

# NOTICE OF COMMITTEE MEETING

**COMMITTEE:** BOARD OF HEALTH  
**PLACE:** ONEIDA COUNTY HEALTH DEPT – SECOND FLOOR  
100 W KEENAN ST; RHINELANDER, WI  
CALL-IN OPTION – 1-312-626-6799  
Meeting ID: 832 3474 1189 Password: 361987

**\*\* If you are having difficulties with zoom please call the Oneida County Health Department at 715-369-6111. Zoom is being offered as a convenience for this meeting. If zoom functionality drops, the meeting will continue in-person at the location listed above.**

**DATE:** Tuesday, December 9, 2025 **TIME:** 9:00 AM

It is possible that a quorum of county board members will be at this meeting to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the County Board pursuant to State ex rel Badke v. Greendale Village Board, Wis 2d 553, 494 n.w.2d 408 (1993), and must be noticed as such, although the County Board will not take any formal actions at this meeting. It is also possible that there may be quorums of other County Board Committees present, although those committees will not take any formal action at this meeting.

## ALL AGENDA ITEMS ASSUMED TO BE DISCUSSION/DECISION ITEMS

### AGENDA:

1. Call to order and Chairperson's announcements.
2. Approve agenda for today's meeting (order of agenda items at Chairperson's discretion).
3. Approve minutes from [November 11, 2025](#), Board of Health Committee Meeting
4. Public comment/communication
5. Out of State Request: Linda Jerzak; Tampa Bay, FL; 1/6/2026 - 1/11/2026; 2026 Comprehensive Colposcopy Course - DPH Colposcopy Training Grant
6. Environmental Health License Fee Schedule
7. Staff Report: - Cami Charbarneau & Moriah Gross
  - [DFC \(Drug Free Communities\)](#)
8. PFAS Update
9. Vouchers, purchase orders, line item transfers and other fiscal matters
10. Date and agenda items for next meeting
11. Public comment/communication
12. Adjournment

### NOTICE OF POSTING

TIME: 12:30 PM DATE: 12/5/2025 PLACE: Courthouse Bulletin Board

Dan Hess, Chair

Notice posted by Joneil Tess, Committee Secretary. Additional information on a specific agenda item may be obtained by contacting the person who posted this notice at 715-369-6106.

<u>NEWS MEDIA NOTIFIED BY EMAIL</u>	<u>DATE: 12/5/2025</u>	<u>TIME: 12:30 PM</u>
Northwoods River News	Lakeland Times	Star Journal
Tomahawk Leader	WHDG Radio Station	News WJFW Channel 12
WXPR Radio Station	WPEG.net Television Network	

Notice is hereby further given that pursuant to the Americans with Disabilities Act reasonable accommodations will be provided for qualified individuals with disabilities upon request. Please call Tracy Hartman at (715) 369-6125 with specific information on your request allowing adequate time to respond to your request.

**GENERAL REQUIREMENTS:**

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

**NOTICE REQUIREMENTS:**

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

**MANNER OF NOTICE:**

Date, time, place and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to apprise members of the public and news media.

**TIME FOR NOTICE:**

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is good cause that such notice is impossible or impractical.
3. Separate notice for each meeting of the governmental body must be given.

**EXEMPTIONS FOR COMMITTEES & SUBUNITS**

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful setting to act or deliberate upon the subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

**PROCEDURE FOR GOING INTO CLOSED SESSION:**

1. Motion must be made, seconded and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

**SYNOPSIS OF STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:**

1. Concerning a case which was the subject of a Judicial or quasi-judicial trial before this governmental body. Sec. 19.85(1)(a)
2. Considering dismissal, demotion or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b)
3. Considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility. Sec. 19.85(1)(c)
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d)
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e)
6. Considering financial, medical, social or personal histories or disciplinary data of specific person, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public, would likely have a substantial adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f), except where paragraph 2 applies.
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g)
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h)

**PLEASE REFER TO CURRENT STATUTE SECTION 19.85 FOR FULL TEXT****CLOSED SESSION RESTRICTIONS:**

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session within twelve hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.
4. No business may be taken up at any closed session except that which relates to matters contained in the chief presiding officer's announcement of the closed session.
5. In order for a meeting to be closed under Section 19.85(1)(f) at least one committee member would have to have actual knowledge of information which he or she reasonably believes would be likely to have a substantial adverse effect upon the reputation involved and there must be a probability that such information would be divulged. Thereafter, only that portion of the meeting where such information would be discussed can be closed. The balance of that agenda item must be held in open session.

**BALLOTS, VOTES AND RECORDS:**

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

**USE OF RECORDING EQUIPMENT:**

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

**LEGAL INTERPRETATION:**

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

**PENALTY:**

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

Prepared by Oneida County Corporation  
Counsel Office - 5/16/96

**BOARD OF HEALTH COMMITTEE  
MEETING MINUTES  
November 11, 2025**

**COMMITTEE MEMBERS PRESENT:** Chair Dan Hess, Debbie Condado (zoom), Billy Fried, Lenore Lopez, Khrystyne Lindgren (zoom)

**COMMITTEE MEMBERS EXCUSED:** Vice Chair William “Casey” Crump; Marcy Davies

**STAFF PRESENT:** Linda Conlon, Rebecca Wold, Robbie Deede, Venette Tess, and Joneil Tess

**OTHERS PRESENT:**

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**Call to order:** Vice Chair Hess called the meeting to order at 9:00am on the second floor of the Health & ADRC Building, 100 W. Keenan Street, Rhinelander, WI. The meeting was posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

**Approval of agenda:** Motion by Lopez/Fried to approve today’s agenda with the order of items at the Chair’s discretion to move around. All ayes; motion carried.

**Minutes of October 14, 2025:** Motion by Fried/Lopez to approve the October 14, 2025, Board of Health Committee minutes. All ayes; motion carried.

**Public Comment/Communications:** None

**Staff Report - Venette Tess**

**Wisconsin Well Woman Program (WWWP):** Tess, the Wisconsin Well Woman Program (WWWP) Coordinator, introduced herself and provided an overview of the program, her 2025 activities, and upcoming initiatives. Tess shared an example of a participant from a county without a provider who was able to access essential breast cancer screenings. After her diagnosis, she was connected to Well Woman Medicaid for treatment and financial support—demonstrating the program’s crucial role in promoting women’s health statewide.

**Monthly / Quarterly Reports**

**Communicable Disease:** Conlon reviewed the Quarter 3 communicable disease report, noting that most cases were down except for an increase in tick-borne illnesses. Respiratory illnesses continue to occur year-round, with recent rises in gastrointestinal and respiratory cases among school populations. Conlon also noted differences in disease reporting—for example, home flu tests often go unreported when individuals do not seek medical care. This can also cause lower numbers. Some discussion followed.

**PFAS Update:** Conlon said a PFAS meeting was held on October 1 in the town of Stella and was well-received, with many community questions addressed effectively. Initial concerns about discussions on hunting did not become an issue, and overall feedback was positive. One recent topic of discussion among OCHD staff involved how butchers process meat, as some combine meat from multiple deer while others will process deer individual upon request —residents were advised to talk with their butcher if they prefer their deer processed individually.

Conlon noted that in Crescent, PFAS levels have varied but were generally consistent with expected water flow patterns, with no major surprises. The county is becoming more involved in addressing PFAS concerns, and Fried requested that the issue remain on the agenda.

**Vouchers, purchase orders, line item transfers and other fiscal matters:**

Conlon reviewed the 2025 budget, along with the invoices paid report. Conlon does not have any major concerns at this time. Hess noted the presentation of the vouchers, purchase orders, line item transfers.

**Date and Agenda items for next meeting:** Next meeting slated for Tuesday, December 9, 2025 at 9 am

**Public comment/communications:** None

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Committee Chair or Designee

*Janeil Tess*

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Committee Secretary

# Drug-Free Communities (DFC) Support Program

## About DFC

The **Drug-Free Communities (DFC)** grant is a federal program that provides funding to local coalitions to prevent youth substance use by:



**Establishing and strengthening collaboration** among organizations to support the coalition's efforts to prevent and reduce youth substance use.



**Reducing substance use among youth** by addressing community factors that impact the risk for substance use.

In 2024, the Oneida County Substance Use Coalition received a non-competing five-year award of \$125,000 per year in DFC funding to address youth substance use.

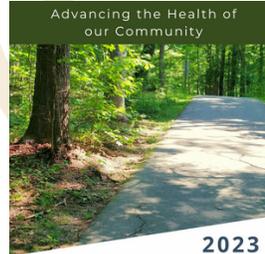
## Activities to Date



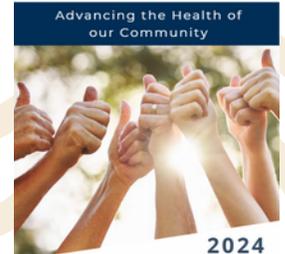
**Oneida County Fair**  
July 31<sup>st</sup> - August 3<sup>rd</sup>



**Light Up the Night**  
September 17<sup>th</sup>



**2023**  
Community Health Assessment  
Oneida County



**2024**  
Community Health Improvement Plan  
Oneida County

## Community Health Priority

The DFC grant aligns with the Community Health Improvement Plan, and reflects community voices that identify youth substance use as a local health concern.

Identified in strategic planning process.

**Priority Substances**

Funded through Northwoods Tobacco-Free Coalition

**Nicotine  
THC  
Alcohol**

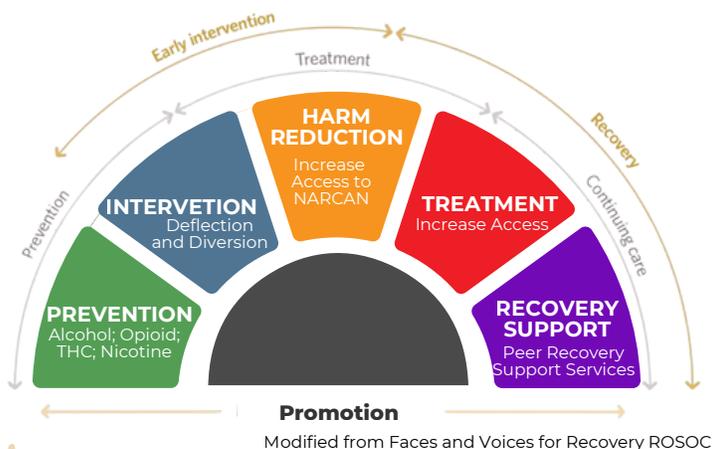
Funded through Drug-Free Communities Grant



**Back to School Nights**  
August 26<sup>th</sup>-27<sup>th</sup> & September 3<sup>rd</sup>

## Building From The Ground Up

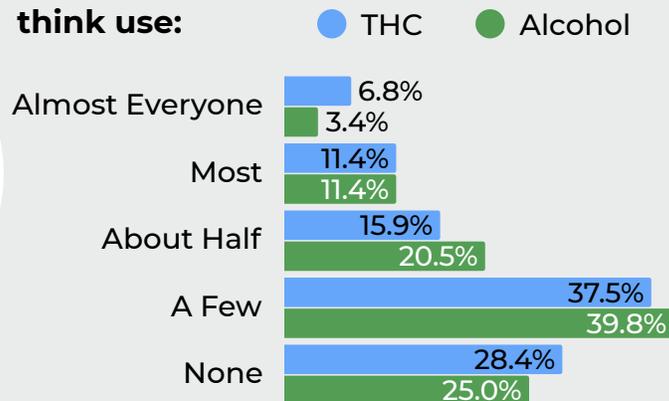
In October 2024, the OC Substance Use Coalition established the **Youth Substance Use Prevention (YSUP) Team**. Previously, the Coalition primarily focused on intervention and response. YSUP was designed to bridge the gap between intervention and prevention. Now, the Coalition is addressing substance use across the Continuum of Care.



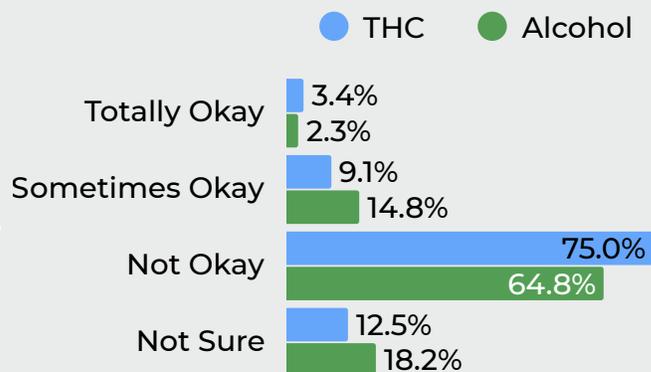
## Goals for 2026

- 1 Develop Youth-Driven Coalition
- 2 Strengthen Coalition Cohesion
- 3 Coordinate Youth Substance Prevention Event
- 4 Support THC Retailers in Preventing Underage Access
- 5 Collaborate with Community Event Organizers to Reduce Youth Access to Alcohol

## How many people your age do you think use:



## How do you feel about people your age using substances like:



## Community Perception

In February 2024, favorable parental attitudes were identified as a root cause of underage alcohol and THC use.

YSUP collaborated with partners in the months following its creation to assess strategies that would address this root cause.

In 2025, YSUP developed and distributed parent and youth perception surveys to determine if favorable parental attitudes were still an accurate and actionable root cause.