO for a newly hired employee; and

**BE IT FURTHER RESOLVED**, by the Oneida County Board of Supervisors that by adoption of this resolution it shall be deemed that all associated costs will be covered in the current Sheriff Office budget for fiscal year 2022 as set forth in the fiscal impact statement which is attached hereto and made a part hereof.

**Approved by the LRES Committee this 10<sup>th</sup> day August, 2022.**

**Offered and passage moved by: Scott Holewinski, Bob Thome, Diana Harris, Jim Winkler**

**Resolution # 83 – 2022:** Resolution offered by the Supervisors of the Labor Relations Employee Services (LRES) Committee to award an amended compensation packet to newly hired employee.

**Resolution offered by the Supervisors of the Labor Relations Employee Services (LRES) Committee**

**WHEREAS**, the Sheriff has hired a Lead Technical Support position, who has over seventeen (17) years of experience in law enforcement; and

**WHEREAS**, the Sheriff did recommend to the LRES Committee that the newly hired employee should be placed at Grade Level I, Step 9 and awarded more Paid Time off (PTO) hours at the time of hire; and

**WHEREAS**, the LRES Committee approved placing the newly hired employee at Grade Level I, Step 9 for wages and year seventeen (17) of the PTO benefit, at the time of hire in lieu of the standard twenty-two and one half (22.5) hours of PTO upon hire; additional twenty-two and one half (22.5) hours of PTO at six months of employment and nine (9) paid closure days; and

**WHEREAS**, the LRES Committee can only approve an additional seventy-five (75) hours of PTO at the time of hire, does recommend to the Oneida County Board of Supervisors place the employee at year seventeen (17) of the PTO benefit in lieu of all other PTO benefits during the first year of employment; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Oneida County Board of Supervisors that effective on the date of hire, the Lead Technical Support employee shall be placed at Grade Level I, Step nine(9) for wages and at year seventeen (17) of the PTO benefit in lieu of the standard PTO for a newly hired employee; and

**BE IT FURTHER RESOLVED**, by the Oneida County Board of Supervisors that by adoption of this resolution it shall be deemed that all associated costs will be covered in the current Sheriff Office budget for fiscal year 2022 as set forth in the fiscal impact statement which is attached hereto and made a part hereof.

**Approved by the LRES Committee this 10<sup>th</sup> day August, 2022.**

**Offered and passage moved by: Scott Holewinski, Bob Thome, Diana Harris, Jim Winkler**

**Resolution # 84 – 2022/Ordinance Amendment # 2 – 2022:** Offered by the Supervisors of the Planning and Development Committee to amend Chapter 9 of the Oneida County Zoning and Shoreland Protection Ordinance, Article 7, Section 9.77 to correct appendix reference errors.

**Ordinance Amendment offered by the Planning and Development Committee.**

**Resolved by the Board of Supervisors of Oneida County, Wisconsin:**

**WHEREAS**, the Planning & Development Committee, having considered Ordinance Amendment #2-2022, which was filed January 11, 2022 (copy attached) to amend Section 9.77 of the Oneida County Zoning and Shoreland Protection Ordinance, and having given notice thereof as provided by law and having held a public hearing thereon June 29, 2022 pursuant to Section 59.69(5), Wisconsin Statutes, and having been informed of the facts pertinent to the changes which are as follows:

**WHEREAS**, staff reviewed the current ordinance and recommended changes to correct appendix reference errors; and

**WHEREAS**, the Planning and Development committee held a public hearing and nobody spoke for or against; and

**WHEREAS**, the Planning and Development committee has carefully studied the proposed changes after listening to comments made at the public hearing and recommends approval.

**NOW, THEREFORE, THE ONEIDA COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:**

Section 1. Any existing ordinances, codes, resolutions, or portions thereof in conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

Section 2. This ordinance shall take effect the day after passage and publication as required by law.

Section 3. If any claims, provisions or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

Section 4. Chapter 9 of the General Code of Oneida County, Wisconsin, is amended as follows [additions noted by underline, deletions noted by strikethrough]:

9.77 OFF-STREET PARKING AND LOADING SPACE (amended #91-2003 Part B & 28-2005, 14-2008)

A. Required Parking Space and Setbacks

1. Roadway Setbacks

No parking lot shall be constructed within five (5) feet of any federal, state, county, or town roadway. Appropriate access driveways to the public roadways shall be allowed within this setback area. A buffer strip of a minimum width of five (5) feet shall be required between the parking lot and any federal, state,

county, and/or town roadway. Said buffer strip shall be planted to provide an appropriate separation between the roadway and parking lot. However, no parking space shall be located so that a vehicle will maneuver within 20 feet of a vehicular entrance to or from a public roadway (See Diagram 1 of Appendix LY).

D. Dimensions of Single Parking Space

Each parking space shall be no less than 10 feet in width and not less than 220 square feet in area. A single parking space in a garage, multiple stall garage, or subterranean garage may replace a single required parking space. However, no additional parking spaces may be located directly in front of the entrance of a covered/enclosed parking space (See Diagram 2 of Appendix LY).

The County Clerk shall, within seven (7) days after adoption of Ordinance Amendment #2-2022 by the Oneida County Board of Supervisors, cause a certified copy thereof to be transmitted by mail to the Town Clerks of Oneida County and the Wisconsin Department of Natural Resources.

**Approved for presentation to the County Board by the Planning and Development Committee this 13<sup>th</sup> day of July, 2022.**

**Offered and passage moved by: Scott Holewinski, Mike Roach, Bob Almekinder**

**Resolution # 85 – 2022/Ordinance Amendment # 11 – 2022:** Offered by the Supervisors of the Planning and Development Committee to amend Chapter 9 of the Oneida County Zoning and Shoreland Protection Ordinance, Article 8, Section 9.80 to clarify inspection procedure.

**Ordinance Amendment offered by the Planning and Development Committee.**

**Resolved by the Board of Supervisors of Oneida County, Wisconsin:**

**WHEREAS**, the Planning & Development Committee, having considered Ordinance Amendment #11-2022, which was filed April 26, 2022 (copy attached) to amend Section 9.80 of the Oneida County Zoning and Shoreland Protection Ordinance, and having given notice thereof as provided by law and having held a public hearing thereon June 29, 2022 pursuant to Section 59.69(5), Wisconsin Statutes, and having been informed of the facts pertinent to the changes which are as follows:

**WHEREAS**, concerns were brought forward concerning the ability of the Zoning Administrator to enter onto private property; and

**WHEREAS**, the proposed changes will codify how the Zoning Administrator is currently performing inspections; and

**WHEREAS**, the Planning and Development committee held a public hearing and nobody spoke for or against; and

**WHEREAS**, the Planning and Development committee has carefully studied the proposed changes after listening to comments made at the public hearing and recommends approval.

**NOW, THEREFORE, THE ONEIDA COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:**

Section 1. Any existing ordinances, codes, resolutions, or portions thereof in conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

Section 2. This ordinance shall take effect the day after passage and publication as required by law.

Section 3. If any claims, provisions or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

Section 4. Chapter 9 of the General Code of Oneida County, Wisconsin, is amended as follows [additions noted by underline, deletions noted by strikethrough]:

9.80 ZONING ADMINISTRATION - GENERALLY

E. Duties and Powers

The Zoning Administrator has the following duties and powers:

3. Inspect properties for compliance with this ordinance, regardless of whether a permit has been applied for or issued under this ordinance. Prior to entering a property, the Zoning Administrator or designee shall attempt to contact the owner or occupant of a property. If the property owner or occupant does not respond to attempts to contact, or prior contact is counterproductive, the Zoning Administrator or designee may proceed to the nearest entryway to a structure to attempt to contact the occupant/owner. The Zoning Administrator or designee may consider any violations in plain view on the route to the entryway, but shall not otherwise conduct an inspection of the property. Nothing in this chapter shall preclude Zoning Administrator or designee from proceeding as provided in Wis. Stat. §66.0119 (§66.0119 is a special inspection warrant).

The County Clerk shall, within seven (7) days after adoption of Ordinance Amendment #11-2022 by the Oneida County Board of Supervisors, cause a certified copy thereof to be transmitted by mail to the Town Clerks of Oneida County and the Wisconsin Department of Natural Resources.

**Approved for presentation to the County Board by the Planning and Development Committee this 13<sup>th</sup> day of July, 2022.**

**Offered and passage moved by: Scott Holewinski, Mike Roach, Bob Almekinder**

Supervisor Fried requested that Resolution # 79– 2022/Ordinance Amendment # 7 – 2022 be pulled from the Consent Agenda.

Supervisor Schreier requested that Resolution # 86 – 2022 be pulled from the Consent Agenda.

Supervisor Thome requested that Resolution # 87 - 2022 be pulled from the Consent Agenda.

**Motion/Second: Kelly/Winkler** to accept the Consent Agenda as presented.

**Roll Call Vote:** 21 Aye

**Consent Agenda:** Adopted

#### **CONSIDERATION OF RESOLUTIONS & ORDINANCES:**

**Resolution # 79 – 2022/Ordinance Amendment # 7 – 2022:** Offered by the Supervisors of the Administration Committee to amend Chapter 3 – Finance and Taxation, Reimbursement for Expenses – Stipend paid to Citizen Members and the Board of Adjustment.

**Resolution to Amend the Stipend paid to Citizen Members and the Board of Adjustment.**

**Ordinance Amendment offered by Administration Committee**

**WHEREAS,** The Aging and Disability Resource Center (ADRC) Committee consist of members of the Oneida County Board of Supervisor and Citizen Members and

**WHEREAS,** Citizen Members are vital members of Oneida County Committees and perform the same function as County Board members on committees and

**WHEREAS,** The Board of Adjustment is required to hold appeal hearings and may have an appeals hearing in the afternoon in addition to a morning business meeting, and

**WHEREAS,** meal reimbursement policies for Oneida County have changed, and

**WHEREAS,** the Committee stipend for Citizen Members is different than the stipend for County Board Members

**NOW, THEREFORE, THE ONEIDA COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:**

Section 1. Any existing ordinances, codes, resolutions, or portions thereof in conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

Section 2. This ordinance shall take effect begin January 1, 2023 and publication as required by law.

Section 3. If any claims, provisions or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

Section 4. Section 3.10 of the General Code of Oneida County, Wisconsin, is amended as follows [additions noted by underline, deletions noted by strikethrough]:

#### **CHAPTER 3 – Finance and Taxation**

##### **Reimbursement for Expenses**

**Additions noted by underline; deletions noted by strikethrough**

Section 3.10 remains the same except:

(8) Stipend.

[Amended by Ord. No. 39-2015; 11-12-2019 by Res. No. 91-2019 (Ord. No. 16-2019), effective 12-5-2019; 11-9-2021 by Res. No. 117-2021, effective 1-1-2022]

(b) Committee Meetings. As used in this section, committee meeting means the convening of a standing or special committee of the County Board for an authorized purpose and in public session pursuant to the provisions of Ch. 19, Subchapter IV, Wis. Stats., and pursuant to the rules of the County Board wherein an agenda is prepared and regular business is conducted. Committee meeting also includes attendance at any school, institute, conference or meeting which the County Board or the committee of which the individual is a member directs him to attend. This includes, without enumeration, all boards, councils, commissions and committees to which any supervisor or citizen member has been appointed by the County Board or the Board Chair to represent the County.

2. Citizen Members. For each meeting attended of less than three hours, a citizen member of a committee, commission or board shall receive a stipend of ~~\$35~~ 40. For each meeting attended of three hours or more, a citizen member of a committee, commission or board shall receive a ~~per diem~~ stipend of \$55.

6. Board of Adjustment. The Board of Adjustment Secretary or another member acting in his/her place shall receive an additional stipend of \$10 for each meeting at which they are the Secretary. On days when the Board of Adjustment has an appeal hearing in the afternoon in addition to a morning business meeting the Board of Adjustment members shall be paid a ~~per diem~~ stipend of ~~\$55~~ 65 and receive an ~~\$8 allotment for lunch~~ the federal per diem rate assigned to the location in which the expenses occur.

**Approved for presentation to the County Board by the Administration Committee this 4th day of August, 2022.**

**Offered and passage moved by: Billy Fried, Steven Schreier, Russ Fisher, Tom Kelly.**

**Discussion:** Fried stated this was pulled as there was not a fiscal impact statement attached. Fried reported that this was distributed prior to the meeting.

**Motion/Second: Fried/Cushing** to amend Resolution # 79 /Ordinance Amendment # 7 – 2022 to include the fiscal impact statement.

**Roll Call Vote on Amendment to Resolution # 79 – 2022/Ordinance Amendment # 7 – 2022:** 21 Aye

**Amendment to Resolution # 79 – 2022/Ordinance Amendment # 7 – 2022:** Adopted

**Roll Call Vote on Amended Resolution # 79 – 2022:** 21 Aye

**Amended Resolution # 79 – 2022:** Adopted

**Resolution # 86 – 2022:** Offered by the Supervisors of the Administration Committee to insist upon the prohibition of the use of private donations for the purpose of election administration.

**Resolution approved for presentation to the Oneida County Board by the Supervisors of the Administration Committee**

**Resolved by the Board of Supervisors of Oneida County, Wisconsin:**

**WHEREAS**, during Wisconsin's 2020 General Election a private, non-profit entity, the Center for Tech and Civic Life, funded in part by Facebook founder Mark Zuckerberg, furnished approximately \$8.5 million to five Wisconsin cities and an additional \$1.6 million to over 200 other Wisconsin municipalities; and,

**WHEREAS**, by accepting this money, municipalities agreed to certain conditions related to election administration, which directly impacted the procedures adopted by municipalities who were recipients of the money, while other municipalities that did not receive the money did not implement the same measures; and,

**WHEREAS**, by accepting this money, municipalities granted special access to voter data to agents of the special interest group, including the ability to manage municipal staff and special access to the ballots; and,

**WHEREAS**, voters need to be able to trust that their local elections officials are acting in a non-partisan capacity and are not under the influence of private resources that might impact how an election is administered; and,

**WHEREAS**, the ability to accept private funds for election administration can be used by any political party or special interest group to improperly influence the outcome of elections; and,

**WHEREAS**, the ability of a privately funded special interest group to participate in an election in this manner allows for circumvention of campaign finance laws and creates the appearance of unfairness in election administration.

**WHEREAS**, to have a well-functioning election, voters need to have trust in the fairness of the process.

**NOW THEREFORE, BE IT RESOLVED**, the Oneida County Board of Supervisors, duly assembled on this 16<sup>th</sup> day of August, 2022, insists upon the prohibition of the use of private donations from special interest groups, people, or other private entities by government, for the purpose of election administration.

**BE IT FURTHER RESOLVED**, that the Oneida County Clerk is directed to send a copy of this resolution to the Governor of the State of Wisconsin, the Wisconsin Counties Association, the Wisconsin Towns Association, the Wisconsin League of Municipalities, all members of the state legislature and to each Wisconsin County Board.

**Approved for presentation to the County Board by the Administration Committee this 4<sup>th</sup> day of August, 2022.**

**Offered and passage moved by: Billy Fried, Steven Schreier, Tom Kelly, Russ Fisher**

**Discussion:** Schreier asked for clarification. Schreier stated this was a grant provided to entities in Wisconsin, however, Oneida County did not receive any of this. Schreier commented that Oneida County should not direct other government entities on how to run their elections. Fried stated that this resolution was passed in another county and is an advisory resolution to give direction to the state. Rio stated that this resolution is redundant as donations to the county have to be approved by the County Board and if an election donation is made the County Board would have the opportunity to turn it down. Schreier expressed trust in the clerks and poll workers that run the elections and stated that this should be at their discretion.

**Roll Call Vote on Resolution # 86 – 2022:** 16 Aye, 5 Nay, King, Thome, Sorgel, Schreier, Rio

**Resolution # 86 – 2022:** Adopted

**Resolution # 87 – 2022:** Offered by the Supervisors of the Administration Committee to request the State of Wisconsin revise the current real estate transfer fees revenue sharing formula.

**Resolution approved for presentation to the Oneida County Board by the Supervisors of the Administration Committee.**

**Resolved by the Board of Supervisors of Oneida County, Wisconsin:**

**WHEREAS**, the collection of a real estate transfer fee by counties was mandated by the State of Wisconsin in 1969, and included a requirement that counties remit 50% of all transfer fees collected to the State; and

**WHEREAS**, in 1981 the State changed the transfer fee formula to require counties to remit 80% of all transfer fees collected to the State; and

**WHEREAS**, the County, through the Register of Deeds Office, assumes the annual operating costs of recording all real estate transfers occurring in each county, including the collection of real estate transfer fees; and

**WHEREAS**, Oneida County real estate transfer fee collections over the past five years totaled \$5,963,713.00 of which the County retained \$1,192,742.00 and \$4,770,970.00 was remitted to the State;

**WHEREAS**, using a 50/50 split, the County's share of fees collected on local real estate transfers during that same five-year period would have provided an additional \$1,789,114.00 in support of local government; and

**WHEREAS**, in 2021 the State of Wisconsin has built up a budget surplus of approximately \$2.5 billion dollars, while many Wisconsin counties continue to struggle financially due to the ever-increasing costs of providing county government services in an inflationary economy and providing services for increasing unfunded State mandated programs along with the financial restrictions imposed by State imposed levy limits.

**NOW, THEREFORE, BE IT RESOLVED** by the Oneida County Board of Supervisors that in an effort to assist all Wisconsin counties, the State of Wisconsin revise the real estate transfer fee share formula to again allow Wisconsin counties to retain 50% of all real estate transfer fees collected, with 50% to be remitted to the State.

**BE IT FURTHER RESOLVED** that a copy of this resolution be sent to Governor Tony Evers, all members of the State Legislature representing Oneida County, the Wisconsin Counties Association, and all other Wisconsin Counties.

**Approved for presentation to the County Board by the Administration Committee this 26th day of July, 2022.**

**Offered and passage moved by: Billy Fried, Russ Fisher, Steven Schreier, Tom Kelly**

**Discussion:** Register of Deeds Kyle Franson reported that statutes dictate the fees, what the state is allocated and what the county retains. Franson gave the history of the statutes and commented that there needs to be legislation to change this. Cushing stated this is also on the Wisconsin Towns Association agenda for lobbying for this change.

**Roll Call Vote on Resolution # 87 – 2022:** 21 Aye

**Resolution # # 87 – 2022:** Adopted

**Resolution # 88 – 2022/Ordinance Amendment 8 – 2022:** Offered by the Supervisors of the Administration Committee to amend Section 1.30 of the Oneida County Code – Adoption of Retention and Disposition Schedules.

**Ordinance Amendment offered by Administration Committee**

**WHEREAS**, Counties must keep records for a minimum retention period of seven (7) years pursuant to §19.21(5)(c) Wis. Stats., which reads:

The period of time any public record shall be kept before destruction shall be determined by ordinance except that in all counties the specific period of time expressed within s. 7.23 or 59.52 (4) (a) or any other law requiring a specific retention period shall apply. The period of time prescribed in the ordinance for the destruction of all records not governed by s. 7.23 or 59.52 (4) (a) or any other law prescribing a specific retention period may not be less than 7 years, unless a shorter period is fixed by the public records board under s. 16.61 (3) (e).

**WHEREAS**, prior to the destruction of records that may be destroyed, a sixty (60) day written notice must be given to the Wisconsin Historical Society pursuant to §19.21(5)(d)1 Wis. Stats., which reads:

Except as provided in subd. 2., prior to any destruction of records under this subsection, except those specified within s. 59.52 (4) (a), at least 60 days' notice of such destruction shall be given in writing, to the historical society, which may preserve any records it determines to be of historical interest. Notice is not required for any records for which destruction has previously been approved by the historical society or in which the society has indicated that it has no interest for historical purposes. Records which have a confidential character while in the possession of the original custodian shall retain such confidential character after transfer to the historical society unless the director of the historical society, with the concurrence of the original custodian, determines that such records shall be made accessible to the public under such proper and reasonable rules as the historical society promulgates.

**WHEREAS**, pursuant to §16.61(4) Wis. Stats., the Wisconsin Public Records Board (WPRB) approved a General Records Schedule (GRS) in May of 2010, effect until May of 2023, for records retention and disposition for use by Wisconsin Counties.

**WHEREAS**, adoption of the GRS allows for destruction of records after the retention period and without the 60 days written notice to the Wisconsin Historical Society for records which are listed in the schedule and designated "waived".

**WHEREAS**, there are three alternatives for counties in regards to adopting a schedule: 1. opt in to the approved GRS; 2. provide a revised schedule for review and approval and otherwise opt in; 3. opt out in whole and provide an alternative schedule for review and approval.

**WHEREAS**, opting into the GRS provides clear guidance regarding how long to keep records and what to do with those records once that time has passed; eliminates the need to develop, and obtain WPRB approval of, Oneida's own proposed records retention/disposition schedule; facilitates uniformity as to records retention and disposition; promotes the effective and resource-efficient retention and disposition of records and provides the county with legal authorization to dispose of records eligible for disposition on a regularly scheduled basis after the minimum retention periods are met.

**WHEREAS**, by adoption of a resolution or enactment of an ordinance and notification to the Public Records Board of the adoption under form PRB-002, Notification of General Schedule Adoption, the County may choose one of these alternatives.

**NOW, THEREFORE, THE ONEIDA COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:**

Section 1. Any existing ordinances, codes, resolutions, or portions thereof in conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

Section 2. This ordinance shall take effect the day after passage and publication as required by law and upon approval by the State of Wisconsin Public Records Board and the Wisconsin Historical Society.

Section 3. If any claims, provisions or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

Section 4. § 1.30 (3) (g) thru (ee) of the General Code of Oneida County, Wisconsin, are repealed and recreated to read as follows:

(g) Adoption of retention and disposition schedules. The County adopts, and incorporates by reference, the General Records Schedule identified as County Records Retention/Disposition Schedule approved by the State of



Wisconsin Public Records Board as of May of 2010 and any subsequent extensions, amendments or resubmissions hereto.

(h) Incorporation by reference. The County Records Retention/Disposition Schedule shall be subject to § 25.03 of the Oneida County Code.

(i) Notification of Adoption. The County Board Chair and County Clerk are authorized to provide notification of adoption to the State of Wisconsin Public Records Board and the Wisconsin Historical Society for the current County Records Retention/Disposition Schedule and any future amendments, revisions, modifications, repeals and recreations or creations of the schedule.

**Approved for presentation to the County Board by the Administration Committee this 8<sup>th</sup> day of August, 2022.**

**Offered and passage moved by: Billy Fried, Russ Fisher, Steven Schreier, Tom Kelly**

**Discussion:** Corporation Counsel Mike Fugle stated this was brought forward to update the retention schedule for the county. Fugle stated that when adopting a retention schedule notice to the state needs to be given and there is no documentation that the notice was given. Fugle stated that this resolution would adopt the State schedule and Oneida County will follow what the state records board has passed for a retention schedule. Fugle stated that this will be in effect until the County Board determines they want to change it.

**Roll Call Vote on Resolution # 88 – 2022/Ordinance Amendment 8 – 2022:** 21 Aye

**Resolution # 88 – 2022/Ordinance Amendment 8 – 2022:** Adopted

**Resolution # 89 – 2022:** Offered by the Supervisors of the Labor Relations Employee Services (LRES) Committee and the Board of Health to restructure the Public Health (PH) Department.

**Resolution offered by the Supervisors of the Labor Relations Employee Services (LRES) Committee and the Board of Health.**

**WHEREAS**, Due to the resignation of the Assistant Public Health Director, the PH Director had an opportunity to review the structure, efficiencies, and responsibilities of the PH Department; and

**WHEREAS**, the PH Director and Human Resources (HR) Director reviewed departments of similar size in the County and determined the current structure of management positions needed to be changed as the current structure resulted in an extremely high management position to staff ratio; and

**WHEREAS**, the PH Director and HR Director have proposed several structural changes to the PH Department based on workload, improved ratio of management positions to staff as well as County needs; the result is the elimination of the Assistant PH Director position and the creation of a PH Supervisor position and a Community Health Supervisor position; and

**WHEREAS**, the PH and HR Director have recommended such changes to the Board of Health and forwarded it to the LRES Committee for consideration; and

**WHEREAS**, the LRES Committee has reviewed and approved the recommended changes and recommends such changes to the County Board.

**NOW, THEREFORE, BE IT RESOLVED**, by the Oneida County Board of Supervisors that the following changes be made to the structure of the PH Department:

- Delete the Assistant Public Health Director position effective the final day of incumbent employee's employment.
- Create the Public Health Supervisor and Community Health Supervisor positions at Grade Level L of the Exempt Wage Schedule effective August 20, 2022.
- Funding for the two new positions will come from the eliminated Assistant PH Director position (current tax levy), grant programs, fund appropriations and fifteen (15) percent of the cost of one position from Tax Levy.

**BE IT FURTHER RESOLVED**, by the Oneida County Board of Supervisors that by adoption of this resolution it shall be deemed that all of the costs for the Public Health Department restructure are set forth in the fiscal impact statement which is attached hereto and made apart thereof with funds to come from contingency.

**Approved by the Board of Health this 9th day of August, 2022.**

**Approved by the LRES Committee this 10th day of August, 2022.**

**Offered and passage moved by: Scott Holewinski, Bob Thome, Diana Harris, Jim Winkler, Tom Kelly, Billy Fried, Mike roach, Debbie Condado.**

**Discussion:** Conlon stated that the assistant director is leaving and this gives the department the opportunity to look at some changes. Conlon explained that they looked at the organization of other departments and other health departments and a plan has been created that will provide better supervision at the Health Department. Conlon is requesting that they replace the assistant director with two Public Health Supervisors which will reduce the span of control.

**Roll Call Vote on Resolution # 89 – 2022:** 21 Aye

**Resolution # 89 – 2022:** Adopted

**Resolution # 90 – 2022:** Offered by the Supervisors of the Administration Committee to request Coronavirus Local Fiscal Recovery Fund (CLFRF) allocated to Oneida County through the American Rescue Plan Act (ARPA) for the purpose of Information Technology Systems Programs and Projects to Enhance Cybersecurity.

**Resolution offered by the Supervisors of the Administration Committee.**

**Resolved by the Board of Supervisors of Oneida County, Wisconsin:**

**WHEREAS**, The American Rescue Plan Act (ARPA) amends Title VI of the Social Security Act by adding Sections 602 and 603 establishing the Coronavirus Local Fiscal Recovery Fund (CLFRF); and

**WHEREAS**, Oneida County receives funds through CLFRF to assist the County in responding to the public health emergency or its negative economic impacts; to provide premium pay to eligible workers; to make necessary investments in infrastructure; and/or to provide government services; and

**WHEREAS**, certain restrictions of the use of these funds are determined by the United States Treasury (UST) Department including the prohibition of depositing the funds into any pension fund; directly or indirectly offsetting tax revenue; and does limit the amount of CLFRF funding to be used for "government services" to a not-to-exceed revenue reduction cap; and

**WHEREAS**, the County established the Funding Opportunities Committee (FOC) to provide direction and guidance on the use of the CLFRF; and

**WHEREAS**, the FOC developed an Oneida County Relief Funding Plan dated September 27, 2021 which ranked certain requests as "high" indicating the project or program resolves long-term, pressing issues; and / or addresses serious health and public safety risks; and / or has a widespread impact; and / or addresses a financial burden on the County; and / or has well-defined ancillary benefits; and

**WHEREAS**, the FOC, after thoughtful consideration of UST regulations, further recommends County program funding thresholds by CLFRF category as follows: Public Health / Economic Development \$2,000,000; Premium Pay \$0; Infrastructure \$1,700,000; Government Services \$3,000,000; and Contingency of \$200,000; and

**WHEREAS**, due to the administrative burden of tracking and reporting expenditures under the program only those projects or programs with an aggregate value over a three-year period of \$100,000 are considered; and

**WHEREAS**, only those projects or programs which are "shovel-ready" or set to commence, if funded, upon approval of this Resolution are entertained at this stage to ensure UST requirements of funding obligation no later than December 31, 2024 and fully expended by December 31, 2026; and

**WHEREAS**, The FOC ranks Information Technology Improvements upgrading the County's information system storage and networking systems to increase security, combat computer viruses, and stave off data security attacks as a high priority for Relief Funding and recommends its funding under the Government Services category, and

**WHEREAS**, this Resolution would enable the Information Technology Director to expend funds for CLFRF qualifying programs and projects as necessary grand total not to exceed \$983,000 by December 31, 2026, and

**WHEREAS**, Oneida County and State of Wisconsin procurement protocols must still be followed regardless of source of funding; and

**THEREFORE, BE IT RESOLVED**, by the Oneida County Board of Supervisors that this pool of project funded using CLFRF funds is approved; and

**BE IT FURTHER RESOLVED**, by the Oneida County Board of Supervisors that by Adoption of this resolution the project / program will be reevaluated annually as part of the budget process to determine need and available funding for future years.

**Approved for presentation to the County Board by the Administration Committee this 8<sup>th</sup> day of August, 2022.**

**Offered and passage moved by: Billy Fried, Russ Fisher, Steven Schreier, Tom Kelly**

**Discussion:** Fried stated that an Enterprise Resource Planning Accounting system was approved to use ARPA Relief funds and after the system has been purchased there are funds remaining. This resolution is asking that these funds remain available for IT as long as it qualifies for ARPA relief and is used for programs and projects to enhance cybersecurity. King commented that the county should have an outside consultant advise what the money should be spent on. Rhodes explained that there is an outside consultant that helps with cybersecurity recommendations.

**Roll Call Vote on Resolution # 90 – 2022:** 20 Aye; 1 Nay, King

**Resolution # 90 – 2022:** Adopted

**Resolution # 91 – 2022:** Offered by the Supervisors of the Administration Committee to suspend the rules and permit the Administration Committee to approve spending of ARPA and CLFRF for the purpose of Information Technology Systems Programs and Projects to Enhance Cybersecurity.

**Resolution offered by the Supervisors of the Administration Committee.**

**Resolved by the Board of Supervisors of Oneida County, Wisconsin:**

**WHEREAS**, The FOC ranks Information Technology Improvements upgrading the County's information system storage and networking systems to increase security, combat computer viruses, and stave off data security attacks as a high priority for Relief Funding and recommends its funding under the Government Services category, and

**WHEREAS**, the prior Resolution enables the Information Technology Director to expend funds for CLFRF qualifying programs and projects as necessary with a grand total not to exceed \$983,000 by December 31, 2026, and

**WHEREAS**, the Information Technology Systems Programs and Projects to Enhance Cybersecurity are a multitude of projects that cascade to the next project as a project is completed; and

**WHEREAS**, Oneida County and State of Wisconsin procurement protocols must still be followed regardless of source of funding; and

**THEREFORE, BE IT RESOLVED**, by the Oneida County Board of Supervisors that any Oneida County Ordinances relative to County Board Approval are suspended pursuant to Oneida County Ordinance §2.15, relative to Information Technology Systems Programs and Projects to Enhance Cybersecurity; and

**BE IT FURTHER RESOLVED**, by the Oneida County Board of Supervisors that the oversight for spending funds may for Information Technology Systems Programs and Projects to Enhance Cybersecurity is hereby vested in the Administration Committee.

**BE IT FURTHER RESOLVED**, that there is a report given to the County Board as funds are spend on the IT projects to enhance cybersecurity”.

**Approved for presentation to the County Board by the Administration Committee this 8<sup>th</sup> day of August, 2022.**

**Offered and passage moved by: Billy Fried, Russ Fisher, Steven Schreier, Tom Kelly**

**Discussion:** This removes the approval process for each individual project and would go through the Administration Committee as the committee of jurisdiction for the IT Department. Fried stated that each time money is expended that it would be a good idea to be brought to the County Board.

**Motion/Second: Schreier/Thome** to amend Resolution # 91 – 2022 to add after the final line “Be it further resolved that there is a report given to the County Board as funds are spent on the IT projects to enhance cybersecurity”.

**Roll Call Vote on Amendment to Resolution # 91 – 2022:** 21 Aye

**Amendment to Resolution # 91 – 2022:** Adopted

**Motion/Second: King/Schreier** that the Administration Board receives a consultation report on how the funds will be used to improve the counties cybersecurity and this report will serve as a blueprint for spending and bidding.

Discussion: Fried stated the wording of this may limit the ability of the IT Department to complete projects.

**Roll Call Vote on Amendment to Resolution # 91 – 2022:** 6 Aye, Rio, Newman, Schreier, Briggs, King, Sorgel; 15 Nay

**Amendment to Resolution # 91 – 2022:** Fails

**Roll Call Vote on Amended Resolution # 91 – 2022:** 18 Aye; 3 Nay, Rio, King, Schreier

**Amended Resolution # 91 – 2022:** Adopted

**Resolution # 92 – 2022:** Offered by the Supervisors of the Administration Committee to request Coronavirus Local Fiscal Recovery Fund (CLFRF) allocated to Oneida County through the American Rescue Plan Act (ARPA) for the purpose of back indexing online tract with the Register of Deeds.

**Resolution approved for presentation to the Oneida County Board by the Supervisors of the Administration Committee**

**Resolved by the Board of Supervisors of Oneida County, Wisconsin:**

**WHEREAS**, The American Rescue Plan Act (ARPA) amends Title VI of the Social Security Act by adding Sections 602 and 603 establishing the Coronavirus Local Fiscal Recovery Fund (CLFRF); and

**WHEREAS**, Oneida County receives funds through CLFRF to assist the County in responding to the public health emergency or its negative economic impacts; to provide premium pay to eligible workers; to make necessary investments in infrastructure; and/or to provide government services; and

**WHEREAS**, certain restrictions of the use of these funds are determined by the United States Treasury (UST) Department including the prohibition of depositing the funds into any pension fund; directly or indirectly offsetting tax revenue; and does limit the amount of CLFRF funding to be used for “government services” to a not-to-exceed revenue reduction cap; and

**WHEREAS**, the County established the Funding Opportunities Committee (FOC) to provide direction and guidance on the use of the CLFRF; and

**WHEREAS**, the FOC developed an Oneida County Relief Funding Plan dated September 27, 2021 which ranked certain requests as “high” indicating the project or program resolves long-term, pressing issues; and / or addresses serious health and public safety risks; and / or has a widespread impact; and / or addresses a financial burden on the County; and / or has well-defined ancillary benefits; and

**WHEREAS**, the FOC, after thoughtful consideration of USTD regulations, further recommends County program funding thresholds by CLFRF category as follows: Public Health / Economic Development \$2,000,000; Premium Pay \$0; Infrastructure \$1,700,000; Government Services \$3,000,000; and Contingency of \$200,000; and

**WHEREAS**, due to the administrative burden of tracking and reporting expenditures under the program only those projects or programs with an aggregate value over a three-year period of \$100,000 are considered; and

**WHEREAS**, only those projects or programs which are “shovel-ready” or set to commence, if funded, upon approval of this Resolution are entertained at this stage to ensure UST requirements of funding obligation no later than December 31, 2024 and fully expended by December 31, 2026; and

**WHEREAS**, the Land Records Committee has reviewed the information submitted and guidance issued by the UST, given consideration to the request from the Register of Deeds, and supports funding the Back Indexing project under the Government Services category, and

**WHEREAS**, the Register of Deeds will contract with an outside vendor to index an additional 85,000 documents between 1988 and 1995. Indexing these additional documents will allow everyone the ability to search the electronic, on-line tract index back 30 plus years. Indexing each document will include the grantor and grantee names and/or any entity information, full legal descriptions, document types, dates and cross referencing related documents, and

**WHEREAS**, the Administration Committee is in agreement and recommends this project be funded in the amount of \$102,000.00 using CLFRF funds; and

**THEREFORE, BE IT RESOLVED**, by the Oneida County Board of Supervisors that this project be funded using CLFRF funds; and

**BE IT FURTHER RESOLVED**, by the Oneida County Board of Supervisors that by Adoption of this resolution the project / program will be reevaluated annually as part of the budget process to determine need and available funding for future years.

**Approved for presentation to the County Board by the Administration Committee this 8<sup>th</sup> day of August, 2022.**

**Offered and passage moved by: Billy Fried, Russ Fisher, Steven Schreier, Tom Kelly**

**Discussion:** Franson stated that this project is to help complete back indexing for 85,000 documents recorded between 1988 and 1995. Franson reported that this is only for 85,000 documents and then his office will continue completing the indexing as time allows.

**Roll Call Vote on Resolution # 92 – 2022:** 21 Aye

**Resolution # 92 – 2022:** Adopted

**Resolution # 93 – 2022:** Offered by the Supervisors of the Administration Committee to authorize the proper officials to execute a service agreement/contract with US Imaging, Inc. and the Register of Deeds.

**Resolution approved for presentation to the Oneida County Board by the Supervisors of the Administration Committee**

**Resolved by the Board of Supervisors of Oneida County, Wisconsin:**

**WHEREAS**, the Register of Deeds has previously identified this Back Indexing project through the Wisconsin Land Information Program and by submitting a request to the Funding Opportunities Committee in September of 2021. Back Indexing has been a priority to the Register of Deeds in order to increase the number of documents that are available and accessible to everyone using the online, electronic tract index. This project will allow my staff, the public and our business partners to search and access records that go back 30 plus years; and

**WHEREAS**, the Register of Deeds has solicited proposals from reputable vendors that have expertise with scanning and indexing solutions in Wisconsin and throughout the Midwest, working specifically with other register's, recorder's and government clients; and

**WHEREAS**, US Imaging, Inc. is an experienced and proven leader in working with and serving counties and government offices. US Imaging, Inc. has served over 890 counties nationwide, 46 counties in Wisconsin and is a vendor that exclusively works with counties and government offices; and

**WHEREAS**, the Register of Deeds will work closely with US Imaging, Inc., and the land records vendor, West Central Indexing along with the Information Technology Services Department in following all security requirements and guidelines throughout the entire project until completion; and **WHEREAS**, the US Imaging, Inc. contract and agreement are attached hereto as "Exhibit A".

**NOW, THEREFORE, BE IT RESOLVED**, by the Oneida County Board of Supervisors that the attached contract hereto, and as presented, be approved and that the County Board Chairman may execute said documents accordingly.

**Approved for presentation to the County Board by the Administration Committee this 8<sup>th</sup> day of August, 2022.**

**Offered and passage moved by: Billy Fried, Russ Fisher, Steven Schreier, Tom Kelly**

**Discussion:** Franson informed the board that this allows the County Board Chair to sign the agreement and contract so the work can be completed.

**Roll Call Vote on Resolution # 93 – 2022:** 21 Aye

**Resolution # 93 – 2022:** Adopted

**CLOSED SESSION:** It is anticipated that a motion will be made, seconded and approved by roll call vote to enter into closed session pursuant to Section 19.85(1)(e), "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session" (Topic: Ambulance Service Agreement). It is anticipated that the County Board will return to open session by roll call vote to consider the remainder of the meeting agenda.

Announcement of action taken in closed session, or take action based on closed session (NOTE: If the announcement of action taken in closed session would compromise the need for the closed session, the action taken will not be announced. Any action taken in closed session may be announced when the need for the closed session has passed).

*Break called at 11:37 a.m.  
Return from break at 11:44 a.m.  
Supervisor Cushing did not return from break.*

**Motion/Second: Kelly/Harris** to go into Closed Session at 11:45 a.m.  
**Roll Call Vote:** 20 Aye; 1 Absent, Cushing.

**Motion/Second: Kelly/Harris** to return to Open Session at 12:32 p.m.  
**Roll Call Vote:** 20 Aye; 1 Absent, Cushing.

**Announcement:** Chairman Holewinski announced that in closed session there was no action taken.

**NEXT MEETING DATE AND TIME:** September 27, 2022 @ 9:30 a.m.  
Unless a motion is made to change the starting time.

**ADJOURNMENT:**  
Chairman Holewinski adjourned the meeting at 12:34 p.m.