

**CJCC MEETING  
MINUTES OF OCTOBER 9, 2025**

Voting Members Present: Mr. Steven Schreier, Ms. Beth Hoerchler, Mr. Robert Hebein, Mr. Lloyd Gauthier; Mr. Ben Meyer; Ms. Annette Zortman, Ms. Jennifer Chiamulera, and Honorable Judge Sowinski

Voting Members  
Via Zoom: None

Non-Voting Members  
Present: None

Non-Voting Members  
Present via Zoom: Ms. Kate Ferrel and Ms. Brenda Lee

Others: Ms. Sara Tienhaara, Ms. Kaitlyn Black, Ms. Amber Briggs, Ms. Erika Kleinschmidt, Ms. Carrie Mikalauski, Ms. Alison Knapp

Excused: Ms. Diana Harris

1. **Call to Order:** The regular meeting of the Criminal Justice Coordinating Committee (CJCC) was brought to order at 12:03 p.m. by Mr. Steven Schreier, Chairperson. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws.
2. **Approval of Agenda:** Motion by Mr. Lloyd Gauthier, seconded by Mr. Ben Meyer to approve the agenda as posted. All ayes; motion carried.
3. **Review of Minutes from September 11, 2025 CJCC Meeting:** Motion by Mr. Lloyd Gauthier, seconded by Ms. Jennifer Chiamulera, to approve the September 11, 2025 minutes as presented. All ayes; motion carried.
4. **Sub-Committee Updates:**
  - a. Diversion Sub-Committee – 10 in Diversion program and 3 referrals. Attachments associated. Did add one statistic for risk level for terminated folks that is determined through our risk assessment.
    - i. Program report – as reported in the meeting packet.
    - ii. Policy and Procedure Manual for Justice Point – provided in meeting packet. Currently it is a phase structure. Looking to change it to a dosage based approach. This is modeled after probation and parole. This would not change any cost to the program. Added a psychological distress test in order to know where to appropriately recommend services. The behavior matrix now follows the risk level (low, moderate, high). Appendix C was

updated as well to show incidental alcohol such as cough syrup. All of these changes fall into the model that we intended for this program. Judge Sowinski asked if there is capacity in the diversion program to maximize the program. This will be discussed at the sub-committee level. Mr. Ben Meyer motioned to approve the changes outlined in the Policy & Procedure Manual. Mr. Lloyd Gauthier seconded the motion. All ayes, motion approved. Due to issues related to the discussion regarding the handbook relating to the Sheriff's Office, Mr. Ben Meyer would move to rescind the previous motion to approve the changes in the Policy & Procedure Manual and have this item be added to the next agenda meeting. Mr. Lloyd Gauthier rescinded his second. All ayes, motion passed.

- iii. Participant Handbook for Justice Point – Changed how the testing works. Have to call into a call line. Would like to change to a text system, as a no call would be considered a positive drug test. Added portions regarding attendance. Added incidents, sanctions, and police contact. Current participants would remain under the phase system. Mr. Robert Hebein indicated that the Sheriff would like to have a meeting with Human Services and Justice Point regarding using the Sheriff's Office or having their employees witnessing drug testing. It was determined that Ms. Beth Hoerchler would set up a meeting.

b. OWI Court Sub-Committee

- i. Appointment of Ms. Sara Tienhaara as OWI Court Chair – Ms. Brenda Lee is the current OWI Chair. We have been transitioning into moving this over to the Outpatient Clinic. Mr. Ben Meyer moves to approve the appointment of Ms. Sara Tienhaara as OWI Court Chair, Ms. Beth Hoerchler seconded. All ayes, motion passed.

c. Funding Sub-Committee

- i. Opioid Requests – 2026 Peer Support and TAD Grant Match forwarded to Executive Committee meeting in October – The peer support positions were approved and have been posted. It has moved through the Executive Committee and still needs to go to County Board for approval. We currently don't have anyone to fill those positions so please reach out if you know someone. The match grant from Vital Strategies only lasts for a year and with the approval for the positions taking as long as they have it delays the time we have to use the grant. Vital Strategies indicated that we can use the Vital Strategies money first six months and then the County match for the second six month period. The 2026 TAD Grant has been submitted. Ms. Beth Hoerchler would like to have a discussion regarding the 2027 TAD Grant on the next agenda.

- d. Drug Endangered Children (DEC) Sub-Committee – Rachel Nelson is scheduling a meeting with Human Services, the District Attorney and Sheriff's office regarding having a training on DEC protocols.
- e. OC Community Response Team Sub-Committee
  - i. Light up the Night event Recap – Occurred on September 17, 2025. Over 150 people participated. Great speakers and stories. A lot of positive feedback received and connections were made. The numbers were slightly down from last year, but the weather was also better last year and Chris Farley's brother Tom Farley was the guest speaker. There was a number of great volunteers that really made the event great.

**5. Partner Updates:**

- a. Substance Use Coalition – promoting collaborating the Drug Take Back Day on Oct 25. Law Enforcement is always a great partner in collecting those drugs. We hand out. Also a sharps collection the same day only at Oneida County Solid Waste. Our County collects more drugs than any of the other surrounding counties.

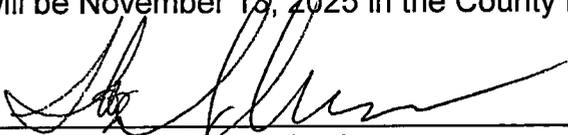
**6. Budget, Data and Program reports:** As reported.

**7. Public Comment:** None

**8. Agenda Items for Future Meetings:** Reach out to Ms. Beth Hoerchler or Mr. Steven Schreier if you have anything you would like on the next agenda.

- a. Justice Point Policy & Procedure Manual
- b. Justice Point Handbook
- c. Diversion capacity
- d. 2027 TAD Grant

**Adjourn:** There being no further business to be brought before the Committee; it was moved by Mr. Steven Schreier to adjourn the meeting at 12:50 p.m. The next meeting of the CJCC will be November 13, 2025 in the County Board Room.

  
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Mr. Steven Schreier, Chair

Date: October 9, 2025