

**BOARD OF HEALTH COMMITTEE
MEETING MINUTES
October 14, 2025**

COMMITTEE MEMBERS PRESENT: Vice Chair William “Casey” Crump, Debbie Condado, Billy Fried, Lenore Lopez, Khrystyne Lindgren, Marcy Davies

COMMITTEE MEMBERS UNEXCUSED:

STAFF PRESENT: Linda Conlon, Rebecca Wold, Robbie Deede, Jennifer Chiamulera, Karrin Farrenkopf and Kyla Waksmonski

OTHERS PRESENT:

Call to order: Vice Chair Crump called the meeting to order at 9:00am on the second floor of the Health & ADRC Building, 100 W. Keenan Street, Rhinelander, WI. The meeting was posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

Approval of agenda: Motion by Condado/Lopez to approve today’s agenda with the order of items at the Chair’s discretion to move around. All ayes; motion carried.

Minutes of September 9, 2025: Motion by Lopez/Condado to approve the September 9, 2025, Board of Health Committee minutes. All ayes; motion carried.

Public Comment/Communications: None

Introduction of Intern: Claudia Krueger Claudia is an RN to BSN intern. Today is her last day. She spent time learning about the positions in the department and working on a small project.

Staff Report- Jenny Chiamulera:

COSSUP (Comprehensive Opioid Stimulant and Substance Use Program): Chiamulera reported that the COSSUP (Comprehensive Opioid Stimulant and Substance Use Program) was awarded in October 2023 and is scheduled to conclude in September 2026, with potential opportunities for extension. The funding supports the planning and implementation of strategies focused on substance use intervention and response, particularly within the criminal justice system and the populations it serves. Key activities under this initiative include developing diversion and deflection strategies, expanding peer recovery support services, and improving access to transitional and recovery housing. Chiamulera also shared project details featured in infographic materials, outlining data, outcomes, and outreach efforts. The team is in the final stages of completing a recovery housing assessment report, which explores the types of housing that could benefit the community, potential locations, and the services that should be offered. The assessment also considers factors such as house management, long-term sustainability, and related

issues. It is anticipated that a committee or board will be established to further examine recovery housing opportunities within the county.

Monthly / Quarterly Reports:

Environmental Health:

Farrenkopf presented on body art facility inspections, noting that 14 facilities receive annual inspections. The health department issues establishment licenses, while DSPS provides practitioner permits. Inspections review patrons, facility conditions, staff practices, equipment, cleaning and sterilization, and site care.

Common violations include missing monthly spore tests, improper handwashing or glove use after procedure interruptions, and lack of age restriction signage. Farrenkopf explained to Lopez that violations are public and re-inspections continue until resolved. Crump asked about the inspection fee schedule..

Out of state request:

Chiamulera and Kleinschmidt requested approval to travel to New Orleans, LA, for the Police, Treatment, and Community Collaborative Summit: International Deflection & Pre-Arrest Diversion Summit. Although the request was previously approved under the assumption it required Executive Committee review, Linda Conlon clarified that it only needs board approval. Chiamulera explained that grantees are required to budget for a grantee meeting, which was canceled, and were advised to attend a comparable conference to support their work—this summit being highly recommended. The Rhinelander Police Department will also send three representatives.

Crump requested a motion to approve the travel, which Lindgren moved and Lopez seconded. During discussion, Crump asked for a follow-up report after the summit outlining planned implementation. Fried expressed concern that the funding could be used elsewhere, while Conlon emphasized the value of training and networking gained through conferences. Lopez agreed, noting the benefit of attending alongside law enforcement.. Ayes: Crump, Lopez, Davies, Lindgren. Nays: Fried, Condado abstaining. 4 to 1 and 1. Motion carries.

PFAS Update:

Crump reported on a well-attended meeting in Stella, noting over 100 participants and positive feedback, with most expressing concerns about drinking water and recreation. Pelican, Pine Lake, and Crescent townships have shown interest in forming a joint committee to address PFAS issues. Crump suggested that the Health Department could help facilitate this committee by coordinating meetings, taking minutes, and providing educational and environmental health information. The committee would share updates

with townships and the county board, with Stella remaining a priority due to its long-term involvement.

Crump also recommended participation in state-level PFAS committees and exploring emerging technologies related to contamination. Conlon cautioned that the Health Department's role should remain educational to avoid confusion about its authority, as the DNR leads remediation efforts. Crump emphasized that the department has the capacity to manage logistics and support collaboration. Fried supported the idea of creating a centralized data or information hub and may propose a county-level PFAS committee at the Executive Committee meeting. Conlon agreed further discussion is needed and appreciated the clarity around the committee's purpose and membership.

Closed Session: Motion made by Condado/Lopez at 9:56 am to enter into closed session pursuant to section 19.85(1) (c) for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee (Topic: Public Health Staff Compensation). Roll call vote: All ayes; motion carried.

Open Session: Motion made by Fried/Lopez to return to open session at 10:06 am. and accept the evaluation communication. All ayes; motion carried.

Announcement: Motion made by Fried/Lindgren to approve Conlon evaluation and forward on to LRES and evaluation committee. All ayes; motion carried.

Vouchers, purchase orders, line item transfers and other fiscal matters:

Conlon reviewed the 2025 budget, along with the invoices paid report. Conlon does not have any major concerns at this time. Conlon reviewed the final page of the report which are the write offs with justification. Total write offs only amounted to \$1,010.80. Crump noted the presentation of the vouchers, purchase orders, line item transfers.

Date and Agenda items for next meeting: Next meeting slated for Tuesday, November 11, 2025 at 9 am which is Veteran's Day. Will send a Doodle Poll to see if other dates work better for the group. Meeting adjourned at 10:20 am.

Public comment/communications: None

Committee Chair or Designee

Kyla Waksmonski

Committee Secretary