

**ADRC COMMITTEE MEETING  
MINUTES  
October 25, 2022**

**COMMITTEE MEMBERS PRESENT:** Chairperson Mr. Ted Cushing, Mr. James Unger, Ms. Joan Hauer, Ms. Melanie Fralick, Ms. Rita Mahner, Ms. Debbie Condado, Ms. Nancy Watry, Ms. Linnaea Newman

**COMMITTEE MEMBERS EXCUSED ABSENT:** Mr. Russ Fisher

**STAFF PRESENT:** Ms. Heidi Chavez, Mr. Joel Gottsacker, Ms. Jeri Driscoll

**OTHERS PRESENT:** Ms. Barb Newman, Northwoods Transit Connections

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**1. Call to order:**

Chairperson Mr. Ted Cushing called the meeting to order at 9:00 a.m. in the Public Health Committee Room at the Aging and Disability Resource Center (ADRC), 100 Keenan Street, Rhinelander, WI and via Zoom. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

**2. Approval of agenda:**

Motion by Ms. Nancy Watry, seconded by Ms. Joan Hauer to approve today's agenda with the order of items at the Chair's discretion. All ayes; motion carried.

**3. Public comment/communications:**

No public comment.

**4. Minutes of September 28, 2022:**

Motion by Mr. James Unger seconded by Ms. Joan Hauer to approve the September 28, 2022 ADRC Committee minutes. All ayes; motion carried.

**5. Date of next meeting:**

Wednesday, November 30, 2022 at 9:00 a.m. in the Balsam Room at the Aging and Disability Resource Center.

**6. Northwoods Transit Connection Update:**

Ms. Barb Newman reported that the number of riders is stable and they are fully staffed. Ms. Newman also reported that they are currently working on budgets and their amount received went down to 56.1% from 59%. Informational only, no action taken.

**7. Changes to the 2023 Budget:**

Ms. Heidi Chavez stated that there were not any changes to the ADRC budget. The biggest change is in Social Services. It is proposed a creation of a Social Services Out of Home Care Reserve (SS OHC Reserve) in the General Fund. This would need to be approved by the County Board through Resolution. Any surplus at year-end from Social

Services Fund 201 would still be transferred to the General Fund as excess tax levy; however, it would first flow to the restricted set-aside fund balance up to a maximum of \$500,000. If transfers back would push the set-aside amount over \$500,000 in total, the excess then goes to the General Fund unrestricted balances. Any deficit would first pull from this restricted set-aside fund balance, and if insufficient then the General Fund unrestricted reserves would pick up the balance. The SS OHC Reserve should not have a negative balance. Informational only, no action needed.

**8. Advocacy Update: 2023 Federal Budget, 2023-2025 Wisconsin Biennium Budget:**

Mr. Joel Gottsacker presented the US Aging – FY 2021-FY 2023 Labor/HHS Appropriations Spreadsheet. This is a good area to advocate for the Older Americans Act and Other Key Aging Programs this year.

The Wisconsin Biennium budget will be worked on in the spring. There will be an opportunity for in-person advocating in Madison to meet with State Legislators. Once the date is established, Mr. Gottsacker will inform others of the date.

**9. \$85.21 Specialized Transportation Assistance Program for Counties**

Mr. Joel Gottsacker presented the County Elderly Transportation – 2023 Project Budget Summary. The majority of this money goes to the Oneida/Vilas Transit Commission but also includes Volunteer Drivers, Purchased Wheelchair Transportation and Cycling Without Age for 2023.

We are required to have a public hearing to get input from the public on where the money is spent. Mr. Gottsacker will have an ad placed in local papers i.e. Northwoods River News, Lakeland Times and Star Journal. The meeting will be held at 9:00 a.m. on November 30, 2022 and then the ADRC Committee will conduct the meeting immediately following the public hearing.

**10. Vouchers, Purchase Orders, and Line Item Transfers:**

Mr. Joel Gottsacker presented vouchers to the committee. There were no line item transfers. Motion made by Ms. Nancy Watry, seconded by Ms. Rita Mahner to approve the vouchers as presented. All ayes; motion carried.

**11. Monthly Reports/Advocacy/Workers Compensation:**

Ms. Heidi Chavez reported that there was a line item added to the monthly report for the Trishaw and trailer. Mr. Gottsacker reported that the Trishaws and trailer were ordered and should be here this month. They will be stored by Dutch at Your Boat Club and their bike mechanic will help maintain the bikes. Informational only, no action needed.

**12. Future Agenda topics:**

- Usual agenda Items.
- If you have any items for the next Agenda contact Mr. Joel Gottsacker or Mr. Ted Cushing.

**13. Public comment/communications:**

No public comment

**14. Adjournment: 9:29 a.m.**

  
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Committee Chairman

  
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Committee Secretary