

**CJCC DIVERSION SUB-COMMITTEE MEETING
MINUTES OF JANUARY 19, 2024**

Committee Member

Present: Ms. Mary Rideout, Ms. Brenda Lee, Ms. Trisha Moore (via phone), Mr. Lloyd Gauthier, Ms. Jillian Pfeifer, Ms. Shawna Malueg, Mr. Tyler Young, Ms. Breanna Magallones, Mr. Jamie Kiener

1. **Call to Order:**
The regular meeting of the Criminal Justice Coordinating Committee (CJCC) Sub-Committee was brought to order at 12:05 p.m. by Ms. Brenda Lee. Lee noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws.
2. **Approval of Agenda:**
Motion by Ms. Jillian Pfeifer, seconded by Mr. Lloyd Gauthier to approve the agenda as posted. All ayes; motion carried.
3. **Review Minutes from the December 15, 2023 CJCC Diversion Sub-Committee Meeting:**
Minutes were not attached to the notice, will get approval at the February meeting.
4. **Select a Chairperson:**
Mr. Tyler Young made a motion to have Ms. Brenda Lee be the chair. Ms. Jillian Pfeifer seconded the motion. All ayes; motion carried.
5. **Review Updated Pre Charge Form:**
The pre-charge form was updated by Ms. Jillian Pfeifer. There were no questions.
6. **What Data Reports are needed for CJCC:**
The reports were discussed, would like to add risk level, successful completion, recidivism at 1 year, Justice Point can do 3-5 years eventually.
7. **Treatment Provider Update:**
Will reach out to Koller and see where they are at with recruitment.
8. **OWI Court Update:**
Working on updating the Handbook. Just received DOC Contract and Procurement Plan. Will be discussing the Procurement Plan at the next meeting.
9. **Justice Point:**
 - a. **Risk Levels and Diversion:**
Discussed doing the full assessment up front to make sure they are low to moderate risk level. Vilas is not accepting any high risk to the diversion program.

- b. Timing of DPA/DEJ Agreement Frequencies-Defining these according to risk Level:**
Noticed that some of the cases in Vilas, participants are done with the program before DPA/DEJ ends. Ms. Jillian Pfeifer, states that the agreement does say it can be ended early.
- c. Drug Testing and Case Management Frequencies:**
Defining these according to risk level. Ms. Trisha Moore forgot to e-mail the chart, but will do so. Drug Testing should be done by risk level and make sure it aligns with the TAD requirement.
- d. Monthly status updates to the DA/Defense:**
Send monthly updates to the DA/Defense on appointments missed/made.
- e. Review Hearings for Pre/Post Charge:**
Post-Charge agreements should have review hearing and final set by the court at the hearing for DEJ/DPA. Pre-charge should just be updates to the DA's office.
- f. ROIs with Other Departments (Child Support):**
Asking for releases to collaborate with other agencies is best practice.
- g. Outreach:**
Ms. Trisha Moore presented at the chiefs meeting. Justice Point is still working on a media packet.

10. Agenda items for future meetings

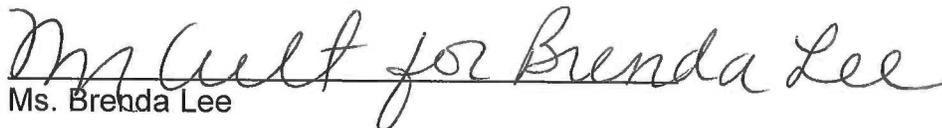
Treatment Provider Update
OWI Update
Media Packets
Participants
Review Minutes from December 15, 2023 and January 19, 2024

11. Public Comment

None

12. Adjourn:

There being no further business to be brought before the Committee, it was moved to adjourn the meeting at 12:58 p.m. The next meeting of the CJCC Diversion Sub-Committee will be February 16, 2024 at 12:00 p.m. in Committee Room 2 of the Oneida County Courthouse.


Ms. Brenda Lee

Date: January 19, 2024