

ONEIDA VILAS TRANSIT COMMISSION

September 30, 2025

MINUTES

Attendance: Present Billy Fried, Dawn Winquist, Lenore Lopez, Michael Tautges, Holly Tomlanovich, Fred Radtke. Excuse Marvin Anderson and Richard Logan. Others present Transit Manager Barb Newman, Vilas County ADRC Director Sue Richmond, Oneida County ADRC Manager Mya Olkowski.

Called to order by Vice Chairman Billy Fried 10:02 A.M. at Vilas County Courthouse, Conference Room B at 330 Court St., Eagle River, WI. Noting that this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the American with Disability Act.

ESTABLISHED A QUORUM: 6 Of 8 Members present.

Pledge was recited

PUBLIC COMMENTS: None.

Motion by Winquist to approve the agenda in any order. Second by Radtke. All Ayes.

Motion by Tomlanovich to accept the minutes. Second by Lopez. All Ayes.

Public Comment: None

Discussion and Possible action on: Architectural and Engineering Grant for Potential Administration Building. Newman reported until a piece of property is found the grant is on hold.

Discussion and Possible action on: Potential Administration and Maintenance Building. Newman had a conversation with the director of land information office of Oneida county about a piece of property that the Building Committee had talked about to see about its availability. Another county department is also looking at the same piece of property. Newman thought a discussion with the other department would be good to gauge their interest and to see if they might be open to sharing that property.

Discussion and Possible action on: Grant for new vehicles. Newman asked for the grant to be put on the agenda to get directions as to what the committee would like to do. Newman stated that the insurance check from the accident involving N-18 came in. That check was for \$49,894.53. N-18 and one other bus will need to be replaced. Current estimate for the Cut-Away bus is \$137,000.00. each. Newman estimated the cost of two buses would be \$274,000.00. The grant would cover 80 percent of the cost of the buses and OVTC's share would be \$54,000.00. The check received from the insurance company and money in the Bus Trust Fund would go towards OVTC's share of the purchase cost. Radtke motion that Newman pursue the state grant for vehicle purchase along with funds from the OVTC Bus Trust Fund to purchase two Cut – Away buses. Second by Winquist. All Ayes.

Discussion and Possible action on: Proposed Draft Budget 2026. Newman started with revenue, estimated Rhinelander to be down in 2026 while indications show Lakeland and Eagle River to be up.

Newman stated she would go into more detail about MCO Revenue in her month-to-month report. Oneida and Vilas Counties are contributing the same as 2025. Newman combined state and federal revenue on one line. Local share is in line with 2025. Expenses, line 501 Salaries and wages include a 5 percent raise for all employees except for those hired in quarter four. The mechanic received a 10 percent raise. Newman believes OVTC's wages are finally where they need to be for drivers. Line 502 Wisconsin Retirement projected the three people in 2025 will be the same for 2026. Employee Medical Insurance is difficult to gauge because Newman hasn't received anything from OVTC's provider as of this report. Those employees participating in 2025 will be the same in 2026. Newman did add six months for herself in anticipating her husband's retirement and losing his medical insurance. Professional Fees, Newman just received an estimate from Kerber Rose of \$12,000.00. That is less than 2025. Other Services, drug testing OVTC is over budget as of August. For 2026 Newman increased that category. Fuel and lubricants will remain the same as 2025. All other categories will see varying increases. A Public Hearing on 2026 Budget will need to be held in November.

Discussion and Possible action on: Budget Overview through August. MCO revenue is down. Newman reached out to one of those organizations to ask why they weren't ordering from us, and the reply she got was that they are currently using the cards on hand and will be ordering from OVTC again. Income is where it is expected to be. Salaries and Wages comparatively looks off but that figure is due to a three-pay period month. Workers' comp reflects paying the quarterly bill plus the audit. Materials and supplies reflect \$6000.00 in gasoline purchased in August. Newman received a notice from Wisconsin Department of Transportation stating that for 5311 system they are waiting for final process that is outside their control. Wis DOT doesn't know when they be able to distribute operating grant. OVTC will not be getting their federal funds right away. Looking at cash flow OVTC is fine through October. By extending the line of credit OVTC will be fine in November. December will be trouble; there will be no money. A possible solution is to talk to the bank about extending the line of credit.

Discussion and Possible action on: Paid Vouchers. Voucher labeled 8/15/2025 there is nothing out of the ordinary. Kwik Trip \$6,168.36, SFM Work Comp \$4,405.00 for Worker Compensation Insurance. Voucher Labeled 8/28/2025 Verizon Connect \$1080.38. Voucher labeled 9/12/2025 Cardmember Service there is a charge for \$275.00 for Education and \$985.30 for lodging. Newman will be attending a seminar in October. She was awarded a scholarship to help defray that cost, that will come after she returns. A & J \$1,060.00 to repair a lift, ALLDATA \$ 1500.00 a yearly fee.

Future Agenda items: Filling in the December income gap, 2026 budget, Property Meeting, Transit Manager Evaluation.

Letters: None.

Next Meeting: October 30, 2025. At 10:00 A.M.

Adjourn: 10:59 A.M.

Respectfully submitted.

Brian Moore

Office Manager of Northwood Transit.