

ONEIDA VILAS TRANSIT COMMISSION

March 7, 2023

MINUTES

Attendance: Marvin Anderson, Billy Fried, Dawn Winquist (via zoom), Richard Logan, Holly Tomlanovich, Fred Radtke (via zoom). Others present Transit Manager Barb Newman, Joel Gottsacker Oneida County ADRC Manager and Sue Richmond Director of Vilas County ADRC. From the media Brian Jopek The Lakeland Times (Via Zoom). Absent Conner Showalter and Anthony Rio.

Called to order by Chairman Anderson at 10:02 A.M. at Vilas County Court House, 330 Court Street, Conference Room C, Eagle River, WI. Noting that this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the American with Disability Act.

ESTABLISHED A QUORUM: 5 OF 8 Members present at roll call of officers'. Sixth member Holly Tomlanovich arrived at 10:31 A.M.

APPROVAL OF Agenda: Motion by Logan, second by Fried to approve the agenda. All Ayes.

APPROVAL OF MINUTES: Motion by Fried, second by Logan to approve the minutes. All Ayes.

DISCUSSION AND POSSIBLE ACTION ON CAPITALIZATION POLICY: Showalter worked with Newman on establishing a Capitalization Policy. Showalter felt \$25,000.00 was a reasonable figure for buildings, building components, building improvements, computer/software, equipment, infrastructure, machinery, and vehicles and had the useful life equals or exceeds 5 years. When asked about designating minivans useful life as 4years or 100,000 miles, Newman replied that was the guideline established by Wisdot. Fried motion that Capital Asset Accounting be accepted as presented with the addition for a space for signatures for authorities. Second by Radtke. All Ayes.

DISCUSSION AND POSSIBLE ACTION ON BOARD MEETING POLICY: Newman started the discussion sharing Attorney Sorenson's opinion, that the removal of board approval is a slippery slope and caution against it. Sorenson also stated that attending closed session meetings is difficult do to the fact it would be hard to be certain that no one else is watching/listing in on those discussions. When Fried was asked about Oneida County's policy he stated currently Oneida County doesn't have a policy where you need to have a physical Quorum. Vilas County does expect to have a physical Quorum. Logan thought that letting it at the chairs discretion there would be a level of protection. Radtke stated that this discussion started because there were board members who weren't attending at all. When asked Joel Gottsacker from Oneida County ADRC stated that his personal preference would be in person attendance at the meetings he conducts, and use Zoom sparingly. If you sit on Vilas County's ADRC committee and you have three unexcused absences, you are removed. Anderson asked what the board wanted to do? Fried Motion that attendance to be at the chair's discretion, second by Tomlanovich. All Ayes.

Radtke motion to refer to section H, to close session attendance. No second on the motion. Fried motion to change section H to physically be present to take part in close meeting. Remote attendance shall not be allowed, second by Tomlanovich. All Ayes.

DISCUSSION AND POSSIBLE ACTION ON VOUCHERS: Voucher dated 1-25-2023 was looked at first, noting the charge from Badger Truck is for a tow bill. Motion by Radtke to accept voucher 1-25-2023, second by Fried. All Ayes. Voucher February 13, 2023 was next discussed. The \$200.00 charge from MCHS is a yearly fee to have Marshfield Clinic do OVTC drug testing. Tomlanovich motion to accept Voucher February 13/2023, second by Fried. All Ayes. Voucher February 13, 2023, supplemental was discussed, noting that the \$94.07 to Kohn Law was a garnishment. The voucher also shows the return of CARES money. Fried motion to accept Voucher 2-20-2023, second by Logan. All Ayes.

DISCUSSION AND POSSIBLE ACTION EAGLE EYE ROUTE: There would be a \$600.00 savings by going directly to the Eagle River Food Pantry from Phelps rather than going to Land O' Lakes then Eagle River. Motion by Fried that Eagle Eye should be Phelps to Eagle River only, second by Tomlanovich. All Ayes.

DISCUSSION AND POSSIBLE ACTION ON DECEMBER 2022 AND JANUARY 2023 BUDGET OVERVIEW: 2022 will change a little as the reimbursements hasn't come in yet. 2023 shows receiving all the money from both Oneida and Vilas County ADRC.

DISCUSSION AND POSSIBLE ACTION ON ALLOWING PETS ON TRANSIT BUSES: Green Bay allows pets in a carrier that is small enough to fit on a persons lap. Merrill also allows pets. Mutual transit Insurance doesn't cover pets, there is a specialty policy for \$3000.00. No change of current policy to not allow pets.

DISCUSSION AND POSSIBLE ACTION ON TRANSIT MANAGER REPORT: The grant to build a building can be amended to consider the cost of engineering and architecture. Newman would be interested in attending WIPTA, Newman is qualified for a scholarship from RTAP to attend. Newman attended a St. Germain Housing meeting and Lakeland housing Ad-hoc committee meeting. Continue challenge with cameras in the buses not working.

ITEMS FOR FUTURE AGENDAS: Bring brochures for current routes, building committee report, board secretary using a recording device.

NEXT MEETING: April 27, 2023. 9 A.M. Vilas County Court House.

ADJOURNED: 11:28 A.M.

Respectfully Submitted,

Brian Moore, Office Manager Northwoods Transit.