

OWI COURT

August 5, 2025

ATTENDEES: Ms. Brenda Lee, Mr. Ben Meyer, Ms. Dawn Susa, Ms. Annette Zortman, Ms. Jeri Driscoll, Ms. Dana Gray, Ms. Roberta Marcus, Honorable Mary M. Sowinski

1. Call to order; Approval of Agenda:

The regular meeting of the OWI Court Sub-Committee was brought to order at 8:32 a.m. by Ms. Brenda Lee. Lee noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Mr. Ben Meyer, seconded by Ms. Annette Zortman to approve the agenda as posted. All ayes; motion carried.

2. Review Minutes from the July 22, 2025 OWI Court Sub-Committee Meeting:

Motion by Mr. Ben Meyer, seconded by Ms. Dawn Susa to approve the minutes of July 22, 2025. All ayes; motion carried.

3. Handbook for CJCC Approval:

Mr. Ben Meyer would like to add some clarification to the eligibility. He will complete and send to Ms. Driscoll to add to Handbook for CJCC approval.

4. Sharing of DOC Meeting on July 23, 2025:

There was a meeting with DOC on July 23, 2025 at which time they went over the contract in addition to answering some questions. DOC reported that if we have extra money that was not spent we can serve additional people the money is flexible. There was also a training held last Friday on how to put information into PDCS.

5. Referral Update:

Mr. Ben Meyer reported that we have 14 cases that the person is presumably eligible. Mr. Meyer will notify potential participants of possible OWI Court eligibility. Judge Sowinski reported that she is flexible if we wanted to do a mass sentencing day. Mr. Meyer will work with Judge Sowinski to see if this is possible.

The assessment that will be done by Ms. Jodi Baker will not be the IDA but the one that she will be doing can be done over the telephone.

Tentative OWI Court Schedule:

8:00-8:30 – Pre-Court Staffing

8:30-9:30 – OWI Court

10:00-12:00 – Group with Ms. Roberta Marcus.

6. Incentives:

The committee discussed incentives being: Immediate, Fish Bowl and then larger incentives.

Committee also discussed the Advisory Board, which would assist with soliciting incentives. Mr. Meyer will reach out to Taylor County regarding their Advisory Board works.

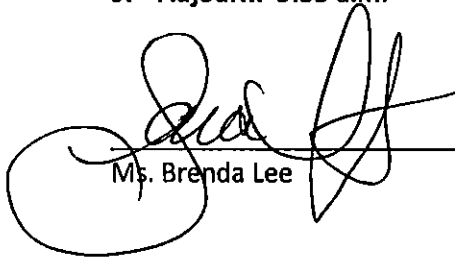
7. Public Comment: No public present.

Committee discussed Drug Testing. Rapid Urine Drug Testing will be used and then if it is positive and the participant disagrees with the positive then it will be sent in for confirmation.

8. Agenda Items for future meetings:

- Update from CJCC
- Incentives
- Participant Acceptance
- Policy and Procedure (remove Law Enforcement)
- MOU

9. Adjourn: 9:35 a.m.



Ms. Brenda Lee

8/5/25

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