

# CJCC DIVERSION SUB-COMMITTEE

## November 21, 2025

**COMMITTEE MEMBERS PRESENT:** Ms. Annette Zortman, Ms. Brenda Lee, Mr. Lloyd Gauthier, Ms. Breanna Magallones

**OTHERS PRESENT:** Ms. Kaitlyn Black, JusticePoint, Ms. Amber Briggs, JusticePoint, Ms. Alison Knapp, Ms. Erika Lohagen

**1. Call to Order:**

The regular meeting of the criminal Justice Coordinating Committee (CJCC) Diversion Sub-committee was brought to order at 12:00 p.m. by Ms. Brenda Lee. Ms. Brenda Lee noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws.

**2. Approval of Agenda:**

Motion by Mr. Lloyd Gauthier, seconded by Ms. Breanna Magallones to approve the agenda as posted. All ayes; motion carried.

**3. Review Minutes from the September 19, 2025 CJCC Diversion Sub-Committee Meeting:**

Motion by Ms. Breanna Magallones, seconded by Ms. Annette Zortman to approve the September 19, 2025 minutes as presented. All ayes; motion carried.

**4. Diversion Program Update – Referral and Participant Numbers – Justice Point:**

Ms. Kaitlyn Black reports eight active participants and two referrals. Each program has capacity for up to 50 people, ideally 25. Justice Point has not had a referral since mid-September, unsure of why this is. Ms. Kaitlyn Black is hoping for a chance to talk with the DA to discuss this. Potential of low referrals due to lower DA staffing or other programs developing. Vilas County for reference is at about eight current participants as well.

**5. Program Capacity and Additional Referrals – Justice Point:**

Covered above.

**6. Data on Risk Level and Causes of Termination:**

Discussed previously, these have been added to the statistics packet put together for the full CJCC meeting. Ms. Kaitlyn Black reports usually when people are terminated it is due to numerous reasons. Discussion regarding listing the reasons for termination being potentially helpful for future instances. Kaitlyn to put together a graph of termination reasons to be included in the data. Questions regarding potential transportation issues for clients getting to appointments. Ms. Kaitlyn Black reports people can be seen in Eagle River or LDF by caseworkers there to reduce travel, or virtual appointments are available at times. Ms. Kaitlyn Black reports typically when clients do not show up it is due to forgetting appointments or not attending.

**7. Drug Testing on Weekends through Oneida County Sheriff's Office – Justice Point:**

Ms. Kaitlyn Black reports she met with the Sheriff Hartman and Ms. Beth Hoerchler regarding weekend testing, which was decided to continue. Contact moving forward will be with Sheriff Hartman directly regarding this.

8. **Agenda Items for Future Meetings:**

Low referrals to be discussed with DA potentially before next meeting.

9. **Public Comment:**

No public present

10. **Adjourn:**

There being no further business to be brought before the Committee, it was moved to adjourn the meeting at 12:11 p.m. The next meeting of the CJCC Diversion Sub-Committee will be on March 20, 2025 in Committee Room 2 of the Oneida County Courthouse.



\_\_\_\_\_  
Ms. Brenda Lee

Date: \_\_\_\_\_ November 21, 2025 \_\_\_\_\_