

**ONEIDA COUNTY HUMAN SERVICES COMMITTEE
MINUTES OF DECEMBER 15, 2025**

Members Present: Mr. Robb Jensen, Chairperson, Mr. Dan Hess (via Zoom), Ms. Debbie Condado, Mr. Jim Winkler, Ms. Tiffany Rohan (via Zoom), Mr. Ted Cushing, Ms. Miranda Gavrilescu (via Zoom) and Ms. Angie Koch (via Zoom)

Members Excused: Mr. Steven Schreier

Staff: Ms. Beth Hoerchler, Ms. Carrie Mikalauski, Ms. Tammy Javenkoski, Ms. Jenni Lueneburg

1. **Call to Order. Approval of Agenda:** The regular meeting of the Oneida County Human Services Committee was brought to order at 1:00 p.m. by Mr. Robb Jensen, Chairperson; starting with the Pledge of Allegiance. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion made by Mr. Jim Winkler, seconded by Mr. Ted Cushing to approve the agenda as posted. All ayes; motion carried.
2. **Minutes of November 17, 2025 Human Services Committee Meeting** Motion made by Mr. Ted Cushing, seconded by Mr. Robb Jensen to approve the minutes of November 17, 2025. All ayes; motion carried.
3. **Public Comment:** None.

Veterans Services:

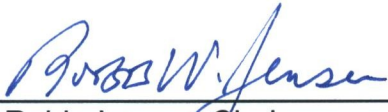
1. **Recruitment process for Veterans Service Officer position:** Ms. Jenni Lueneburg from LRES was present to discuss ways to fill this position. Ms. Lueneburg distributed the job posting. She needs direction on how to recruit for this position. Typically, the County posts both internally and externally. Mr. Robb Jensen is recommending posting both internally and externally. Discussion regarding the timeline. Approving the job posting today, she would like to post the job today or tomorrow with a deadline for January 12, 2026. This would give four weekends to have the job postings up. Look to do interviews on January 16, 2026. Doing references the week of January 19, 2026. This would allow this to go to the County Board on February 17, 2026. The start date of February 23, 2026. Asking what wage step should be posted for this position. Step 1 to Step 6 dependent on experience. Will be posted in the nine areas that are free to post. Brian Jopek or Mark Espeseth from the Veterans Committee should be on the interview panel. Mr. Robb Jensen would like to have 5-6 member panel. Mr. Dan Hess and Ms. Debbie Condado are interested in being on the panel. Ms. Jenni Lueneburg would sit on the panel and it wouldn't be uncommon to have Ms. Tracy Hartman on the panel. Mr. Robb Jensen stated that if anybody has ideas for interview questions to please send them to Ms. Jenni Lueneburg.

2. **2025 Financial & Statistical Reports, Department Head Expense Voucher and Vender Payment Report:** It was noted by Mr. Robb Jensen that the Financial Reports were received.

Human Services:

1. **Update on Netsmart issues:** Our medical records system at Timber Drive is called Netsmart, which was purchased a decade ago. We have had several problems with it since it was purchased. Ms. Beth Hoerchler sent a letter last month indicating all the issues we have with their system. Since the letter was sent, we have had two meetings with them and are working on those issues.
2. **Update on Children's Long Term Support (CLTS) Dashboard issues:** This report was showing a pretty alarming figure a few months ago. Attached in the packet is an update that Mr. Hugo Vargas provided to explain what the data errors were and how they're getting fixed.
3. **Request for Opioid Funds for an LTE Grant Writer:** The capital improve form was completed and attached in the packet. The strategic action plan proposal was created by Ms. Jennifer Chiamulera. The action plan indicates what the grant writer would be responsible of completing. Funding would be provided by 75% from the TAD grant and 25% from the opioid dollars. Ms. Beth Hoerchler indicated that she would like to hire Ms. Mary Rideout to be the grant writer. This committee would need to determine what level this would be. Mr. Robb Jensen made a suggestion to rank this position as a high level in the ranking system, which the committee agreed. Mr. Robb Jensen made a motion to approve the treatment opioid grant writer proposal as submitted on the opioid form and forward onto the Executive Committee for approval. Second by Ms. Debbie Condado. Mr. Jim Winkler asked how much money was given to us from the Opioid Funds. Exact figure wasn't available at this meeting. Ms. Beth Hoerchler stated that this has already been approved to the Public Safety Committee. All ayes, motion passes.
4. **Recommendation to reappointment of Ted Cushing, Tiffany Rohan and Miranda Gavrilesco to Human Service Committee:** Mr. Robb Jensen motioned to approve the reappointment of Mr. Ted Cushing, Ms. Tiffany Rohan and Ms. Miranda Gavrilesco to the Human Service Committee. Seconded by Ms. Debbie Condado. All ayes, motion passes.
5. **Agency Update:** Good news to report! Vacancy and Recruitment report shows that we have one mental health tech that started today. Jail posting came down today and hoping to schedule interviews soon. Other updates included an update on grants, the donations regarding Thanksgiving and Christmas and the Recovery event.
6. **2026 Human Service Non-Confidential Contract approval:** This is a list of all entities we contract with. The list is included in the packet. Motion to approve the 2026 Human Service Non-Confidential Contract list was made by Mr. Ted Cushing, second by Mr. Jim Winkler. All ayes, motion passed.

7. **2025 Financial & Statistical Reports, Department Head Expense Voucher and Vender Payment Report:** It was noted by Mr. Robb Jensen that the financial reports were received. Ms. Beth Hoerchler indicated that over the past month there were three children that returned home from the high cost placements and one new one entered.
8. **Public Comment:** None
9. **Agenda Items for future Meetings:** Usual agenda Items. Members should contact Ms. Beth Hoerchler or Mr. Robb Jensen if they would like something placed on the agenda.
10. **Adjourn:** There being no further business to be brought before the Committee; it was moved by Mr. Robb Jensen to adjourn the meeting at 1:49 p.m. The next meeting of the Human Services Committee will be January 19, 2026 at 1:00 p.m.



Mr. Robb Jensen, Chair

Date: December 15, 2025