ADRC COMMITTEE MEETING
MINUTES
October 26, 2026

COMMITTEE MEMBERS PRESENT: Ms. Linnaea Newman - Vice Chair, Ms. Melanie Fralick, Ms. Sandy Hamburg, Ms. Patty Raske, Ms. Maureen Rodziczak, Mr. James Unger

EXCUSED: Ms. Debbie Condado, Ms. Kathy Paul, Ms. Mary Roth Burns

STAFF PRESENT: Ms. Beth Hoerchler, Ms. Mya Olkowski, Ms. Dana Gray

OTHERS PRESENT: Ms. Barb Newman – Northwoods Transit Connections, Ms. Juniper Wotachek – Youth and Governance Program

1. **Call to Order:** Ms. Linnaea Newman called the meeting to order at 9:00 a.m. in the Balsam Room at the Aging and Disability Resource Center. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

2. **Approve Agenda for Today's Meeting:** Motion by Ms. Sandy Hamburg, seconded by Mr. James Unger, to approve today's agenda with the order of items at the Chair's discretion. All ayes, motion carried.

3. **Open Public Hearing on §85.21 Plan for Transportation to the Elderly and Disabled:**
   a. Overview of §85.21 Plan for Transportation to the Elderly and Disabled: Ms. Mya Olkowski is asking the ADRC Committee to approve that she apply for this state grant. The majority of the grant funds are distributed to Northwoods Transit, and the rest is distributed to the Volunteer Escort program, Cycling Without Age program, and the specialized wheelchair transport system. Motion by Ms. Patty Raske, seconded by Ms. Melanie Fralick, to approve the application of this grant for the above programs. All ayes, motion carried. The grant will be applied for by December 19th.
   b. Public Comment and Discussion: There were no public comments or discussion. Motion by Mr. James Unger, seconded by Ms. Sandy Hamburg, to close the public hearing. All ayes, motion carried.

4. **Additional Public Comment/Communication:** None.

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5. **Approve Minutes of September 28, 2026 Meeting:** Motion by Ms. Patty Raske, seconded by Ms. Linnaea Newman, to approve September 28, 2026 ADRC Committee minutes as presented. No corrections or additions. All ayes; motion carried.

6. **Northwoods Transit Connections Update:** Ms. Barb Newman reported that they had a nice increase in July ridership. When September 2025 ridership was compared to September 2026 it was up by 67 one way rides. Due to current gas and oil prices they are over budget. The company can handle a spike in prices but not a long term increase as is the current situation. Unfortunately the company has had to cancel three new routes. They are fully staffed right now. Discussion followed. Ms. Linnaea Newman asked for an update on the land appraisal. It was reported that the first appraisal was not accepted, but now they have another quote. She is hoping to move forward this week with the process.

7. **Nutrition Program Bid Review 2027-2029:** Ms. Mya Olkowski reported that every three years there is a new request for catering bids for the nutrition program. The request was placed in local newspapers, but there was only one bid entered from Lynn's Catering who is the current caterer. She is requesting $7.85 per meal which is an 11% increase from the current price. Ms. Mya Olkowski said she would like the Committee to approve moving forward with the Lynn's Catering contract but would also have to discuss this with Ms. Heidi Chavez, Financial Services Manager. Discussion followed. Motion by Mr. James Unger to approve the Lynn's Catering contract pending discussion and negotiation of the final price with Finance. Ms. Sandy Hamburg seconded the motion. All ayes, motion carried.

8. **Nutrition Program Updates & Action:** Ms. Mya Olkowski had a question for the members of the ADRC Committee. The Committee previously decided that any new participants must score in moderate or high need to be approved for the Home Delivered Meal Program. There is an annual reassessment done every year for all of the Home Delivered Meal clients to verify that they still qualify for the program. This is done primarily by Ms. Heather Beach, Nutrition Coordinator, with assistance from the ADRC intern. The question is, should participants who score low on a reassessment be taken off the program so that others with higher needs can be added. Discussion followed. Ms. Beth Hoerchler suggested that there be an in-person visit if the client is going to be removed from the program to make sure they truly don't need the service. The ADRC Committee members agreed with this idea. No motion needed. Ms. Beth Hoerchler reported that the Executive Committee met and adopted the budget as presented. There were no further cuts requested so there will be no reduction of meals

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or combination of meal sites. The budget goes before the full County Board for review and approval on November 11th.

9. **RSVP By-Laws Review & Approval:** Ms. Mya Olkowski reported that due to receiving a federal grant for the Oneida County RSVP program there needs be an annual review of the Advisory Council By-Laws. The current By-Laws were included in the packet that was sent out to the ADRC Committee members to review. Once reviewed and approved by the ADRC Committee then the By-Laws will go before the Corporation Council for review and approval. Discussion followed. Motion by Ms. Patty Raske, seconded by Mr. James Unger, to forward the current By-Laws as presented to the Corporation Council for review and approval. All ayes, motion carried.

10. **RSVP Committee Recommendation:** Ms. Mya Olkowski reported that there needs to be an ADRC Committee member on the RSVP Advisory Council. Since Ms. Joan Hauer's term ended in June there has not been one. Ms. Melanie Fralick turned in an application to be a member of the RSVP Advisory Council. There was a motion by Ms. Linnaea Newman, seconded by Ms. Patty Raske, to approve the application for a position on the RSVP Advisory Council. All ayes, motion carried.

11. **Events Update:** Ms. Mya Olkowski reported on some events that took place this month. On October 7th there was a Cranberry Marsh Tour at the Nokomis Cranberry Marsh. 16 participants took a tour of the cranberry marsh, and then lunch was served at the Woodruff Dining Site. On October 23rd there was a Volunteer Recognition Luncheon held at The Pines Event Center in Rhinelander. This luncheon was organized by Lori Ring, RSVP Coordinator, with the assistance of ADRC staff. Approximately 80 AmeriCorps RSVP volunteers attended and were recognized, specifically the different stations and the top volunteer hours. Lunch was catered and served by Dewings Catering of Crandon. There were door prizes given as well. There are several upcoming events this week. A Trick or Treat event will be held on October 29th at 9:30 a.m. Dress in a child friendly costume, and come pass out Halloween candy to the kids from the YMCA Youth Development Center. The Fun Friday event is Chair Yoga which will be held on Friday October 30th from 10:00 – 11:30 a.m. An upcoming event in November is the First Annual Seniors Craft Sale on November 20th from 10:00 a.m. – 2:00 p.m. There is also a Grateful Connections Event on November 25th starting at 10:00 a.m. with bingo. The ADRC website has the monthly activity calendar posted with all upcoming events, and the website also has a link to the monthly newsletter with specific events details.

12. **Manager Update:** Ms. Mya Olkowski reported that the call and walk in totals are about the same as this time last year. The Adult Protective Service referrals are also about the

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same as this time last year. The total outcome based volunteer hours served for September 2026 is 1,291.50 hours. The hours that these volunteers worked saved the ADRC approximately $500,000. A letter from GWAAR in regard to the outcome of the 2026 Aging Unit Aging Plan Annual Review was included in the packet that was sent out to the ADRC Committee members to review. The letter listed the accomplishments demonstrated by Oneida County, and the 2026 Aging Plan Annual Review was approved.

13. **Agency Update:** Ms. Beth Hoerchler reported that there were three positions filled in September/October. The following positions are still open: Behavioral Health Therapist, Ongoing Social Worker, Administrative Support at Timber Drive, and an OWI Assessor. On October 30th the Courthouse will be having an employee families Trick or Treat event from 3:30 – 4:30 p.m.

14. **Financial & Statistical Reports:** It was noted by Ms. Linnaea Newman that the 2026 Financial Reports were received and discussed. No major findings.

15. **Future Agenda Topics:** Usual agenda items. The Nutrition Program Budget Updates and Action will be added back as an agenda item for the November meeting. Ms. Melanie Fralick brought up again wanting to hear about the Children's Long Term Support Program, and what services there are for children turning adult age. Ms. Beth Hoerchler reported that staff from Timber Drive could present to the ADRC Committee members about this program. Members should contact Ms. Mya Olkowski or Ms. Debbie Condado if they would like something placed on the agenda. The next meeting will be held on Monday, November 23, 2026 at 9:00 a.m. at the Balsam Room located in the ADRC.

16. **Public Comment:** None.

17. **Adjournment:** 9:50 a.m.

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Committee Chairperson Committee Secretary