

**BOARD OF HEALTH COMMITTEE  
MEETING MINUTES  
January 9, 2024**

**COMMITTEE MEMBERS PRESENT:** Vice Chairperson Billy Fried, Debbie Condado, Mike Roach, Khrystyne Lindgren, William Crump

**COMMITTEE MEMBERS EXCUSED:** Chairperson Tom Kelly, Marcy Davies

**STAFF PRESENT:** Linda Conlon, Rebecca Wold, Robbie Deede, Breanne Vos, Melissa Bryner, Jody McKinney and Joneil Tess

**OTHERS PRESENT:** Kathleen Cooper

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**Call to order:** Vice Chairman Fried called the meeting to order at 9:00 a.m. on the second floor of the Health & ADRC Building, 100 W. Keenan Street, Rhinelander, WI. The meeting was posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

**Minutes of December 12, 2023:** Motion by Roach/Condado to approve the December 12, 2023, Board of Health Committee minutes. All ayes; motion carried.

**Approval of agenda:** Motion by Crump/Roach to approve today's agenda with the order of items at the Chair's discretion to move around. All ayes; motion carried.

**Public Comment/Communications:** None

**2024 Fee Schedule:** Conlon review 2024 fee schedule document with the updated proposed costs giving two options. Discussion followed. Motion by Crump/Condado to go with price option 1 for the 2024 fees and come back in 2025 with a more detailed picture of administration costs per dose. All ayes; motion carried.

**Staff Report – Breanne Vos / Melissa Bryner:**

**Car Seats:** Vos introduced herself as a Public Health Nurse, WIC Director and Certified Car Seat Technician. Bryner introduced herself as a Public Health Nurse for the immunization program and newly Certified Car Seat Technician. Vos said the car seat program is funded by a DOT grant. Vos reviewed the purpose of the grant and the car seat program handout. Discussion followed.

**Monthly Quarterly Updates:**

**Environmental Health:**

- Environmental Health: McKinney reviewed the cost analysis report for 2024. Discussion followed. Motion by Fried/Crump to adopt the 2024 fees as presented Fried/Crump. All ayes; motion carried.
- Update: McKinney review the handout for the Environmental Health Program update for the 2023 year.

**Respiratory Illness:** Deede reviewed the Wisconsin Department of Health Respiratory Illness reporting for the week ending December 30, 2023. Discussion followed.

**Vouchers, purchase orders, line item transfers and other fiscal matters:** Conlon reviewed the 2023 budget report and reviewed the invoices paid report.

**Agenda items for next meeting:** Next meeting Tuesday, February 13 @ 9:00am,

**Public comment/communications:** None

*Joneil Tess*

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Committee Chairman or Designee

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Committee Secretary