

**CJCC DIVERSION SUB-COMMITTEE MEETING
MINUTES OF DECEMBER 15, 2023**

Committee Member

Present: Ms. Mary Rideout, Chair, Ms. Brenda Lee, Ms. Trisha Moore, Mr. Lloyd Gauthier, Ms. Jillian Pfeifer, Ms. Mary Sowinski

1. **Call to Order; Approval of Agenda:**
The regular meeting of the Criminal Justice Coordinating Committee (CJCC) Sub-Committee was brought to order at 12:04 p.m. by Ms. Brenda Lee. Lee noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Ms. Jillian Pfeifer, seconded by Mr. Lloyd Gauthier to approve the agenda as posted. All ayes; motion carried.
2. **Review Minutes from the November 17, 2023 CJCC Sub-Committee Meeting:**
Motion by Mr. Lloyd Gauthier, seconded by Ms. Jillian Pfeifer to approve the minutes of November 17, 2023 as presented. All ayes; motion carried.
3. **Participant Enrollment:**
Ms. Trisha Moore explained that they have one active participant and 13 pending referrals. Ms. Moore believes now that some of the forms are developed, they may move quicker. The lack of defense attorneys continues to be an issue.
4. **Pre & Post Charge Diversion Forms:**
The pre-charge form will need to be updated. The post-charge forms are good to go. Ms. Jillian Pfeifer will send out an updated form for the next meeting.
5. **OWI Court Update**
OWI Court meeting is at 1:00 p.m. today. Ms. Mary Rideout gave an update on provider. Aspirus is interested and will be looking to hire for OWI Court and Diversion Program.
6. **Marketing Plan:**
The Committee discussed ideas on who we need to be reaching out to.
7. **Public Comment**
No Public Comment.
8. **Agenda Items for Future Meetings:**
 - Pick a chair for the sub-committee, may be voting or non-voting
 - Pre-Charge Form
 - Data Report for CJCC

Adjourn:

There being no further business to be brought before the Committee, it was moved to adjourn the meeting at 12:56 p.m. The next meeting of the CJCC Sub-

Committee will be January 19, 2024 at 12:00 p.m. in Committee Room 2 of the
Oneida County Courthouse.



Ms. Mary Rideout

Date: December 15, 2023