

**JOINT MEETING OF ADMINISTRATION COMMITTEE/LABOR RELATIONS & EMPLOYEE  
SERVICES COMMITTEE  
AUGUST 8, 2022  
Minutes**

**Committee members present:** Chairman Billy Fried, Tom Kelly, Russ Fisher and Steven Schreier.

**Absent:** Ted Cushing

**Call to order:** Chairman Fried called the meeting to order at 9:30 a.m. in the County Board Room of the Oneida County Courthouse. The meeting has been properly posted and mailed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible.

**Approve agenda:** Motion by Schreier/Kelly to approve today's agenda with the order of items at the Chair's discretion. All aye; motion carried.

**Public comment - None**

**2023 Rhinelander-Oneida County Airport Budget –** Matthew Leitner, Airport Director, and Angela Frey, Assistant Director, were present from the Oneida County Airport. Leitner reported that the request from the Rhinelander Oneida County Airport remains the same at \$197,081. Leitner reported that this has been the same request for the last 7-8 years. Leitner reported that expenses have increased at the airport and those increases have been covered by users of the airport. Leitner reported the request from the City is the same amount as required by the FAA. Leitner reported that the County subsidy covers operating expenditures and there is not a surplus that can be used to help cover these costs. Discussion regarding the revenue at the Airport and grants received. Motion by Fried/Kelly to accept the Oneida County Airport budget and forward it onto the Budget Hearings. All aye; motion carried.

**2023 Oneida County Tourism Council Budget –** Krystal Westfahl, Oneida County Tourism Counsel Chair and Minocqua Chamber Director, was present and gave an overview of the Oneida County Tourism Commission. Westfahl reported that they are again requesting \$100,000 from Oneida County for the 2023 operating budget. Westfahl gave a presentation of how tourism dollars are used and the benefit that is received by Oneida County businesses and residents. Westfahl reported that the Tourism Council used a continuing appropriation last year to bring their ask to \$100,000, however, this year there is not a continuing appropriation to pull from and therefore they are requesting \$100,000 in tax levy from Oneida County. Discussion regarding how the \$100,000 budget is used. Smigielski reported that the request is for \$95,000 from the tax levy and the remaining \$5000 comes from contributions from other agencies. Motion by Fried to reduce the request from \$95,000 to \$80,000 tax levy impact. No second; motion fails. Motion by Schreier/Kelly to approve the budget as presented by the Tourism Counsel and forward to the budget hearings. Fisher, aye; Fried, nay; Kelly, aye; Schreier, aye. Motion carried.

**2023 Oneida County Humane Society Budget –** Sue Otis, OCHS Treasurer; Karen Matchulat, Board Member; and Amanda Haydon, Director were present and gave an overview of the OCHS budget. Otis reported that they provide a service to Oneida County municipalities. Otis reported that if the amount is decreased from Oneida County then the 24 hour pickup service would need to be decreased. Otis reported that the request for 2023 is increased by \$3,900 over 2022. Motion by Fried/Kelly to approve the request from the Humane Society as presented and forward to the budget hearings in October. All aye; motion carried.

**2023 Oneida County Economic Development Commission Budget** – Jeff Verdoorn, OCEDC Director, was present and reported that the request of \$96,500 for 2023 is the same as 2022. Discussion regarding the services provided to Oneida County and how that impacts the entire county versus the City of Rhinelander. Verdoorn reported that there isn't a surplus that can be used for 2023. Motion by Fried/Schreier to approve the request of OCEDC for \$96,500 and forward to the budget hearings. All aye; motion carried.

**2023 Oneida County Library Board Budget** – Pat Pechura, Oneida County Library Board Chair, gave an overview of the budget requests from the libraries in Oneida County. Pechura reported that this is outside of the levy limits. Pechura reported that the request for 2023 is \$435,650 which is an increase of \$3,635. Discussion regarding the request and how the libraries are funded. Fried questioned the \$2000 requested increase for the Three Lakes Demmer Library. Discussion regarding the request and the need for the Library Directors to be present at the budget hearings. Motion by Fried/Kelly to forward the request from the library to the budget hearings in October. All aye; motion carried.

11:00 – Recess

11:04 – Return from Recess

**2023 Human Service Center Budget** – Tamara Fease and Keith Haselton were present and gave an overview of the services provided. Haselton reported that the request for this year is \$1,175,709 which is 54% of the budget request. Discussion regarding the services that used to be provided to the Oneida County Jail and suicide risk assessments. Haselton reported that this budget proposal has not been approved by their board. Motion by Schreier/Fisher to forward the Human Service Center Budget to the budget hearings in October. Discussion regarding the \$200,000 surplus that was returned to Oneida County in 2021 and it is anticipated that the same amount will be returned in 2022. All aye; motion carried.

**2023 North Central Wisconsin Regional Plan Commission Budget** – Dennis Lawrence, NCWRPC, was present and gave an overview of the services provided. Lawrence reported that the request for 2023 is the same as 2022 at \$42,000. Motion by Fried/Kelly to forward the request to the budget hearings. All aye; motion carried.

**Resolution to suspend the rules and permit the administration committee to approve spending of ARPA and CLFRF funds for Information Technology Systems programs and projects to enhance cybersecurity and Resolution to Request Coronavirus Local Fiscal Recovery Fund (CLFRF) allocated to Oneida County through the American Rescue Plan Act (ARPA) for the Purpose of Information Technology Systems Programs and Projects to Enhance Cybersecurity** – Rhodes stated that there was an approval by the Funding Opportunities for \$1.5 million for ITS Projects. Rhodes is looking for approval to bring projects to the Administration Committee for approval and not needing to take all projects to the County Board for approval. Discussion regarding the \$25,000 cap being lifted. Motion by Fried/Schreier to approve the Resolution to suspend the rules and permit the Administration Committee to approve spending of ARPA and CLFRF funds for Information Technology Systems programs and projects to enhance cybersecurity and the Resolution to Request Coronavirus Local Fiscal Recovery Fund (CLFRF) allocated to Oneida County through the American Rescue Plan Act (ARPA) for the Purpose of Information Technology Systems Programs and Projects to Enhance Cybersecurity as presented and forward onto the county Board for approval. All aye; motion carried.

## **Vouchers, reports, purchase orders, line item transfers and updates:**

### a. Finance

- Sales Tax by Month – Cole Stratton presented the Sales Tax by Month report.
- Smigielski presented the monthly vouchers. Motion by Schreier/Fisher to approve the Finance Vouchers as presented. All aye; motion carried.
- 2023 Finance Budget, Centralized Business Units & Economic Development Trust – Rescheduled to Monday, August 15<sup>th</sup>.

### b. ITS

- Line Item transfer presented for 2022 budget. Motion by Fried/Kelly to approve the Line Item Transfer as presented. All aye; motion carried.
- Vouchers presented. Discussion regarding the voucher for the fiber trace in the amount of \$17,000. Motion by Fried/Schreier to approve the bills and vouchers as presented. All aye; motion carried.
- IT Planning update – Rhodes presented the IT Planning update.
- 2023 ITS Budget - Rescheduled to Monday, August 15<sup>th</sup>.
- 2023 CIP Projects - Rescheduled to Monday, August 15<sup>th</sup>.

### c. Treasurer

- Ostermann presented the vouchers. Motion by Fried/Schreier to approve the Treasurer's Voucher as presented. All aye; motion carried.
- 2023 Treasurer Budget - Rescheduled to Monday, August 15<sup>th</sup>.

### d. County Clerk

- Hartman presented vouchers. Motion by Fried/Schreier to approve the vouchers as presented. All aye; motion carried.
- 2023 County Clerk Budget - Rescheduled to Monday, August 15<sup>th</sup>.
- 2023 County Board Budget - Rescheduled to Monday, August 15<sup>th</sup>.
- 2023 Risk Management Budget - Rescheduled to Monday, August 15<sup>th</sup>.

**Discussion of information to be made available for the public and to be presented to the County Board regarding Bug Tussle, Broadband and Bonding** – Discussion regarding the documents that have been provided in the past and what should be shared. Verdoorn will be listed as a point of contact for questions regarding broadband. Hartman will forward documents to the committee for review and the next meeting on August 15<sup>th</sup>.

**Public comment/communications:** None

**Dates and items for future agenda/meetings:** The next administration committee meeting will be held on Monday August 15<sup>th</sup> at 9:30 a.m. Future topics: Department Budgets

**Adjourn** – Fried adjourned the meeting at 12:05 p.m.

Respectfully submitted,  
Tracy Hartman, Recording Secretary  
Oneida County Clerk