NOTICE OF COMMITTEE MEETING

COMMITTEE: BOARD OF HEALTH

PLACE: ONEIDA COUNTY HEALTH DEPT – SECOND FLOOR
100 W KEENAN ST; RHINELANDER, WI
CALL-IN OPTION – 1-312-626-6799
Meeting ID: 832 1772 7297 Password: 897278

**** If you are having difficulties with zoom please call the Oneida County Health Department at 715-369-6111. Zoom is being offered as a convenience for this meeting. If zoom functionality drops, the meeting will continue in-person at the location listed above.**

DATE: Tuesday, October 13, 2026 **TIME:** 9:00 AM

It is possible that a quorum of county board members will be at this meeting to gather information about a subject over which they have decision-makingresponsibility. This constitutes a meeting of the County Board pursuant to State ex rel Badke v. Greendale Village Board, Wis 2d 553, 494 n.w.2d 408 (1993), and must be noticed as such, although the County Board will not take any formal actions at this meeting. It is also possible that there may be quorums of other County Board Committees present, although those committees will not take any formal action at this meeting.

ALL AGENDA ITEMS ASSUMED TO BE DISCUSSION/DECISION ITEMS

AGENDA:

1. Call to order and Chairperson's announcements.
2. Approve agenda for today's meeting (order of agenda items at Chairperson's discretion).
3. Approve minutes from September 8, 2026, Board of Health Committee Meeting
4. Public comment/communication
5. Service Awards
   - Louise Wells – 5 years
   - Linda Conlon – 30 years
6. Staff Report – Bonnie Fralick
   - Reproductive Health
7. Monthly/Quaterly Reports
   - Environmental Health
8. PFAS Update
9. Vouchers, purchase orders, line item transfers and other fiscal matters
10. Date and agenda items for next meeting
11. Public comment/communication
12. Adjournment

NOTICE OF POSTING
TIME: 12:40 PM DATE: 10/9/2026 PLACE: Courthouse Bulletin Board

Dan Hess, Chair
Notice posted by Joneil Tess, Committee Secretary. Additional information on a specific agenda item may be obtained by contacting the person who posted this notice at 715-369-6106.

NEWS MEDIA NOTIFIED BY EMAIL DATE: 10/9/2026 TIME: 12:40 PM

Northwoods River News	Lakeland Times	Star Journal
Tomahawk Leader	WHDG Radio Station	News WJFW Channel 12
WXPR Radio Station	WPEG.net Television Network	Vilas County News Review

Notice is hereby further given that pursuant to the Americans with Disabilities Act reasonable accommodations will be provided for qualified individuals with disabilities upon request. Please call Tracy Hartman at (715) 369-6125 with specific information on your request allowing adequate time to respond to your request.

See reverse side of this notice for compliance checklist with the Wisconsin Open Meeting Law.

GENERAL REQUIREMENTS:

1. Must be held in a location which is reasonably accessible to the public.

2. Must be open to all members of the public unless the law specifically provides otherwise.

NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.

2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

MANNER OF NOTICE:
Date, time, place and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to apprise members of the public and news media.

TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.

2. No less than 2 hours prior to the meeting if the presiding officer establishes there is good cause that such notice is impossible or impractical.

3. Separate notice for each meeting of the governmental body must be given.

EXEMPTIONS FOR COMMITTEES & SUBUNITS
Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful setting to act or deliberate upon the subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded and carried by roll call majority vote and recorded in the minutes.

2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

SYNOPSIS OF STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Concerning a case which was the subject of a Judicial or quasi-judicial trial before this governmental body. Sec. 19.85(1)(a)

2. Considering dismissal, demotion or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b)

3. Considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility. Sec. 19.85(1)(c)

4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d)

5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e)

6. Considering financial, medical, social or personal histories or disciplinary data of specific person, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public, would likely have a substantial adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f), except where paragraph 2 applies.

7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g)

8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h)

PLEASE REFER TO CURRENT STATUTE SECTION 19.85 FOR FULL TEXT

CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.

2. May not convene in open session, then convene in closed session and thereafter reconvene in open session within twelve hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.

3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

4. No business may be taken up at any closed session except that which relates to matters contained in the chief presiding officer's announcement of the closed session.

5. In order for a meeting to be closed under Section 19.85(1)(f) at least one committee member would have to have actual knowledge of information which he or she reasonably believes would be likely to have a substantial adverse effect upon the reputation involved and there must be a probability that such information would be divulged. Thereafter, only that portion of the meeting where such information would be discussed can be closed. The balance of that agenda item must be held in open session.

BALLOTS, VOTES AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.

2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.

3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:
The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:
Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than $25.00 nor more than $300.00 for each violation.

Prepared by Oneida County Corporation Counsel Office - 5/16/96

AGENDA

BOARD OF HEALTH COMMITTEE
MEETING MINUTES
September 8, 2026

COMMITTEE MEMBERS PRESENT: Chair Dan Hess, Vice Chair William "Casey" Crump, Lenore Lopez, Robb Jensen, Ann Huntoon, Dr. Khrystyne Lindgren

COMMITTEE MEMBERS EXCUSED: Sandy Hamburg

STAFF PRESENT: Linda Conlon, Rebecca Wold, Breanne Vos, Melissa Bryner, Katherine McGeshick, Karrin Farrenkopf and Joneil Tess

OTHERS PRESENT:

Call to order: Chair Hess called the meeting to order at 9:00am on the second floor of the Health & ADRC Building, 100 W. Keenan Street, Rhinelander, WI. The meeting was posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

Approval of agenda: Motion by Crump/Lopez to approve today's agenda with the order of items at the Chair's discretion to move around. All ayes; motion carried.

Minutes of August 11, 2026: Motion by Jensen/ Crump to approve the August 11, 2026 Board of Health Committee minutes. All ayes; motion carried.

Public Comment/Communications: None

Melissa Bryner – 5 Year Service Award:

Conlon presented Bryner with her 5-Year Service Award. Conlon said Bryner joined the Health Department near the beginning of the COVID pandemic and has been a valuable addition to the department. Bryner currently oversees our immunization program and continues to be a valuable member of our team.

2027 Budget: Conlon did an overview of the 2027 budget. Discussion followed. Motion made by Jensen/Lopez to approve the budget as presented and forward on to the Executive Committee for budget consideration and hearings. All Ayes: motion carried.

Closed session: Motion made by Crump/Jensen at 9:04 am to enter into closed session pursuant to Wis. Stat. § 19.85(1)(a) and/or other applicable provision of the Wisconsin Open Meetings Law, as advised by Corporation Counsel, to conduct and/or deliberate regarding an administrative appeal of Quality Inn Rhinelander under Wis. Stat. §§ 68.10 and 68.11. Roll call to move into closed session vote: All ayes; motion carried.

Open session: Motion made by Hess/Jensen to return to open session at 9:15am. Motion made by Hess/Jensen to deny appeal to Quality Inn Rhinelander. All ayes; motion carried.

Vouchers, purchase orders, line item transfers and other fiscal matters:
Hess asked if everyone had reviewed the report. Hess noted the presentation of the vouchers, purchase orders, line item transfers.

Date and Agenda items for next meeting: Next meeting slated for Tuesday, October 13, 2026 at 9am

Public comment/communications: None

	Joneil Tess
Committee Chair or Designee	Committee Secretary

AGENDA

Reproductive Health

Colposcopy procedure

A colposcopy is an in-office, 10-15 minute procedure that allows the clinician to closely inspect the cervix by using a special magnifying lens. The machine specifically used for this procedure is called, a colposcope. This procedure is most commonly performed as a follow up to an abnormal pap smear. (A pap smear is a screening test to detect abnormal cells on the cervix before they can turn into cancer).

Cervical biopsy during a colposcopy

During the exam, the clinician uses the colposcope to identify any abnormal tissue on the cervix. If unusual areas are detected, a targeted biopsy (tissue sample) is performed. The high-powered visualization ensures precise sample collection from only the most suspicious-looking spots, which are then sent to a pathology lab for definitive diagnosis.

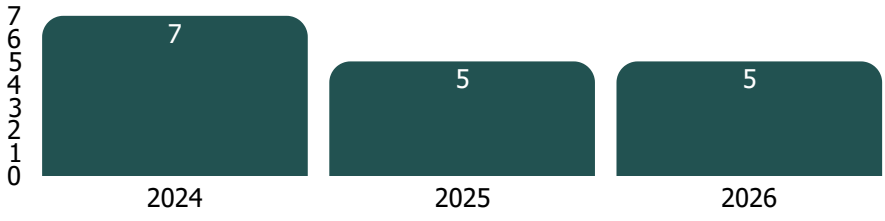
What is the importance of a Colposcopy?

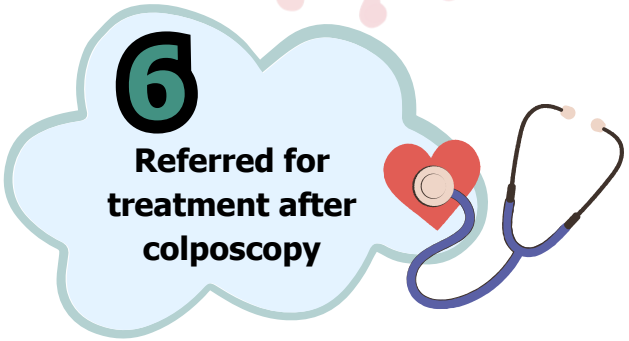
Closes the gap between screening and diagnosis, to prevent cervical cancer

Helps classify cell changes to prevent over-treatment & under-treatment

Can be used for other gynecologic conditions that cannot be seen with the naked eye

Colposcopy Procedures
2024-2026





Continuing our education

Both RNs recently completed the ASCCP Comprehensive Colposcopy Course - Online. This specialized, evidence-based training provided advanced education on cervical cancer screening, abnormal results, HPV testing, and treatment options. Although designed primarily for advanced practice clinicians, the course strengthened our RN's ability to support our NP during colposcopy procedures, provide patient education, and coordinate follow-up care.

Tourist Rooming House Policy Update

01 Planning and Zoning Communications

Zoning will communicate any rescinded administrative review permits (ARP) with Environmental Health (EH)

02 EH Action Taken

EH will suspend lodging license. Correspondence will be sent to operator via email or mail.

03 Planning and Zoning does not reinstate ARP

EH will revoke lodging license. Operator will need to go through prelicensing process from the beginning.

04 Summary

An updated policy was created to increase communications with Planning and Zoning. Creating a more collaborative and synchronous process with the two departments.

ONEIDA COUNTY
HEALTH DEPARTMENT
Environmental Health

AGENDA