

**OWI COURT SUB-COMMITTEE MEETING
MINUTES OF FEBRUARY 8, 2024**

Committee Member

Present: Ms. Brenda Lee, Ms. Jodi Baker, Ms. Lindsey Flynn, Ms. Mary Rideout and Ms. Jessica Schiek (via zoom)

1. Call to Order; Approval of Agenda:

The regular meeting of the OWI Court Sub-Committee was brought to order at 1:09 p.m. by Ms. Brenda Lee. Lee noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Ms. Jodi Baker seconded by Ms. Lindsey Flynn to approve the agenda as posted. All ayes; motion carried.

2. Review of Minutes from the January 11, 2024 OWI Court Sub-Committee Meeting:

Motion by Ms. Jodi Baker, seconded by Ms. Lindsey Flynn to approve the minutes of January 11, 2024 as presented. All ayes; motion carried.

3. Procurement Plan:

A draft budget needs to be created for the OWI Court and submitted to Stephanie Nault at the Department of Corrections.

4. Handbook Review:

The group discussed the handbook. Another draft will be given to the committee for review prior to the next meeting.

5. Provider Update:

Koller is recruiting for a Clinician for both the OWI Court and the Diversion Program.

6. Public Comment:

None

7. Agenda Items for future Meetings:

Handbook

8. Adjourn:

There being no further business to be brought before the Committee, it was moved to adjourn the meeting at 1:45 p.m. The next meeting of the OWI Court Sub-Committee will be March 14, 2024 at 1:00 p.m. in the County Board Room of the Oneida County Courthouse.



Ms. Brenda Lee

Date: February 8, 2024