

MINUTES
Oneida County Board of Supervisors
Tuesday, August 19th, 2025 – 9:30 a.m.
County Board Meeting Room - 2nd Floor Oneida County Courthouse

CALL TO ORDER:

Chairman Holewinski called the meeting to order at 9:30 a.m. in the County Board Meeting Room of the Oneida County Courthouse. There was a brief moment of silence for our troops, law enforcement officers and emergency responders, followed by the Pledge of Allegiance. Prayer was offered by Supervisor Condado.

Members Present: Bob Almekinder, Steven Schreier, Scott Holewinski, Robert Briggs, Russ Fisher, Debbie Condado, Greg Oettinger, Dan Hess, Connor Showalter, Collette Sorgel, Lenore Lopez, Billy Fried, Ted Cushing, Chris Schultz, Robb Jensen, Diana Harris, Kris Hanus and Michael Tautges.

Members Present: 18

Absent: Timmons, Ives, Newman

ANNOUNCEMENTS BY CHAIR, CORRESPONDENCE AND COMMUNICATIONS:

- Please use a microphone when speaking

ACCEPT THE MINUTES OF THE JULY 15, 2025 MEETING:

Motion/Second: Jensen/Cushing to accept the Minutes of the July 15, 2025 meeting. All "Aye"; Motion carried.

REPORTS/PRESENTATIONS

- 2024 Annual Financial Report – Finance Director Tina Smigielski presented the 2024 Annual Financial Report and explained that we received a clean audit opinion. Smigielski summarized the report; total revenue County-wide for 2024 was \$62.2 Million, expenses were \$55.7 Million and \$1.8 Million was added to the General Fund Reserves for a total of \$27.9 Million as an ending balance for 2024. Anthony Cervini from Sikich reported that a clean opinion was issued, noting that it is the highest level of assurance that you can receive. Cervini stated that there was an improvement in the information supplied due to the upgrade in the newly implemented Computer Software program.
- Broadband Report – Project Manager John Sweeney reported that the Bug Tussel project is moving along. Sweeney stated that the County is in communication with our Corporation Counsel and the Executive Committee in reaching out to Bug Tussel regarding the bonding status and other issues. Oneida County Economic Development Corporation Executive Director Tony Pharo stated that the BEAD program has been changed and by the next County Board meeting we should know more information. Discussion ensued.
- Highway Department 2024 Annual Report – Highway Commissioner Alex Hegeman presented the 2024 Annual Report summarizing the hand out that was included in the packet. Hegeman presented projects that were completed. Hegeman went over the equipment purchases, noting that there is a significant delay in receiving patrol trucks still. Hegeman reported that they are looking at making significant improvements in future years to the facilities. Hegeman went over future potential projects.

PUBLIC COMMENT (time limit of three minutes):

- Sign attendance form at the podium. Tom Burrell of Hazelhurst spoke regarding the Comprehensive Plan. Karl Fate of Crescent spoke regarding the Land Use Plan. Eric Rempala of Irma spoke regarding the Comprehensive Plan. Stephanie Burrell of Hazelhurst spoke regarding the Comprehensive Plan and the changes made. Kathleen Cooper of Pelican spoke against the language in the Comprehensive Plan.

CONSENT AGENDA:

Resolution # 43 – 2025: Offered by the Supervisors of the Land Records Committee to grant Charter Communications/Spectrum Mid-America, LLC an Easement for cable television system and other communications facilities.

Resolution to grant Charter Communications/Spectrum Mid-America, LLC an Easement for cable television system and other communications facilities.

Resolution approved for presentation to the Oneida County Board by the Supervisors of the Land Records Committee

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, Charter Communications is in the process of obtaining easements from landowners to improve reliability of cable television system and other communications facilities; and,

WHEREAS, Charter Communications has requested an easement from Oneida County across parcel number SU-1743 in the town of Sugar Camp, as shown in Exhibit A attached hereto; and,

WHEREAS, the Land Records Committee reviewed the proposed location and has no objection to the easement request, and the Land Records Committee has determined it would be in the best interest of the residents of Oneida County dependent on Charter Communications to grant such easement at no cost and recommends the County Board to approve such request.

THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Oneida County hereby approve granting the easement for no costs, across those lands as described in Exhibit A below to Charter Communications; and,

BE IT FURTHER RESOLVED, that the County Clerk is authorized to sign and place the county seal upon the easement documents and other documents necessary to complete such transaction.

Approved for presentation to the County Board by the Land Records Committee this 12th day of August, 2025.

Offered and passage moved by: Robert Briggs, Chris Schulz, Greg Oettinger, Ted Cushing, Kyle Timmons

Resolution # 44 – 2025 / Rezone Petition # 08 – 2025: Offered by the Supervisors of the Planning and Development Committee to amend the Master Zoning Document to rezone land from District #2 Single Family Residential to District #7 Business B-2 in the Town of Lake Tomahawk.

Resolution offered by the Planning and Development Committee.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, the Planning and Development Committee having considered Rezone Petition July 23, 2025 (copy attached), which was filed June 24, 2025, to amend the Master Zoning District Document and the Oneida County Official Zoning District Boundary Map, and having given notice thereof as provided by law and having held a public hearing thereon July 23, 2025, pursuant to § 59.69(5), Wisconsin Statutes, and having been informed of the facts pertinent to the changes which are as follows:

To rezone land from District #2 Single Family Residential to District #7 Business B-2 on property described as being part of Government Lot 1, Section 3, T38N, R7E, PIN LT-31-1, Town of Lake Tomahawk, Oneida County, Wisconsin.

And being duly advised of the wishes of the people in the area affected as follows:

WHEREAS, the owner is requesting the rezone to create a new parcel for the American Legion building; and

WHEREAS, the Town of Lake Tomahawk sponsored and approved the request (copy attached); and

WHEREAS, On July 23, 2025, the Planning and Development Committee held a public hearing and the adjoining landowners were provided with a written notice of the change and there were 0 public comments received, 1 people spoke in favor, 0 people spoke against, and 0 people spoke in ambiguity of the proposed changes; and

WHEREAS, the Planning & Development Committee has reviewed the general standards as specified in Section 9.86(F) of the Oneida County Zoning & Shoreland Protection Ordinance and concluded that the standards have been met. The Planning & Development Committee recommends passage.

NOW THEREFORE, THE ONEIDA COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS: Petition #08-2025:

Section 1: Any existing ordinances, codes, resolutions, or portion thereof in conflict with this ordinance shall be and are hereby repealed as far as any conflict exists.

Section 2: The ordinance shall take effect the day after passage and publication as required by law.

Section 3: If any claims, provisions, or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the ordinance shall not be affected thereby.

Section 4: Rezone Petition #08-2025 is hereby adopted amending the Master Zoning District Document and the Oneida County Official Zoning District Boundary Map, by changing the zoning district classification from District #2 Single Family Residential to District #7 Business B-2 on property described as follows:

Being part of Government Lot 1, Section 3, T38N, R7E, PIN LT-31-1, Town of Lake Tomahawk, Oneida County, Wisconsin.

The County Clerk shall, within seven (7) days after adoption of Rezone Petition #08-2025 by the Oneida County Board of Supervisors, cause a certified copy thereof to be transmitted by mail to the Lake Tomahawk Town Clerk.

Approved for presentation to the County Board by the Planning and Development Committee this 6th day of August, 2025.

Offered and passage moved by: Scott Holewinski, Mitch Ives, Bob Almekinder, Billy Fried

Resolution # 45 – 2025 / Rezone Petition # 07 – 2025: Offered by the Supervisors of the Planning and Development Committee to amend the Master Zoning Document to rezone land from District #1A Forestry to District #2 Single Family Residential in the Town of Woodboro.

Resolution offered by the Planning and Development Committee.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, the Planning and Development Committee having considered Rezone Petition # 07 – 2025 (copy attached), which was filed June 13, 2025, to amend the Master Zoning District Document and the Oneida County Official Zoning District Boundary Map, and having given notice thereof as provided by law and having held a public hearing thereon July

9, 2025, pursuant to § 59.69(5), Wisconsin Statutes, and having been informed of the facts pertinent to the changes which are as follows:

To rezone land from District #1A Forestry to District #2 Single Family Residential on property described as being part of Government Lot 3, lying west of State Highway 8, and east of Birch Bay Road, Section 32, T36N, R7E, PIN WB-479, Town of Woodboro, Oneida County, Wisconsin.

And being duly advised of the wishes of the people in the area affected as follows:

WHEREAS, the owner is requesting the rezone for year-round living; and

WHEREAS, the Town of Woodboro approved the request (copy attached); and

WHEREAS, On July 9, 2025, the Planning and Development Committee held a public hearing and the adjoining landowners were provided with a written notice of the change and there were 0 public comments received, 0 people spoke in favor, 0 people spoke against, and 0 people spoke in ambiguity of the proposed changes; and

WHEREAS, the Planning & Development Committee has reviewed the general standards as specified in Section 9.86(F) of the Oneida County Zoning & Shoreland Protection Ordinance and concluded that the standards have been met. The Planning & Development Committee recommends passage.

NOW THEREFORE, THE ONEIDA COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS: Petition #07-2025:

Section 1: Any existing ordinances, codes, resolutions, or portion thereof in conflict with this ordinance shall be and are hereby repealed as far as any conflict exists.

Section 2: The ordinance shall take effect the day after passage and publication as required by law.

Section 3: If any claims, provisions, or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the ordinance shall not be affected thereby.

Section 4: Rezone Petition #07-2025 is hereby adopted amending the Master Zoning District Document and the Oneida County Official Zoning District Boundary Map, by changing the zoning district classification from District #1A Forestry to District #2 Single Family Residential on property described as follows:

Being part of Government Lot 3, lying west of State Highway 8, and east of Birch Bay Road, Section 32, T36N, R7E, PIN WB-479, Town of Woodboro, Oneida County, Wisconsin.

The County Clerk shall, within seven (7) days after adoption of Rezone Petition #07-2025 by the Oneida County Board of Supervisors, cause a certified copy thereof to be transmitted by mail to the Woodboro Town Clerk.

Approved for presentation to the County Board by the Planning and Development Committee this 6th day of August, 2025.

Offered and passage moved by: Scott Holewinski, Mitch Ives, Bob Almekinder, Billy Fried

Resolution # 46 – 2025: Offered by the Supervisors of the Executive Committee to Authorize the Expenditure of Opioid Settlement Funds Allocated to Oneida County in Accordance with Wisconsin Act 57 of 2021 and Oneida County Resolution #58-2022 for the Purpose of Telehealth Services Expansion.

Resolution to Authorize the Expenditure of Opioid Settlement Funds allocated to Oneida County in Accordance with Wisconsin Act 57 of 2021 and Oneida County Resolution #58-2022 for the Purpose of Telehealth Services Expansion.

Resolution approved for presentation to the Oneida County Board by the Supervisors of the Executive Committee.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, in 2021, a nationwide settlement agreement was reached by and between several pharmaceutical companies and a class containing most states, counties, and a number of cities and municipalities; and

WHEREAS, in 2021, the Governor signed legislation (2021 Wisconsin Act 57) which outlines the distribution and use of Wisconsin's share of settlement funds of over \$400 million, with 70% of the proceeds being allocated to Wisconsin counties; and

WHEREAS, in 2022, the Wisconsin Joint Committee on Finance approved a plan which earmarks counties' use of the funds toward abatement efforts; and

WHEREAS, in 2022, Oneida County adopted Resolution #58-2022 agreeing to the settlement terms with total settlement proceeds estimated to be \$1.48 million; and

WHEREAS, projects and programs benefiting from the funds must comply with the Settlement Agreement restrictions of expenditures limited to defined categories of Treatment, Prevention, and Other Strategies; and

WHEREAS, according to the Oneida County Finance Director the balance of available Opioid Settlement Funds and investment income thereon, net of any previously approved commitments, is \$774,157.56 as of June 30, 2025; and

WHEREAS, The Department of Human Services is requesting \$7,000.00 in Opioid Settlement Funds to expand telehealth capabilities at the Human Service Department's Outpatient Clinic focused in the areas of Substance Use Disorder (SUD) and Medication-Assistance Treatment (MAT), and

WHEREAS, the Executive Committee is in agreement and recommends this project / program be funded using Opioid Settlement funds; and

THEREFORE, BE IT RESOLVED, by the Oneida County Board of Supervisors that this project / program be funded using Opioid Settlement funds; and

BE IT FURTHER RESOLVED, by the Oneida County Board of Supervisors that by Adoption of this resolution the project / program will be reevaluated annually as part of the budget process to determine need and available funding for future years.

Approved for presentation to the County Board by the Executive Committee this 30th day of July, 2025.

Offered and passage moved by: Billy Fried, Scott Holewinski, Robb Jensen, Diana Harris, Steven Schreier

- Appointments to Committees, Commissions and other Organizations:
 - Appoint Miranda Gavrilescu to the Human Service Board to serve the remainder of a 3-year term to expire in January 2026.

Motion/Second: Cushing/Schreier to approve the Consent Agenda as presented.

Roll Call Vote: 18 Aye; 3 Absent, Timmons, Ives, Neumann

Motion: Adopted

CONSIDERATION OF RESOLUTIONS & ORDINANCES:

Resolution # 47 – 2025: Offered by the Supervisors of the Executive Committee to Reclassify the Employee Services Manager Position.

Resolution to reclassify the Employee Services Manager Position.

Resolution approved for presentation to the Oneida County Board by the Supervisors of the Executive Committee.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, The current Employee Services Manager has been promoted to the Human Resources Director, and;

WHEREAS, During times of transition Departments are encouraged to re-evaluate positions; and;

WHEREAS, upon observation and further review it is believed that the Employee Services Manager position should be reclassified from Exempt grade level M to Exempt grade level L; and;

WHEREAS, the Executive Committee does recommend a reclassification of the Employee Services Manager Position.

THEREFORE, BE IT RESOLVED, the Oneida County Board of Supervisors reclassifies the Employee Services Manager position from Exempt grade level M to Exempt grade level L; and

Approved for presentation to the County Board by the Executive Committee this 30th day of July, 2025.

Offered and passage moved by: Billy Fried, Steven Schreier, Diana Harris, Robb Jensen, Scott Holewinski

Discussion: Administrative Coordinator/County Clerk Tracy Hartman explained that this position was held by Jennifer Lueneburg who is now the Human Resource Director. Hartman reported that when changes or openings happen in a Department, the Department is looked at and evaluated.

Roll Call Vote on Resolution # 47 – 2025: 16 Aye; 2 Nay, Schreier, Harris; 3 Absent, Timmons, Ives, Neumann

Resolution # 47 – 2025: Adopted

Resolution # 48 – 2025: Offered by the Supervisors of the Executive Committee to Restructure and Reclassify Positions and Wages for the Solid Waste Department.

Resolution to restructure and reclassify positions and wages for the Solid Waste Department.

Resolution approved for presentation to the Oneida County Board by the Supervisors of the Executive Committee.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, due to the employment market being very competitive for individuals who have equipment operating skills, it has become increasingly difficult to hire qualified individuals for the positions at Solid Waste; and

WHEREAS, the Solid Waste Director and Human Resources Director worked to develop a restructure of positions and wages with the Solid Waste Department that will be more competitive in the market for hiring of Equipment Operator positions and also rearrange positions to better serve the public; and

WHEREAS, while reviewing wages of the positions and the needs of the Solid Waste Department, the Human Resources Director and Solid Waste Director reviewed efficiencies, duties and work loads of the positions as well and recommend eliminating a Solid Waste Systems Technician Supervisor position, create a full-time Scale Operator position and reclassify the three Solid Waste Technician positions; and

WHEREAS, the Public Works Committee is in support of a wage restructure and position changes; and

WHEREAS, the Executive Committee, having reviewed the proposals presented by the Solid Waste Director and Human Resources Director, and does recommend a wage restructure and position changes at the Solid Waste Department has listed above.

THEREFORE, BE IT RESOLVED, by the Oneida County Board of Supervisors authorizes and directs the following changes are implemented for the positions at the Solid Waste Department effective August 30, 2025 as follows:

- Eliminate the Solid Waste Systems Technician Supervisor position, Grade H.
- Create a full-time Scale Operator position Grade F, granting the Solid Waste Director the flexibility to move the position between 80%-100% based on seasonal needs.
- For the three Solid Waste Technician with CDL positions:
 - Reclassify two full-time Solid Waste Technician with CDL positions at Grade G to full-time Solid Waste Operators at Grade H (and Grade G with no CDL).
 - Reclassify one Solid Waste Technician with CDL position at Grade G to Solid Waste Operator with CDL Lead to Grade I and provide the flexibility for the Solid Waste Director to hire the position as a Solid Waste Operator with CDL at Grade H and promote to a Solid Waste Operator Lead Grade I as the employee skills and knowledge allow them to move into the Lead position.

BE IT FURTHER RESOLVED, by the Oneida County Board of Supervisors that funds to these changes are coming from the current Solid Waste Department budget.

A fiscal impact statement is attached hereto and made a part of hereof.

Offered and passage moved by: Billy Fried, Diana Harris, Robb Jensen, Scott Holewinski, Steven Schreier

Discussion: Lueneburg stated that they are proposing a restructure to the Solid Waste Department. Lueneburg explained that they are having a hard time recruiting and retaining some of the positions in this Department. Lueneburg noted that these proposed changes are in hopes to fix the issues. Lueneburg went over the proposed changes.

Roll Call Vote on Resolution # 48 – 2025: 18 Aye; 3 Absent, Timmons, Ives, Neumann

Resolution # 48 – 2025: Adopted

Resolution # 49 – 2025: Offered by the Supervisors of the Public Safety Committee to Appoint Cambrya Hurlburt as the Chief Medical Examiner.

Resolution to appoint Chief Medical Examiner.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, the Chief Medical Examiner position has been vacant since February 3, 2025; and

WHEREAS, the Public Safety Committee felt Oneida County would be best served by leaving the position vacant while the Medical Examiner's Office was reevaluated; and

WHEREAS, the Public Safety Committee, HR Director and Administrative Coordinator hired Cambrya Hurlburt to fill the Chief Deputy Medical Examiner position on February 24th and Ms. Hurlburt has served in that role since; and

NOW THEREFORE, BE IT RESOLVED, that the Oneida County Board of Supervisors hereby confirms the appointment of Ms. Cambrya Hurlburt as the Chief Medical Examiner under the following conditions:

1. The effective date of the appointment shall be August 20, 2025, and
2. For compensation purposes, Ms. Cambrya Hurlburt shall be compensated at a hire rate at Grade Level L, Step 1 of the Oneida County Exempt Wage Schedule.

Offered and passage moved by: Steven Schreier, Debbie Condado, Diana Harris

Discussion: Supervisor Schreier reported that Hurlburt has been directly involved with the office as a Medical Examiner since early February. Schreier stated they really wanted to evaluate the Department and believe these changes are in the best interest of Oneida, Forest and Vilas counties. Schreier noted that this is not only a cost savings, but he feels that this change will provide better service than in the past. Schreier reported that they are very confident in Hurlburt leading the department.

Roll Call Vote on Resolution # 49 – 2025: 18 Aye; 3 Absent, Timmons, Ives, Neumann

Resolution # 49 – 2025: Adopted

Resolution # 50 – 2025: Offered by the Supervisors of the Planning and Development Committee to Recommend Adoption of the 2025 Oneida County Comprehensive Plan Updates.

Resolution to recommend adoption of the 2025 Oneida County Comprehensive Plan updates.

Resolution offered by the Planning and Development Committee.

WHEREAS, § 66.1001(4), Wis. Stats. establishes the required procedure for a local government to amend a comprehensive plan, and § 66.1001(2)(i), Wis. Stats. requires that a comprehensive plan be updated no less than every ten (10) years; and

WHEREAS, the Planning and Development Committee has the authority to recommend that the Oneida County Board of Supervisors amend and update the County's comprehensive land use plan under § 66.1001(4)(b), Wis. Stats.; and

WHEREAS, the Oneida County Board of Supervisors adopted a Public Participation Plan on March 21, 2023, by

Resolution #37-2023; and

WHEREAS, the Planning and Development Committee held twenty publicly noticed meetings concerning both the Public Participation Plan, which was adopted by Resolution #37-2023 on March 21, 2023, and the Comprehensive Plan updates; and

WHEREAS, on February 26, 2025, the draft of the Comprehensive Plan was forwarded to all of the townships in Oneida County and requested that any input regarding the matter be provided to staff within sixty (60) days, and that if a response was not received, it was to be assumed that such towns were abstaining from providing input regarding the matter.

Oneida County has twenty townships, and five responded and fifteen did not respond; and

WHEREAS, the Planning and Development Committee held a public hearing on July 14, 2025, seventeen (17) people provided public comments, and two (2) letters were also received; and

WHEREAS, the Planning and Development Committee has prepared the attached Oneida County Comprehensive Plan, containing all maps and other descriptive materials, to be the updated comprehensive plan for the County under § 66.1001, Wis. Stats.; and

NOW, THEREFORE, BE IT RESOLVED, the Planning and Development Committee hereby recommends adoption of the attached Oneida County Comprehensive Plan, pursuant to § 66.1001(4)(d), Wis. Stats.

BE IT FURTHER RESOLVED that the Planning and Development Committee hereby recommends, that following the public hearing held on July 14, 2025, the Planning and Development Committee will forward the Oneida County Comprehensive Plan to the Oneida County Board of Supervisors for consideration for adoption, pursuant to § 66.1001(4)(c), Wis. Stats.

NOW, THEREFORE, THE ONEIDA COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1. Any existing ordinances, codes, resolutions, or portions thereof in conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

Section 2. This ordinance shall take effect the day after passage and publication as required by law.

Section 3. If any claims, provisions or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

Section 4. Chapter 26 of the General Code of Oneida County, Wisconsin, is amended as attached.

The County Clerk shall, within seven (7) days after adoption of Ordinance Amendment #01-2023 by the Oneida County Board of Supervisors, cause a certified copy thereof to be transmitted by mail to the Town Clerks of Oneida County and the Wisconsin Department of Natural Resources.

Offered and passage moved by: Scott Holewinski, Mitch Ives, Bob Almekinder, Billy Fried

Discussion: Planning and Zoning Director Karl Jennrich stated that Oneida County initially adopted a Comprehensive Plan in 2013, noting that this is a three-year process. Jennrich explained that the plan is required to be updated every 10 years. Jennrich stated that with both plans, they received assistance from the North Central Regional Plan Commission. Jennrich stated that in 2022 the Oneida County Planning and Development Committee made the decision to be the Committee of Jurisdiction on overseeing the creation of the Comprehensive Plan. Jennrich noted that Planning and Development came to the Oneida County Board to come up with a public participation plan, that plan was adopted. Jennrich explained that as part of Public Participation Plan all meetings were to be posted and open to the public. Jennrich explained that the towns were to be contacted throughout the process. Jennrich reported that those directions were followed and a draft of the Comprehensive Plan was sent to the Towns prior to going to Public Hearing, explaining that there was a 60 day window for the Towns to provide comments to the Planning and Development Committee. Jennrich noted that 15 Towns did not respond. Jennrich reported that all of the criteria was met during the development of this plan.

10:32 a.m. break called due to power outage

10:40 a.m. return from break

Discussion: Jennrich reported that public participation and comment was asked for. Lopez questioned some of the language in the Plan. Discussion regarding the language and intent.

Roll Call Vote on Resolution # 50 – 2025: 15 Aye; 3 Nay, Schreier, Sorgel, Lopez; 3 Absent Timmons, Ives, Newman

Resolution # 50 – 2025: Adopted

NEXT MEETING DATE AND TIME September 16th, 2025 @ 9:30 a.m.

Unless a motion is made to change the starting time.

ADJOURNMENT:

Chairman Holewinski adjourned the meeting at 10:54 a.m.

DRAFT