

**ADRC COMMITTEE MEETING  
MINUTES  
November 30, 2022**

**COMMITTEE MEMBERS PRESENT:** Chairperson Mr. Ted Cushing (Zoom), Mr. James Unger, Ms. Rita Mahner, Debbie Condado, Ms. Linnaea Newman (Zoom)

**COMMITTEE MEMBERS EXCUSED ABSENT:** Mr. Russ Fisher, Ms. Nancy Watry, Ms. Joan Hauer, Ms. Melanie Fralick

**STAFF PRESENT:** Ms. Mary Rideout, Mr. Joel Gottsacker, Ms. Jeri Driscoll

**OTHERS PRESENT:** Ms. Barb Newman, Northwoods Transit Connections, Mr. Anthony Rio

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**1. Call to order:**

Chairperson Mr. Ted Cushing called the meeting to order at 9:00 a.m. in the Public Health Committee Room at the Aging and Disability Resource Center (ADRC), 100 Keenan Street, Rhinelander, WI and via Zoom. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

**2. Approval of agenda:**

Motion by Mr. James Unger, seconded by Ms. Linnaea Newman to approve today's agenda with the order of items at the Chair's discretion. All ayes; motion carried.

**3. Public comment/communications:**

No public comment.

**4. Minutes of October 25, 2022:**

Motion by Ms. Linnaea Newman, seconded by Ms. Rita Mahner to approve the October 25, 2022 ADRC Committee minutes. All ayes; motion carried.

**5. Date of next meeting:**

Wednesday, December 28, 2022 at 9:00 a.m. in the Balsam Room at the Aging and Disability Resource Center. The January meeting will be on January 25, 2023 at 1:30 p.m. location to be determined.

**6. Open Public Hearing on the Oneida County Elderly/Disabled Transportation Plan for 2023:**

a. Overview of \$85.21 Elderly/Disabled Transportation Plan for 2023

Mr. Joel Gottsacker gave an overview of the plan. It is identical to the 2022 plan with the addition of Cycling Without Age, which will be funded with donations.

b. Public comment and Discussion: No public in the room or via zoom.

c. Close Public Hearing on Transportation Plan: The Public Hearing was closed at 9:05 a.m.

**7. Approve §85.21 Transportation for the Elderly and Disabled application for 2023:**  
Motion by Ms. Rita Mahner, seconded by Ms. Linnaea Newman to approve the §85.21 Transportation Plan as presented. All ayes, motion carried.

**8. Northwoods Transit Connection Update:**

Ms. Barb Newman reported that the number of riders is consistent with previous years. They are fully staffed and things are going smoothly. Informational only, no action taken.

**9. 2023 Request to Increase Food Service Contract – Lynn’s Catering:**

Mr. Joel Gottsacker reported that Lynn’s Catering is requesting that the ADRC continue the \$0.50 per meal increase which was implemented in July of 2002; and provide a 3%-5% increase to the per meal rate in 2023 due to the cost of food and gas. With a 3% increase, it would result in an additional cost of \$22,541.69 and with a 5% increase; it would result in an additional cost of \$28,986.53. The committee felt the increase was a valid request due to the cost of food and fuel. Motion by Ms. Linnaea Newman, seconded by Mr. James Unger to approve a 5% increase above the current rate. All ayes, motion carried.

**10. Expansion of RSVP to Vilas County - Discussion:**

Mr. Joel Gottsacker reported that we underspent in the RSVP Grant. Mr. Gottsacker explained that we have a lot in common with Vilas County and would like to expand the RSVP Program into Vilas County. If it is approved by the committee he would ask for approval to expand into Vilas County. Motion by Ms. Debbie Condado to approve expanding into Vilas County and seek approval, seconded by Ms. Rita Mahner. All ayes, motion carried.

**11. Vouchers, Purchase Orders, and Line Item Transfers:**

Mr. Joel Gottsacker presented vouchers and line item transfers to the committee. Motion made by Mr. Ted Cushing, seconded by Mr. James Unger to approve the vouchers and line item transfers as presented. All ayes; motion carried.

**12. Monthly Reports/Advocacy:**

The ADRC is projected to be approximately \$65,000 in the black. This helps the overall budget since Social Services is projecting a deficit of approximately \$400,000. Social Services is hoping to receive a couple of grants that will help cover the budget deficit.

No Advocacy Update at this time. Informational only, no action needed.

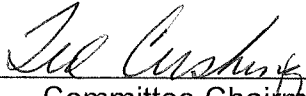
**13. Future Agenda topics:**

- Sneak peek at the new Website.
- Usual agenda Items.

**14. Public comment/communications:**

It was brought up that there are not any ADRC resource directories at Aspirus Rhinelander Clinic. Mr. Gottsacker will ensure some ADRC books are sent to Aspirus.

**15. Adjournment:** 9:20 a.m.



Committee Chairman



Committee Secretary