

**ADRC COMMITTEE MEETING
MINUTES
January 27, 2023**

COMMITTEE MEMBERS PRESENT: Chairperson Mr. Ted Cushing Mr. James Unger, Ms. Rita Mahner, Ms. Linnaea Newman, Mr. Russ Fisher, Ms. Melanie Fralick, Ms. Joan Hauer, Ms. Debbie Condado

COMMITTEE MEMBERS EXCUSED ABSENT: Ms. Nancy Watry

STAFF PRESENT: Ms. Mary Rideout, Mr. Joel Gottsacker, Ms. Jeri Driscoll

OTHERS PRESENT: Ms. Barbara Newman, Northwoods Transit Connection

1. Call to order:

Chairperson Mr. Ted Cushing called the meeting to order at 9:00 a.m. in the Balsam Room at the Aging and Disability Resource Center (ADRC), 100 Keenan Street, Rhinelander, WI and via Zoom. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

2. Approval of agenda:

Motion by Mr. Russ Fisher seconded by Ms. Debbie Condado to approve today's agenda with the order of items at the Chair's discretion. All ayes; motion carried.

3. Public comment/communications:

No public comment.

4. Minutes of December 28, 2022:

There was one change to the minutes Number 12, second paragraph "were" should be "where." Motion by Mr. Russ Fisher, seconded by Ms. Rita Mahner to approve the December 28, 2022 ADRC Committee minutes with the above correction. All ayes; motion carried.

5. Date of next meeting:

Monday, February 20, 2023 at 9:00 a.m. in the Tamarack Room at the Aging and Disability Resource Center.

6. Northwoods Transit Connection Update:

The committee reviewed the Ridership Report. Ms. Barb Newman explained that due to the rain and ice there were a couple of days that they were closed. When the Transit does not run, they contact the riders to let them know. Ms. Newman also explained they are still looking for a building but are able to use their current building. Informational only, no action needed.

7. Increase suggested contribution for nutrition programs:

Mr. Gottsacker reported that with the increase in food cost it is recommended that an increase of twenty-five cents be made to both Congregate and Home Delivered Meals suggested contribution. Congregate meals would go from a suggested contribution of \$3.75 to \$4.00; Home Delivered Meals would go from a suggested contribution of \$4.50 to \$4.75 to help cover some of the cost. Motion by Mr. James Unger, seconded by Ms. Melanie Fralick to increase the suggested contribution for meals by twenty-five cents effective April 1, 2023. All ayes; motion carried.

8. Vouchers, Purchase Orders, and Line Item Transfers:

Mr. Joel Gottsacker presented vouchers and line item transfers to the committee. There were no purchase orders. Motion made by Mr. Ted Cushing, seconded by Mr. James Unger to approve the vouchers and line item transfers as presented. All ayes; motion carried.

9. Monthly Reports/Advocacy Update-WAAN Budget Priorities:

The ADRC is projected to be approximately \$89,913 in the black. This helps the overall budget since Social Services is projecting a deficit. The ADRC is doing very well.

A recap of the Senior Nutrition Program was presented to the committee. The hope is that congregate meals increase in 2023.

Mr. Joel Gottsacker presented different WAAN Advocacy topics. If anyone is interested in going to Madison on May 9, 2023 to advocate, the ADRC is able to pay mileage. Let Mr. Gottsacker know if you are interested.

Informational only, no action needed.

10. Future Agenda topics:

- Website Report
- Usual Agenda Items

11. Public comment/communications:

Ms. Joan Hauer reported that the Past-time Program in Minocqua will be suspending operations within the next month due to staffing issues. They are advertising with little success.

It was also reported that the Adult Day Care in Rhinelander has been closed.

12. Closed Session: It is anticipated that motion will be made, seconded and approved by roll call vote to enter into closed session pursuant to Section 19.85(1)(c). "considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility." Topics: Directors Evaluation and Goals. It is anticipated that the committee will return to open session by roll call vote to consider the remainder of the meeting

agenda. Motion by Ms. Linnaea Newman, seconded by Mr. James Unger to move into closed session, roll call vote Ms. Linnaea Newman, yes; Mr. James Unger, yes; Mr. Ted Cushing, yes; Mr. Russ Fisher, yes; Ms. Debbie Condado, yes; Ms. Rita Mahner, yes; Ms. Joan Hauer, yes to move into closed session at 9:32 a.m.

Motion by Ms. Linnaea Newman, seconded by Ms. Rita Mahner to return to open session, roll call vote roll call vote Ms. Linnaea Newman, yes; Mr. James Unger, yes; Mr. Ted Cushing, yes; Mr. Russ Fisher, yes; Ms. Debbie Condado, yes; Ms. Rita Mahner, yes; Ms. Joan Hauer, yes to return to open session at 10:00 a.m.

Mr. Ted Cushing announced that no action was taken during the closed session. The committee reviewed the Director's Performance Evaluation and goals for 2023.

13. Adjournment: 10:03 a.m.



Committee Chairman



Committee Secretary