ADRC COMMITTEE MEETING
MINUTES
November 23, 2026

COMMITTEE MEMBERS PRESENT: Ms. Debbie Condado - Chair, Ms. Linnaea Newman - Vice Chair, Ms. Mary Roth Burns, Ms. Melanie Fralick, Ms. Sandy Hamburg, Ms. Kathy Paul, Ms. Patty Raske, Ms. Maureen Rodziczak, Mr. James Unger

EXCUSED: Ms. Linnaea Newman, Ms. Kathy Paul (Zoom not working), Ms. Sandy Hamburg

STAFF PRESENT: Ms. Mya Olkowski, Ms. Dana Gray, Ms. Leahan Drone, Ms. Lori Jensen

OTHERS PRESENT: Ms. Barb Newman, Ms. Jealene Deede

1. **Call to Order:** Ms. Debbie Condado called the meeting to order at 9:00 a.m. in the Balsam Room at the Aging and Disability Resource Center. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

2. **Approve Agenda for Today's Meeting:** Motion by Ms. Patty Raske, seconded by Mr. James Unger, to approve today's agenda with the order of items at the Chair's discretion. All ayes, motion carried.

3. **Public Comment/Communication:** None.

4. **Approve Minutes of October 26, 2026 Meeting:** Motion by Ms. Melanie Fralick, seconded by Ms. Patty Raske, to approve October 26, 2026 ADRC Committee minutes as presented. No corrections or additions. All ayes; motion carried.

5. **Northwoods Transit Connections Update:** Ms. Barb Newman reported that ridership in October was consistent with past years. They have ordered the land appraisal which is due by 12/15/2026. No news on the new busses – they are expected to arrive in late Spring/early Summer of 2027. A part time driver for Rhinelander resigned, so there is only this opening to be filled. The grant application for Northwoods Transit was due 12/11/2026, and the public hearing was last week.

6. **Nutrition Program – Catering Contract Increase 2027:** Ms. Mya Olkowski reported that the 2027 Lynn's Catering contract was received and reviewed. Negotiations were attempted, but in the end the original rate of $7.85 per meal was accepted. The contract will be signed by Ms. Debbie Condado and then forwarded to the County Board Chair for a signature.

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7. **85.21 Trust Fund Use Approval:** Ms. Mya Olkowski reported that the 85.21 Trust Fund is an account that is set up with the State of Wisconsin to use for Northwoods Transit expenses. There recently was a $5,000 welding job done on several busses that was approved by the Department of Transportation. Discussion followed. Motion by Ms. Debbie Condado, seconded by Ms. Mary Roth Burns, to utilize the 85.21 Trust Fund account for payment to the Northwoods Transit for the above mentioned welding job. All ayes, motion carried.

8. **Events Update:** Ms. Mya Olkowski reported that the ADRC hosted a successful Craft Sale last Friday. Ms. Melanie Fralick reported there were 19 tables of a variety of crafts with a steady participation of buyers. There was a concern that there was not enough advertisement for the event on the television and radio, and in the newspapers. Ms. Patty Raske added that there should be a sign outside the building, and a sign in the main lobby. Ms. Mya Olkowski reported that if the event should continue next year it will need to be organized by volunteers. The ADRC can still host the event but there are no staff hours available. Ms. Patty Raske and Ms. Melanie Fralick both volunteered to organize next year's event with the increased advertisement. The ADRC hosted a successful Trick or Treat event at the ADRC on October 29th with 45 four-year-olds participating dressed up in costumes. The Fun Friday Chair Yoga event held on October 30th was a success with 17 participants learning about chair yoga and relaxation techniques. An upcoming event in November is the Grateful Connections event being held at the ADRC this Wednesday, November 25th starting at 10:00 a.m. with Bingo. There will be a meal provided at 11:30 a.m., then activities after the meal. An upcoming event in December is the Joyful Gatherings event being held at the ADRC on Thursday, December 17th at 4:30 p.m. The ADRC website has the monthly activity calendar posted with all upcoming events, and the website also has a link to the monthly newsletter with specific events details.

9. **Manager Update:** Ms. Mya Olkowski reported that the call and walk in totals are about the same as this time last year. The Adult Protective Service referrals are also about the same as this time last year. The total outcome based volunteer hours served for October 2026 is 926 hours. The 85.21 grant for 2027 was applied for and submitted, but she has not heard back yet. Tax season for 2027 will begin on January 15th when appointments will start being scheduled. The tax appointments will begin on February 1st. Ms. Leahan Drone and Ms. Lori Jensen are staff members from the Timber Drive location that were present at the ADRC Committee meeting. They were at the meeting to discuss the Children Long Term Support program. They passed out packets to the Committee members with a large amount of information about the program, and they

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also spoke about the program to the members specifically in regard to youth transitioning to adult services. Discussion followed and questions were answered.

10. **Agency Update:** Ms. Mya Olkowski reported for Ms. Beth Hoerchler who was excused from the meeting. There was one Behavioral Health Therapist position that was filled in October/November. The following positions are still open: Behavioral Health Therapist, Ongoing Social Worker, Administrative Support, and an OWI Assessor. There was an Agency In-Service Day held on November 18th at the ADRC. U-W Extension Amber Ryberg did a great job with team-building exercises. A potluck lunch was provided for staff members. Economic Support will be doing outreach at the Rhinelander Area Food Pantry on Mondays during open pantry times to provide information regarding FoodShare. There will be a free Thanksgiving meal provided tonight from 5:00-8:00 p.m. at the Hilgerman Center in Rhinelander hosted by the Oneida County Peer Support Team.

11. **Financial & Statistical Reports:** It was noted by Ms. Debbie Condado that the 2026 Financial Reports were received and discussed. No major findings.

12. **Future Agenda Topics:** Usual agenda items. Members should contact Ms. Mya Olkowski or Ms. Debbie Condado if they would like something placed on the agenda. The next meeting will be held on Monday, December 21, 2026 at 9:00 a.m. at the Balsam Room located in the ADRC.

13. **Public Comment:** None.

14. **Adjournment:** 9:28 a.m.

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Committee Chairperson Committee Secretary

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