

**CJCC MEETING
MINUTES OF MAY 11, 2023**

Voting Members

Present: Mr. Steven Schreier, Honorable Mary L.R. Burns, Mr. Lloyd Gauthier, Ms. Mary Rideout, Mr. Mike Fugle, Mr. Tom Kelly, Ms. Tamara Feest, Mr. Tyler Young, Ms. Mary Sowinski

Voting Members None
Via Zoom:

Non-Voting Members

Present: Ms. Brenda Lee, Ms. Brenda Behrle, Ms. Kate Ferrel

Others: Ms. Jeri Driscoll, Ms. Trisha Moore, Mr. Jamie Kiener, Mr. Nick Sayner, Ms. Niki Leicht (Zoom)

1. Call to Order:

The regular meeting of the Criminal Justice Coordinating Committee (CJCC) was brought to order at 12:00 p.m. by Mr. Steven Schreier, Chairperson. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws.

2. Approval of Agenda:

Motion by Ms. Kate Ferrel, seconded by Honorable Mary L.R. Burns to approve the agenda as posted. All ayes; motion carried.

3. Review of Minutes from April 13, 2023 CJCC Meeting:

Motion by Ms. Mary Rideout, seconded by Honorable Mary L.R. Burns to approved the April 13, 2023 minutes as presented. All ayes; motion carried.

4. System Mapping Review:

Ms. Niki Leicht went over the system mapping as it is today. There were no corrections/changes to the mapping.

- Need to identify resources available such as Social Services, Human Services, and Veterans etc.
- Will need to do mapping of these service areas. Social Services and the Human Service Center mapping will be done separately from this meeting and brought back to the CJCC. If others want to attend the different system mapping sessions they can.
- Need to complete a Gap Analysis
- After the Gap Analysis we can identify targets.

It was asked by the group if there was a software system that follows the person through the whole process. The answer was no, each area has their own system. The key will be communication and talking to each other.

5. TAD Grant Sub-Committee Update:

The sub-committee has been working on the Policy and Procedure Manual. Justice Point's office will be in the Social Services Department. Working on getting furnishings, computer etc. The committee will start to see the spending.

6. Draft Policy and Procedure Manual:

A draft copy was given to the group. They are currently also doing informal case studies of current people going through the intake process to see what type of case may be appropriate for the Diversion Program.

7. Substance Abuse counselor for TAD Grant/OWI Court Update:

Ms. Mary Rideout explained that they are contacting other counties with Diversion or Treatment Courts to find out how they receive Substance Abuse Counseling services. This information will be put together and brought to the next CJCC meeting. These services are a need for the success of the program.

8. Public Comment:

None.

9. Agenda Items for Future Meetings:

- Justice Point will have the majority of the next meeting
- Policy and Procedure manual
- GAP Analysis

Adjourn:

There being no further business to be brought before the Committee, it was moved by Mr. Steven Schreier to adjourn the meeting at 12:45 p.m. The next meeting of the CJCC will be June 8, 2023 at 12:00 p.m. in the County Board Room.



Mr. Steven Schreier, Chair

Date: May 11, 2023