

**ADRC COMMITTEE MEETING
MINUTES
November 24, 2025**

COMMITTEE MEMBERS PRESENT: Mr. Ted Cushing - Chairman, Mr. Russ Fisher - Vice Chair, Mr. James Unger, Ms. Linnaea Newman, Ms. Joan Hauer, Ms. Melanie Fralick, Ms. Debbie Condado, and Ms. Rita Mahner.

ABSENT: Ms. Kathy Paul

STAFF PRESENT: Mr. Joel Gottsacker, Ms. Mya Olkowski, and Ms. Dana Gray.

OTHERS PRESENT: Ms. Barb Newman

1. **Call to Order:** Mr. Ted Cushing called the meeting to order at 9:00 a.m. in the Balsam Room at the Aging and Disability Resource Center. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.
2. **Approve Agenda for Today's Meeting:** Motion by Ms. Linnaea Newman, seconded by Russ Fisher, to approve today's agenda with the order of items at the Chair's discretion. All ayes, motion carried.
3. **Public Hearing on Transportation 85.21 Grant:** No public present. Motion by Mr. Ted Cushing, seconded by Ms. Linnaea Newman to close the public hearing on the Transportation 85.21 Grant. All ayes, motion carried.
4. **Public Comment/Communication:** None.
5. **Approve Minutes of October 27, 2025 Meeting:** No corrections or additions. Motion by Mr. Russ Fisher, seconded by Ms. Debbie Condado to approve October 27, 2025 ADRC Committee minutes as presented. All ayes; motion carried.
6. **Northwoods Transit Connections Update:** Ms. Barb Newman reported that ridership is increasing due to the colder weather. They are fully staffed. They had three public hearings: One for an operating grant for next year, one for a purchasing grant to purchase two new busses, and one for a working grant for updates on the administration and maintenance buildings. They are trying to purchase a piece of land on Lake Julia Road, and are in the process of getting surveyor and appraisal estimates.

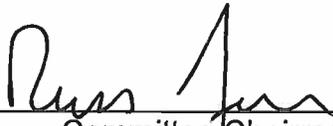
7. **Staffing Updates:** Ms. Mya Olkowski reported that two new dining site managers were hired for the Woodruff meal site. They are currently in training, and effective December 1st, 2025 there will be congregate meals again at Woodruff. A reminder was given that as of January 1st, 2026 there will be no congregate meals on Fridays at any sites but frozen meals will be available.

8. **2025 Financial & Statistical Reports:** It was noted by Mr. Ted Cushing that the Financial Reports were received and discussed. Ms. Mya Olkowski reported nothing unusual in the reports. She reported there have been a few comments in regards to the meal contribution amount being raised. Shelley has been very good at reminding everyone that this is only a recommended amount, and lets them know that we do not turn anyone away from a meal.

9. **Future Agenda Topics:** Usual agenda items. Members should contact Ms. Mya Olkowski or Mr. Ted Cushing if they would like something placed on the agenda. The next meeting will be held on Monday, December 20th, 2025 at 9:00 a.m. at the Balsam Room located in the ADRC.

10. **Public Comment:** Mr. Joel Gottsacker asked to have the members re-sign the resolution to accept a donation from the previous meeting due the resolution being incorrectly worded. The updated resolution was passed around again for the members to sign. Ms. Melanie Fralick asked if the frozen meals for Fridays in 2026 were prepared then frozen. Ms. Mya Olkowski reported that the meals were pre-packaged meals that were already frozen.

11. **Adjournment:** 9:10 a.m.



Committee Chairman



Committee Secretary