

ADRC COMMITTEE MEETING
MINUTES
January 26, 2026

COMMITTEE MEMBERS PRESENT: Mr. Ted Cushing, Chairman, Mr. Russ Fisher Vice-Chairman (Zoom), Ms. Debbie Condado (Zoom), Ms. Melanie Fralick, Ms. Linnaea Newman, and Mr. James Unger

EXCUSED: Ms. Rita Mahner, Ms. Kathy Paul, and Ms. Joan Hauer

STAFF PRESENT: Ms. Beth Hoerchler, Ms. Mya Olkowski, Ms. Carrie Mikalauski

OTHERS PRESENT: Ms. Barb Newman

- 1. Call to Order:** Mr. Ted Cushing called the meeting to order at 9:00 a.m. in the Balsam Room at the Aging and Disability Resource Center. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.
- 2. Approve Agenda for Today's Meeting:** Motion by Ms. Linnaea Newman, seconded by Mr. Jim Unger, to approve today's agenda with the order of items at the Chair's discretion. All ayes, motion carried.
- 3. Public Comment/Communication:** None.
- 4. Approve Minutes from the December 22, 2025 Meeting:** Motion by Mr. Jim Unger, seconded by Ms. Melanie Fralick to approve December 22, 2025 ADRC Committee minutes as presented. All ayes; motion carried.
- 5. Northwoods Transit Connections Update:** Ms. Barb Newman reported the ridership was down in December and up so far in January. There was an 8% increase in ridership for 2025. Still working on request for quote from a surveyor. May need to send it out again as this is not a great time of year to be requesting quotes. We currently are fully staffed.

- 6. Approval for Updated Building Use Policy:** This policy was sent to Buildings and Grounds to have them give input for mainly the kitchen rental and security deposit. Pricings are in the packet. Motion by Ms. Melanie Fralick, second by Ms. Linnaea Newman. All ayes, motion carries.

- 7. Digital Media Consult:** Mr. Luke Ring, Intern from Cedarville University, who's studying Strategic Communications, gave his analysis on our digital footprint, which is included for your information.

- 8. Manager Update:** Ms. Mya Olkowski reported that the next two meetings will be in the County Board Room due to taxes being done at the ADRC.

Began the process to seek approval of holding a fall widow event at the ADRC. Buildings and Grounds Committee has this on their agenda for February 2, 2026.

Just last week we were notified GWAAR was given a donation that will go toward the Senior Nutrition Program. This needs to be used to increase ADRC Nutrition services instead of being used for current operations. This may help with adding Friday meals back to Rhinelander and Woodruff. This will be available over the next two years.

We should hear soon regarding the federal funding for the Older American Act.

- 9. Staffing Update:** Ms. Beth Hoerchler reported on the current Agency Updates regarding Vacancy and Recruitment, which is attached to the agenda. We currently only have one opening at this time and second interviews are being conducted for that position. Ms. Beth Hoerchler reported some agency "Good News" that is found in the packet.

10. Financial & Statistical Reports: It was noted by Mr. Ted Cushing that the 2025 Financial Reports were received as an attachment to the agenda. Ms. Mya Olkowski noted that we have not seen an increase in donation since we increased the suggested cost of meals.

11. Resolution to accept \$5,000 Donation from St. Matthias Thrift Shop for the ADRC Senior Nutrition Program. Mr. Unger motioned to accept the \$5,000 donation from St. Matthias Thrift Shop for the ADRC Senior Nutrition Program, Ms. Melanie Fralick seconded. All Ayes, motion carried to be sent to County Board for approval.

12. Future Agenda Topics: Members should contact Ms. Mya Olkowski or Mr. Ted Cushing if they would like something placed on the agenda. The next meeting will be held on Monday, February 23, 2026 at 9:00 a.m. at the County Board Room located in the Courthouse. Mr. Ted Cushing would like Digital Media on the next agenda.

13. Public Comment: None.

14. Adjournment: 9:17 a.m.



Committee Chairman



Committee Secretary