

NOTICE OF COMMITTEE MEETING

COMMITTEE: BOARD OF HEALTH

PLACE: ONEIDA COUNTY HEALTH DEPT – SECOND FLOOR
100 W KEENAN ST; RHINELANDER, WI
CALL-IN OPTION – 1-312-626-6799
Meeting ID: 832 3474 1189 Password: 361987

**** If you are having difficulties with zoom please call the Oneida County Health Department at 715-369-6111. Zoom is being offered as a convenience for this meeting. If zoom functionality drops, the meeting will continue in-person at the location listed above.**

DATE: TUESDAY, August 12, 2025 **TIME:** 9:00 AM

It is possible that a quorum of county board members will be at this meeting to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the County Board pursuant to State ex rel Badke v. Greendale Village Board, Wis 2d 553, 494 n.w.2d 408 (1993), and must be noticed as such, although the County Board will not take any formal actions at this meeting. It is also possible that there may be quorums of other County Board Committees present, although those committees will not take any formal action at this meeting.

ALL AGENDA ITEMS ASSUMED TO BE DISCUSSION/DECISION ITEMS

AGENDA:

1. Call to order and Chairperson's announcements.
2. Approve agenda for today's meeting (order of agenda items at Chairperson's discretion).
3. Approve minutes from **July 8, 2025**, Board of Health Committee Meeting
4. Public comment/communication
5. Staff Report – Jen Tienhaara
 - **Maternal Child Health**
6. Monthly / Quarterly Reports
 - **Communicable Disease**
7. PFAS Update
8. **2026 LTE Requests**
9. 2026 Budget Update
10. Vouchers, purchase orders, line item transfers and other fiscal matters
11. Date and agenda items for next meeting
12. Public comment/communication
13. Adjournment

NOTICE OF POSTING

TIME: 9:00 AM DATE: 8/8/2025 PLACE: Courthouse Bulletin Board

Dan Hess, Chair

Notice posted by Joneil Tess, Committee Secretary. Additional information on a specific agenda item may be obtained by contacting the person who posted this notice at 715-369-6106.

NEWS MEDIA NOTIFIED BY EMAIL DATE: 8/8/2025 TIME: 9:00 AM

Northwoods River News	Lakeland Times	Star Journal
Tomahawk Leader	WHDG Radio Station	News WJFW Channel 12
WXPR Radio Station	WPEG.net Television Network	

Notice is hereby further given that pursuant to the Americans with Disabilities Act reasonable accommodations will be provided for qualified individuals with disabilities upon request. Please call Tracy Hartman at (715) 369-6125 with specific information on your request allowing adequate time to respond to your request.

GENERAL REQUIREMENTS:

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

MANNER OF NOTICE:

Date, time, place and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to apprise members of the public and news media.

TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is good cause that such notice is impossible or impractical.
3. Separate notice for each meeting of the governmental body must be given.

EXEMPTIONS FOR COMMITTEES & SUBUNITS

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful setting to act or deliberate upon the subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

SYNOPSIS OF STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Concerning a case which was the subject of a Judicial or quasi-judicial trial before this governmental body. Sec. 19.85(1)(a)
2. Considering dismissal, demotion or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b)
3. Considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility. Sec. 19.85(1)(c)
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d)
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e)
6. Considering financial, medical, social or personal histories or disciplinary data of specific person, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public, would likely have a substantial adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f), except where paragraph 2 applies.
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g)
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h)

PLEASE REFER TO CURRENT STATUTE SECTION 19.85 FOR FULL TEXT

CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session within twelve hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.
4. No business may be taken up at any closed session except that which relates to matters contained in the chief presiding officer's announcement of the closed session.
5. In order for a meeting to be closed under Section 19.85(1)(f) at least one committee member would have to have actual knowledge of information which he or she reasonably believes would be likely to have a substantial adverse effect upon the reputation involved and there must be a probability that such information would be divulged. Thereafter, only that portion of the meeting where such information would be discussed can be closed. The balance of that agenda item must be held in open session.

BALLOTS, VOTES AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

**Prepared by Oneida County Corporation
Counsel Office - 5/16/96**

**BOARD OF HEALTH COMMITTEE
MEETING MINUTES
July 8, 2025**

COMMITTEE MEMBERS PRESENT: Chair Dan Hess, Vice Chair William “Casey” Crump, Debbie Condado, Billy Fried, Lenore Lopez, Khristyne Lindgren, Marcy Davies

COMMITTEE MEMBERS EXCUSED: Vice Chair

STAFF PRESENT: Linda Conlon, Rebecca Wold, Robbie Deede, Kari Herman, Maddie Homstad, and Joneil Tess

OTHERS PRESENT: Dorothy Skye

Call to order: Chair Hess called the meeting to order at 9:00am on the second floor of the Health & ADRC Building, 100 W. Keenan Street, Rhinelander, WI. The meeting was posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

Approval of agenda: Motion by Fried/Lopez to approve today’s agenda with the order of items at the Chair’s discretion to move around. All ayes; motion carried.

Minutes of June 10, 2025: Motion by Crump/Condado to approve the June 10, 2025, Board of Health Committee minutes. 6 Ayes 1 Abstain; motion carried.

Public Comment/Communications: None

Elect Vice Chair: Motion by Fried/Condado to appoint Casey Crump as Vice Chair of the Board of Health Committee. All ayes; motion passed.

Introduction of Summer Intern: Conlon introduced summer intern Herman.

Kari Herman: Herman recently completed her Bachelor's degree in Biochemistry and Molecular Biology from the University of Wisconsin–Eau Claire. She has been working with the WINS program assisting with tobacco compliance checks and organizing a Community Baby Shower/Family Day event. She is currently applying to a Physician Assistant program focused on rural health through the University of Wisconsin–Madison.

Staff Reports – Robbie Deede:

Preparedness:

Deede reviewed his presentation reflecting on past efforts completed with the Public Health Preparedness Grant. The grant supported activities such as completing Regional Assessment Data Elements (RADE) with northern region partners, co-facilitating North Central Wisconsin Healthcare Emergency Readiness Coalition (NCW HERC) Public Health Caucus meetings, and providing training in Public

Health Incident Command Structure (PHICS), Federal Emergency Management Agency (FEMA) courses, and media communication. The grant also supports Electronic Surveillance System for the Early Notification of Community-based Epidemics (ESSENCE) election surveillance, the School Surveillance Program, Community Outreach Information Network (COIN) planning, Disaster Reception Center (DRC) exercises, and OCHD's addition to Mutual Aid Box Alarm System (MABAS). Other efforts included a full-scale Medical Countermeasure (MCM) exercise, Chem-Pack education, and volunteer engagement through Wisconsin Emergency Assistance Volunteer Registry (WEAVR) and RAVE drills. Over 900 "Pedro the Preparedness Penguin" books were distributed to first graders, and new projects like "Word to the Wise" senior outreach and generator access planning with Aging & Disability Resource Center (ADRC) are underway.

Deede also highlighted growing concerns as a 28% cut to the Public Health Emergency Preparedness (PHEP) grant which will reduce funding with no assurance beyond October 2025. A March 2025 executive order shifts preparedness responsibilities to state and local governments, threatening the sustainability of services in federally dependent states like Wisconsin. Deede expressed concern that reduced funding could limit the department to only required duties, putting additional initiatives at risk. He emphasized strong Emergency Management System (EMS) and regional partnerships but warned stakeholders to prepare for "doing less with less" in the face of rising demands.

Further discussion followed.

Monthly / Quarterly Reports:

Environmental Health: Homstad, Environmental Health Specialist, introduced herself and provided an overview of the beach water testing currently being conducted in Oneida County. The program focuses on weekly E. coli monitoring at public beaches including Buck Lake, Hodag Park, Torpy Park, and Sugar Camp throughout the swimming season. Each Monday, staff assess E. coli levels, algae, environmental and beach conditions, and other health hazards. Homstad explained the water testing process and noted that samples are sent to Vilas County Public Health for testing, with results returned within 24 hours and shared online. If elevated E. coli levels are found, advisories or closures are posted and additional sampling is conducted.

Homstad emphasized the health risks of E. coli exposure, which can cause stomach upset, nausea, diarrhea, and fever. She reviewed safety thresholds and shared examples of public signage used during advisories. Results are monitored weekly to identify trends and ensure a rapid response to potential risks. Conlon added that

transparency remains a priority, with regular updates posted to the county website and social media to keep the public informed.

PFAS Update: Hess shared that the DNR will begin PFAS outreach in Newbold and Crescent, with Conlon adding that Sugar Camp, Pelican, and Pine Lake are also included. Letters were sent to township supervisors to inform them of the testing, and about 50 households have received offers for free testing. A new group of 50 will be contacted every few weeks. PFAS testing in the targeted areas will run from July through December, and not all residents will be contacted.

Conlon also noted that Amy from UW Extension's recent grant application is unlikely to be funded, though she was invited to respond. She is pursuing new opportunities and is interested in forming a Stella community advisory board to support future efforts.

Vouchers, purchase orders, line item transfers and other fiscal matters:

Conlon reviewed the 2025 budget, along with the invoices paid report. A discussion followed. Conlon does not have any concerns at this time. Hess noted the presentation of the vouchers, purchase orders, line item transfers

Date and Agenda items for next meeting: Tuesday, August 12, 2025 at 9am;

Public comment/communications: None

Committee Chair or Designee

Joneil Tess

Committee Secretary

Maternal and Child Health (MCH)

What is Maternal and Child Health?

The **Wisconsin Maternal Child Health Program** is part of a national initiative focused on making sure all people and families are healthy and thriving.

- An investment in the future, aiming for healthier and stronger generations
- Well-being of mothers and their families is crucial as their health impacts future generations and public health challenges



Community Baby Shower & Family Day

Diaper Drive - Month of July

- Sought donations from local businesses & community members
- Requested items not covered by assistance programs, including: diapers, wipes, skin care & hygiene products, & onesies
- Set up baby registries at Walmart, Target, & Amazon
- Arranged drop off locations at local businesses
- Collected **6000+ diapers, 150+ packages of wipes**, numerous skin & hygiene products, & over **60 sets of onesies!**



Hodag Dome - July 26, 2025

- Geared toward families with children 8 & under
- Donated items were distributed to families with children in diapers
- Other attractions included: a **FREE** bounce house, local resources, **8 FREE** raffle prize drawings, games & activities, & parfait making
- Volunteers signed up to help with the prize table & to direct participants to the various attractions
- Local partners included: UW-Extension/Nicolet College, Children's of Wisconsin, & the Rhinelander Area Food Pantry



Fatherhood Initiative

OCHD has created a team to explore whether Oneida County would benefit from a fatherhood initiative.

- The team is looking at where services for fathers may be lacking & whether there is interest in offering more support for dads.
 - Stage 1 includes a survey for local partners - such as schools, the YMCA, and coalition members - to gauge their perceptions of fathers' needs.
 - Stage 2 will be to survey fathers directly, only if Stage 1 results suggest a clear need and interest.



39
families received
donated items to help
care for their little
ones



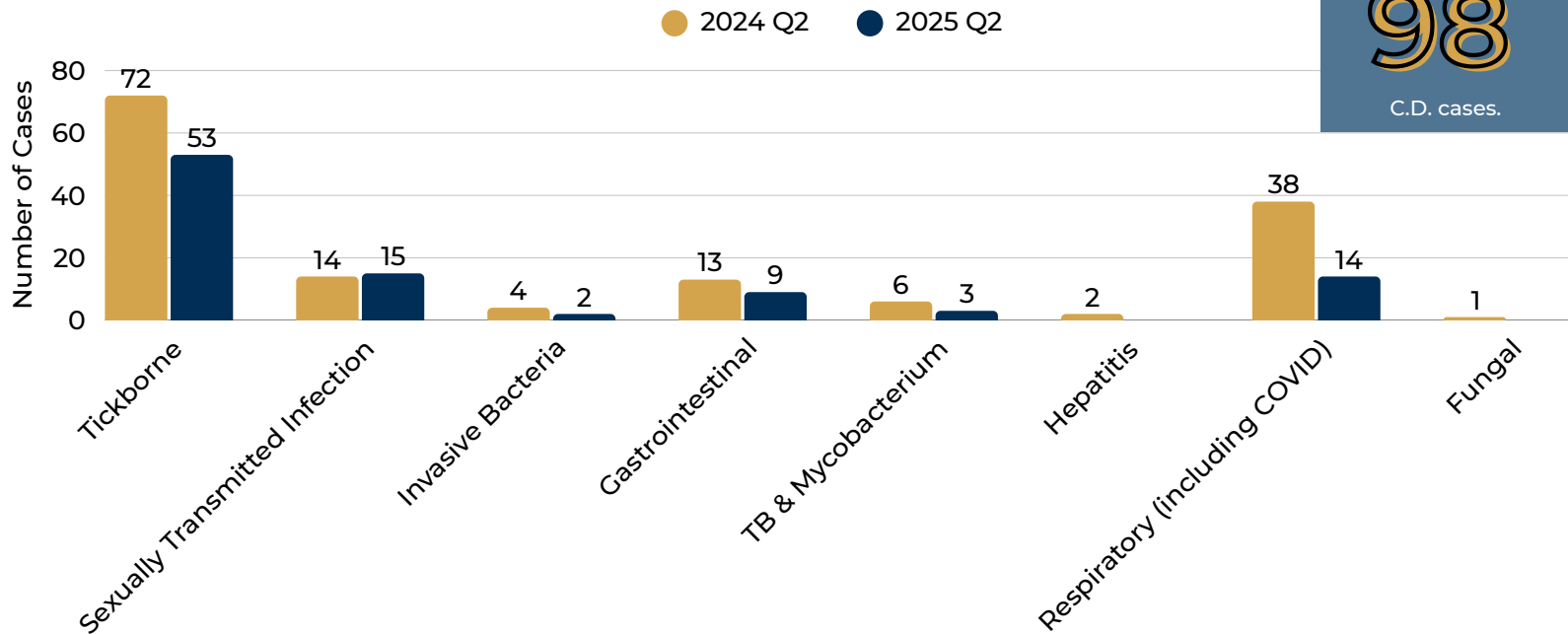
Communicable Disease (C.D.)

April 2025-June 2025

Quarter 2 (Q2)

Oneida County Health Department investigates communicable diseases in Oneida County in order to prevent and control the spread of disease. Communicable disease cases include respiratory viruses, tick borne illnesses, enteric illnesses, tuberculosis, hepatitis, and more.

Types of Communicable Diseases in Quarter 2 Years 2024 & 2025



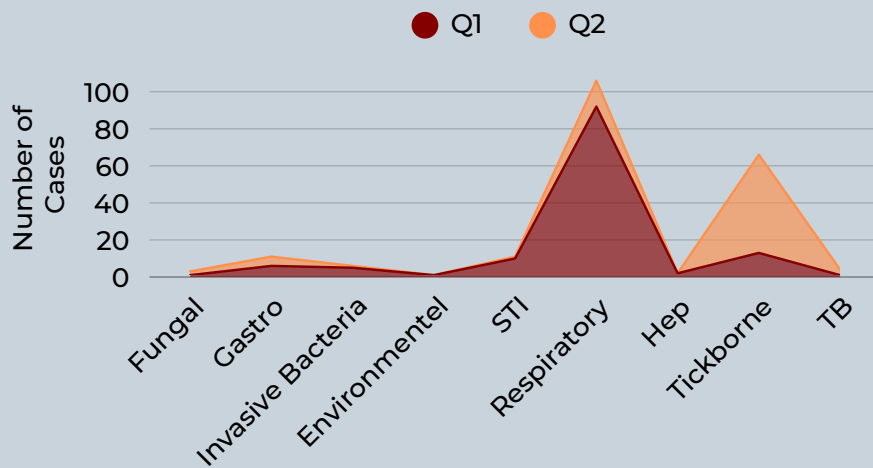
Case Information:

During Q2, OCHD received a total of

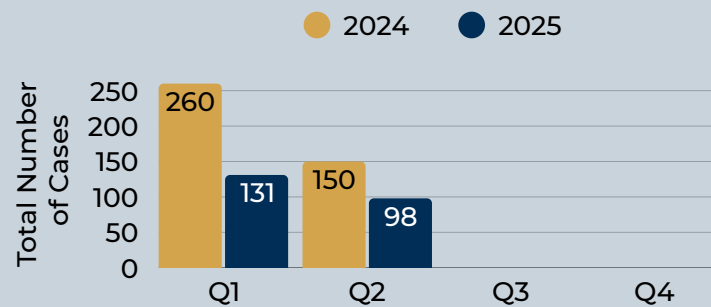
98

C.D. cases.

2025 Year to Date C.D. Cases by Quarter



Total C.D. Cases by Quarter



Quarter Communicable Disease Highlight Tickborne Illness 2025

Types of Tickborne Illness that were reported in Quarter 2

Lyme's Disease



41

Lyme's Cases

6 Lyme's Rashes

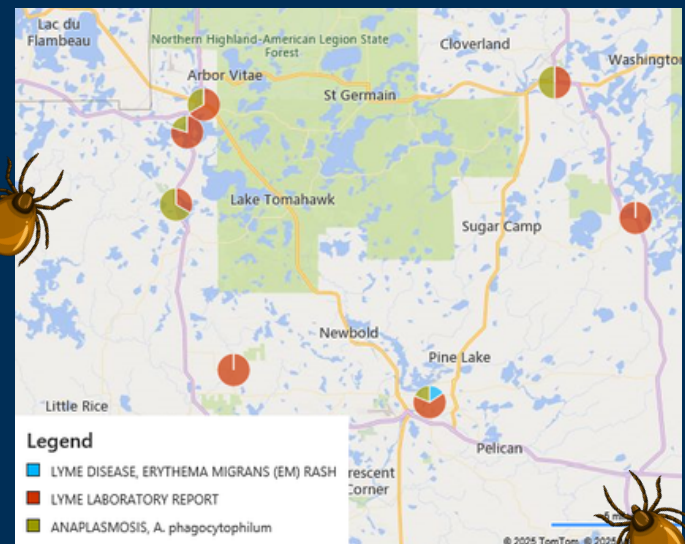
35 Lyme's Reports

Anaplasmosis



12

Anaplasmosis Cases



ONEIDA COUNTY - STAFFING REQUEST FORM

Use this form when renewing or changing a current position in your department.
(LTE position that is currently in your budget, which you want to continue in next year's budget.)

DEPARTMENT: Public Health

DATE: 07/30/25

Why is this position/staffing request necessary in providing overall services for the department?

Maintaining the Account Technician position in its current LTE status is necessary to ensure accurate financial processing, compliance with complex grant requirements, and continued administrative support for vital public health services, especially as we navigate ongoing funding uncertainties.

What approaches have been considered and/or implemented to ensure this position/staffing request is the most cost effective option?

To ensure cost-effectiveness, the position was transitioned from FTE to LTE status in response to funding uncertainty, allowing the department to retain essential financial support while reducing long-term benefit costs. Workload distribution and internal efficiencies were also assessed. This position will be re-assessed depending on grant funding.

Using the most current Efficiency Team Report (Attached), list the program or programs served by the position, along with the percentage of time the person in the position devotes to each program, whether the program is mandated (State, Federal, Local), desirable, core or exclusive, and what priority ranking has been given to the program by the Efficiency Report.

<u>Program</u>	<u>Percent of Time</u>	<u>Mandated, Desirable, Core, Exclusive</u>	<u>Priority Rank</u>
Influenza, Sanitarian Generalized Public Health	30 30 40	Mandated and Core	(2,3,8) 359-219

STATUS

CURRENT

PROPOSED

JOB TITLE

Account Tech

Account Tech

WAGES

\$24.27/hr = \$2912

\$24.91/hr = \$5978

HOURS WORKED

120

240

EMPLOYEMENT STATUS

LTE

LTE _____

(full, part-time, LTE, contract, other)

DEPARTMENT HEAD SIGNATURE_____

ONEIDA COUNTY - STAFFING REQUEST FORM

Use this form when renewing or changing a current position in your department.
(LTE position that is currently in your budget, which you want to continue in next year's budget.)

DEPARTMENT: Public Health

DATE: 07/30/25

Why is this position/staffing request necessary in providing overall services for the department?

This Finance Tech position is critical during respiratory illness season to ensure timely and accurate billing for influenza and COVID-19 vaccines administered at mass clinics, supporting revenue recovery and enabling continued delivery of high-volume public health services.

What approaches have been considered and/or implemented to ensure this position/staffing request is the most cost effective option?

To guarantee cost-effectiveness, this role is utilized seasonally to align with peak clinic demand, minimizing idle time while maximizing billing efficiency. Existing staff capacity was reviewed, but reallocating duties proved unsustainable without affecting core operations or billing accuracy.

Using the most current Efficiency Team Report (Attached), list the program or programs served by the position, along with the percentage of time the person in the position devotes to each program, whether the program is mandated (State, Federal, Local), desirable, core or exclusive, and what priority ranking has been given to the program by the Efficiency Report.

<u>Program</u>	<u>Percent of Time</u>	<u>Mandated, Desirable, Core, Exclusive</u>	<u>Priority Rank</u>
Influenza	100	Mandated (state)	(3) 322

STATUS

CURRENT

PROPOSED

JOB TITLE

Finance Tech

Finance Tech

WAGES

\$26.95/hr = \$8085

\$27.67/hr = \$8301

HOURS WORKED

300

300

EMPLOYEMENT STATUS

LTE

LTE _____

(full, part-time, LTE, contract, other)

DEPARTMENT HEAD SIGNATURE

ONEIDA COUNTY - STAFFING REQUEST FORM

Use this form when renewing or changing a current position in your department.
(LTE position that is currently in your budget, which you want to continue in next year's budget.)

DEPARTMENT: Public Health

DATE: 07/30/25

Why is this position/staffing request necessary in providing overall services for the department?

The Nurse Practitioner is essential to providing high-quality, accessible reproductive health services in our Family Planning clinic, ensuring clients receive timely care, education, and contraception management in alignment with public health goals and grant deliverables.

What approaches have been considered and/or implemented to ensure this position/staffing request is the most cost effective option?

The Nurse Practitioner position is supported through Title X, Title V, FP revenue, and other grant funding, which offsets costs while allowing the department to meet specific service and reporting requirements tied to those grants. Alternative staffing models have been considered; however, a Nurse Practitioner provides the necessary clinical scope to fulfill grant objectives efficiently and avoid the need for higher-cost physician oversight, making this the most cost-effective solution within the funding framework.

Using the most current Efficiency Team Report (Attached), list the program or programs served by the position, along with the percentage of time the person in the position devotes to each program, whether the program is mandated (State, Federal, Local), desirable, core or exclusive, and what priority ranking has been given to the program by the Efficiency Report.

<u>Program</u>	<u>Percent of Time</u>	<u>Mandated, Desirable, Core, Exclusive</u>	<u>Priority Rank</u>
Reproductive Health	100	Mandated (state)	(4) 313

STATUS

CURRENT

PROPOSED

JOB TITLE

NP

NP

WAGES

\$65.57/hr = \$21,310

\$67.31/hr = \$13,462

HOURS WORKED

325

200

EMPLOYEMENT STATUS

LTE

LTE

(full, part-time, LTE, contract, other)

ONEIDA COUNTY - STAFFING REQUEST FORM

Use this form when renewing or changing a current position in your department.
(LTE position that is currently in your budget, which you want to continue in next year's budget.)

DEPARTMENT: Public Health

DATE: 07/30/25

Why is this position/staffing request necessary in providing overall services for the department?

These LTE RN, LPN, and CMA positions are essential to the department's ability to operate efficient and large-scale vaccine clinics during respiratory illness season, ensuring timely administration of influenza and COVID-19 vaccines to the community. Their support allows for rapid response to seasonal surges, meets public health immunization goals, and helps maintain continuity of core services without overextending permanent staff.

What approaches have been considered and/or implemented to ensure this position/staffing request is the most cost effective option?

The department utilizes a tiered staffing model of LTE RNs, LPNs, and CMAs during the respiratory illness season, allowing for flexible scheduling based on clinic needs while optimizing labor costs. This approach enables licensed staff to work at the top of their scope, reducing reliance on higher-cost providers for routine tasks. The LTE status avoids long-term benefit obligations, aligning staffing levels directly with available funding and seasonal demand.

Using the most current Efficiency Team Report (Attached), list the program or programs served by the position, along with the percentage of time the person in the position devotes to each program, whether the program is mandated (State, Federal, Local), desirable, core or exclusive, and what priority ranking has been given to the program by the Efficiency Report.

<u>Program</u>	<u>Percent of Time</u>	<u>Mandated, Desirable, Core, Exclusive</u>	<u>Priority Rank</u>
Influenza	100	Mandated (state)	(3) 322

STATUS

CURRENT

PROPOSED

JOB TITLE

PHN/LPN/CMA

PHN/LPN/CMA

WAGES

\$38.17/\$27.32/\$21.86

\$39.18/\$28.05/\$22.44

HOURS WORKED

750

750

EMPLOYEMENT STATUS

LTE

LTE

(full, part-time, LTE, contract, other)

ONEIDA COUNTY - STAFFING REQUEST FORM

Use this form when renewing or changing a current position in your department.

(LTE position that is currently in your budget, which you want to continue in next year's budget.)

DEPARTMENT: Public Health

DATE: 07/30/25

Why is this position/staffing request necessary in providing overall services for the department?

The Project Assistant position is critical to the smooth operation of mass vaccine clinics during respiratory illness season, as it provides essential front-line support for patient registration, data entry, and customer service. Their role ensures accurate records, efficient client flow, and a positive experience for the public, allowing clinical staff to focus on vaccine administration.

What approaches have been considered and/or implemented to ensure this position/staffing request is the most cost effective option?

To maximize cost-effectiveness, this position is filled on an LTE basis during periods of high demand, aligning staffing with seasonal clinic operations. Duties were reviewed for potential redistribution, but existing staff capacity was insufficient without compromising clinic efficiency. Using a Project Assistant ensures administrative needs are met at a lower cost than clinical staff, while still supporting mass vaccination efforts.

Using the most current Efficiency Team Report (Attached), list the program or programs served by the position, along with the percentage of time the person in the position devotes to each program, whether the program is mandated (State, Federal, Local), desirable, core or exclusive, and what priority ranking has been given to the program by the Efficiency Report.

<u>Program</u>	<u>Percent of Time</u>	<u>Mandated, Desirable, Core, Exclusive</u>	<u>Priority Rank</u>
Influenza	100	Mandated (state)	(3) 322

STATUS

JOB TITLE

WAGES

HOURS WORKED

EMPLOYEMENT STATUS

(full, part-time, LTE, contract, other)

CURRENT

Project Assistant

\$18.03/hr: \$6491

360

LTE

PROPOSED

Project Assistant

\$18.51/hr: \$6664

360

LTE

ONEIDA COUNTY - STAFFING REQUEST FORM

Use this form when renewing or changing a current position in your department.
(LTE position that is currently in your budget, which you want to continue in next year's budget.)

DEPARTMENT: Public Health

DATE: 07/30/25

Why is this position/staffing request necessary in providing overall services for the department?

The Project Support Specialist is essential to the implementation of the Strengthening Families Grant, serving as a coach to support participating families in building protective factors, improving parenting skills, and enhancing family well-being. This role is central to meeting grant objectives, maintaining program fidelity, and delivering impactful, evidence-based services that align with the department's broader public health goals.

What approaches have been considered and/or implemented to ensure this position/staffing request is the most cost effective option?

This position is fully supported by the Strengthening Families Grant, with duties carefully structured to align with grant deliverables and avoid overlap with other roles. Alternatives such as redistributing tasks to existing staff were evaluated but deemed unsustainable due to workload constraints and the need for specialized coaching skills. Maintaining a dedicated Project Support Specialist ensures program quality while maximizing use of grant funding.

Using the most current Efficiency Team Report (Attached), list the program or programs served by the position, along with the percentage of time the person in the position devotes to each program, whether the program is mandated (State, Federal, Local), desirable, core or exclusive, and what priority ranking has been given to the program by the Efficiency Report.

<u>Program</u>	<u>Percent of Time</u>	<u>Mandated, Desirable, Core, Exclusive</u>	<u>Priority Rank</u>
Strengthening Families	100	Desirable	New Program since 2016/ Not ranked

STATUS

JOB TITLE

WAGES

HOURS WORKED

EMPLOYEMENT STATUS

(full, part-time, LTE, contract, other)

CURRENT

Proj. Support Specialist

\$20.00/hr: \$2000

100

LTE

PROPOSED

Proj. Support Specialist

\$20.00/hr: \$3080

154

LTE