

**ADRC COMMITTEE MEETING
MINUTES
July 27, 2026**

COMMITTEE MEMBERS PRESENT: Ms. Debbie Condado – Chair via Zoom, Ms. Linnaea Newman - Vice Chair, Ms. Mary Roth Burns, Ms. Melanie Fralick, Ms. Kathy Paul via Zoom, Ms. Patty Raske, Ms. Maureen Rodziczak, Mr. James Unger

EXCUSED: Ms. Sandy Hamburg

STAFF PRESENT: Ms. Beth Hoerchler, Ms. Mya Olkowski, Ms. Lori Ring, Ms. Dana Gray

OTHERS PRESENT: Ms. Barb Newman

1. **Call to Order:** Ms. Debbie Condado called the meeting to order at 9:00 a.m. in the Balsam Room at the Aging and Disability Resource Center. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.
2. **Approve Agenda for Today's Meeting:** Motion by Ms. Linnaea Newman, seconded by Mr. James Unger, to approve today's agenda with the order of items at the Chair's discretion. All ayes, motion carried.
3. **Public Comment/Communication:** None.
4. **Approve Minutes of June 22, 2026 Meeting:** Motion by Ms. Linnaea Newman, seconded by Ms. Melanie Fralick, to approve June 22, 2026 ADRC Committee minutes as presented. No corrections or additions. All ayes; motion carried.
5. **Northwoods Transit Connections Update:** Ms. Barb Newman reported that ridership was down for June, but this happens every year at this time. All of their grants have been approved, so now they are able to repair one older bus and purchase two new busses. They have received two appraisals back for the property where the new building will be built. They will choose one, and move forward with this project. They are in need of a dispatcher here in Rhinelander working from 7:00 a.m. – 12:00 p.m. Monday – Friday. They are also in need of a driver for Headwaters in Minocqua working Monday – Thursday on a split shift.
6. **Citizen Member Update:** Ms. Mya Olkowski reported that right after the last meeting citizen member Ms. Rita Mahner resigned from the ADRC committee. She is taking a position as the Lake Tomahawk dining site manager, and being on the committee would

be a conflict of interest. Since Ms. Patty Raske was a close second for the position, she was asked to become a citizen member and she agreed. Ms. Patty Raske was then appointed to the committee.

7. **RSVP MOU:** Ms. Lori Ring, RSVP Coordinator, reported that the federal grant from AmeriCorps was approved for her position and for 150 volunteers. This grant was only one of 130 RSVP grants in the nation and only one of 10 in Wisconsin. The grant will be good for 6 years but needs to be renewed each year by March 31st. She reported that the Memorandum of Understanding (MOU) for each volunteer station needs to be renewed and resigned by the ADRC committee. There were MOUs passed out at this meeting to be signed by the members, and there will be more at future meetings. She is looking for citizen members and County Board members to serve on the volunteer committee.
8. **Escort Ride Payment System Update:** Ms. Mya Olkowski reported the ADRC was looking at updating their escort ride brochure, and wanted the committee to look over the current payment system and pricing options. Discussion followed. This agenda item will be tabled until the next meeting in August to give members time to review the document.
9. **2027 LTE Staffing Request:** Ms. Mya Olkowski reported that this agenda item was already discussed at the previous meeting. The staffing request form needs to be signed by the committee members to complete the hiring process of the new Lake Tomahawk dining site member. The form was passed around for committee member signatures.
10. **Transit Trust Account Approval:** Ms. Mya Olkowski and Ms. Barb Newman reported that the Northwoods Transit is requesting to borrow money from the 85.21 Transit Trust Account. The money would be used to purchase the two new busses mentioned above. If the busses are paid upon delivery with the money from the trust, then the company could save over \$2,000 in interest. As soon as they receive the grant money they will repay the trust account. The Department of Transportation (DOT) needs to approve this transaction first. Discussion followed. Motion by Ms. Patty Raske, seconded by Ms. Debbie Condado, to approve the Northwoods Transit funds request as presented if the DOT approves. All ayes, motion carried.
11. **Incredible Bank Foundation Grant:** Ms. Mya Olkowski reported that this agenda item has been discussed at previous meetings. There was some confusion as to whether this was a donation or a grant. It was verified by the Incredible Bank Foundation that it was a grant, and they emailed paperwork to be approved by the ADRC Committee. Motion

by Mr. James Unger, seconded by Ms. Mary Roth Burns, to approve the grant as presented. All ayes, motion carried.

12. Events Update: Ms. Mya Olkowski reported on the July ADRC events and activities.

Cycling Without Age offered several different events for Trishaw rides in July with a lunch included. The Fun Friday Event "Lunch by the Lake" was moved inside due to the Canadian smoke. There was a sub sandwich lunch at the ADRC with games afterwards. The sightseeing pontoon rides were moved to Friday July 24th, and both boats were full. The Meet Me at the Market event is scheduled for Friday July 31st. There will be transportation from the ADRC to the Minocqua Farmer's Market to purchase fresh fruits and vegetables with a lunch at Era Café afterwards. Reservations for this event can be made at 715-369-6170. The ADRC website has the monthly activity calendar posted with all upcoming events. Ms. Patty Raske asked if there was a time set for the November craft sale. The craft sale will be on Friday November 20th from 10:00 a.m. – 2:00 p.m. There is only going to be one day this year with the possibility of more days next year.

13. Manager Update: Ms. Mya Olkowski reported that the ADRC is working with Oneida County Human Services and Public Health to apply for a Rural Community Health Worker grant. There would be 3 full time positions and half time supervisor position created from this grant, and the grant would fund these positions for 5 years. The call and walk in totals are down slightly from this time last year. The Adult Protective Service referrals are up significantly from this time last year. The total volunteer hours served for May 2026 was 1,062.75 hours.

14. Agency Update: Ms. Beth Hoerchler reported that there were 4 positions filled in June and July. There are 3 Behavior Health positions in the process of being filled with 2 of those positions being reposted. There is 1 Finance Technician position that is currently posted. She reported that Wisconsin was 1 of just 9 states whose SNAP payment error rates were under 6% so there is no payment required to the federal government. The Economic Support Workers are doing a great job of keeping this error rate low. The agency received a Foster Care grant which will be used towards two events and support for the Relative/Like-Kin & Foster Families.

15. Financial & Statistical Reports: It was noted by Ms. Debbie Condado that the 2026 Financial Reports were received and discussed. No major findings.

16. Future Agenda Topics: Usual agenda items. The Escort Ride Payment System Update will be added back as an agenda item for the August meeting. Members should contact

Ms. Mya Olkowski or Ms. Debbie Condado if they would like something placed on the agenda. The next meeting will be held on Monday, August 24, 2026 at 9:00 a.m. at the Balsam Room located in the ADRC.

17. Public Comment: None.

18. Adjournment: 9:30 a.m.


Committee Chairman


Committee Secretary