

**ADRC COMMITTEE MEETING
MINUTES
May 24, 2023**

COMMITTEE MEMBERS PRESENT: Mr. Ted Cushing, Chairman, Ms. Melanie Fralick, Ms. Debbie Condado, Mr. James Unger, Ms. Nancy Watry, Ms. Rita Mahner, Ms. Linnaea Newman, Ms. Joan Hauer, Mr. Russ Fisher

COMMITTEE MEMBER EXCUSED ABSENT: None

STAFF PRESENT: Ms. Mary Rideout, Mr. Joel Gottsacker, Ms. Jeri Driscoll

OTHERS PRESENT: None

1. **Call to order:** Chairperson Mr. Ted Cushing called the meeting to order at 10:00 a.m. in the Balsam Room at the Aging and Disability Resource Center (ADRC), 100 Keenan Street, Rhinelander, WI and via Zoom. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.
2. **Approval of agenda:** Motion by Ms. Linnaea Newman, seconded by Ms. Nancy Watry to approve today's agenda with the order of items at the Chair's discretion. All ayes; motion carried.
3. **Public comment/communications:** Ms. Mary Rideout wanted to announce that the Governor proclaimed May as Aging and Disability Resource Center Month.
4. **Minutes of April 27, 2023:** Motion by Ms. Rita Mahner, seconded by Ms. Linnaea Newman to approve the April 27, 2023 ADCR Committee minutes as presented. All ayes; motion carried.
5. **Date for next meeting:** Wednesday, June 28, 2023 at the Aging and Disability Resource Center.
6. **Northwoods Transit Connection Update:** Northwoods Transit budget is looking good. Fairs are up in most areas but down in Rhinelander. Informational only, no action needed.
7. **2022 Social Services/ADRC Annual Report Review:** Ms. Mary Rideout went over the 2022 Annual Report as it relates to the ADRC. If you see anything that needs to be changed or have any suggestions get them to Mary.
8. **85.21 Transportation trust Fund Balance and Requirements:** Mr. Joel Gottsacker reported that we have over \$250,000 in the trust fund. Usually each year the money goes to the Transit Commission but last few years they returned the money due to their costs being met with Federal funds as part of the Public Health Emergency. We were

notified by the state that this account is not supposed to exceed \$80,000. The Northwoods Transit Commission could use the money as they are planning on building a building or could use for repairs etc. but they do not have any specific plans to bring to this committee yet. We don't know the deadline of spending the money. If it is not spent the State could ask for it to be returned. Informational only, no action needed.

9. **50th Anniversary Information:** The ADRC had activities each Wednesday in May. There were two staff (Danielle and Shelley) that took the reins and planned the activities. They got donations from different businesses and made gift baskets. A big thank you to these staff.

The Trishaws have arrived and there will be Trishaw training on June 8, 2023 for anyone that wants to volunteer to drive them. Informational only, no action needed.

10. **RSVP Volunteer Recognition Banquet:** The RSVP Recognition Banquet will be held on August 17, 2023 at the Cabaret Cove. The Committee will be invited to attend this event.

11. **Nutrition Program Assessment Update:** Every three years we are audited on our Nutrition Program which is the largest and oldest program in Wisconsin. We had our audit and we need to establish a Nutrition Advisory Council. We are working on getting the Advisory Council together. Informational only, no action needed.

12. **Workers Compensation, Vouchers, Purchase Orders and Line Item Transfers:** There were no vouchers, purchase orders or line item transfers. On the Workers Compensation Report the ADRC did not have any. In 2022 Social Services had one claim that is carried over into 2023 but nothing new in 2023. Overall the county is doing well. Informational only, no action needed.

13. **Monthly Reports/Advocacy Update:** On the Fiscal Report the Nutrition Program is projected to be over budget but we have ARPA money that we can use in 2023. Overall we are breaking even between Social Services and the ADRC.

14. **Future agenda:** If you have any additional agenda items, please see Mr. Joel Gottsacker or Mr. Ted Cushing.

15. **Public Comment:** No public comment

16. **Adjournment:** 10:34 a.m.



Committee Chairman



Committee Secretary