

**BOARD OF HEALTH COMMITTEE
MEETING MINUTES
August 11, 2020**

COMMITTEE MEMBERS PRESENT: Chairperson Tom Kelly, Steven Schreier, Billy Fried, Stephanie Sowatzka, Dr. Amy Slette, Ryan Zietlow

COMMITTEE MEMBERS EXCUSED: Ann Ovsak

STAFF PRESENT: Linda Conlon, Marta. McMillion, Tom Wiensch and Joneil Tess

OTHERS PRESENT:

Call to order: Chairman Kelly called the meeting to order at 9:00 a.m. on the first floor of the Health & ADRC Building, 100 W. Keenan Street, Rhinelander, WI. The meeting was posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

Minutes of July 14, 2020: Motion by Schreier/Fried to approve the July 14, 2020, Board of Health Committee minutes. All ayes; motion carried.

Approval of agenda: Motion by Fried/Schreier to approve today's agenda with the order of items at the Chair's discretion with changes identified. All ayes; motion carried.

Public Comment/Communications: None

PPE Decontamination: Battelle Contract Update: Wiensch outlined contract changes Oneida County Corp Counsel has requested from Battelle.. Discussion followed. Motion by Schreier/Fried to proceed to move forward with Battelle contract. All ayes; motion carried.

BAA and Contract Review for Jotform: McMillion explained Jotform is an online platform, which allows the ability to use several different forms. McMillion explained the health department would like to use this for flu clinics to make the process quicker by creating less paperwork. McMillion continued stating the health department needs a BAA in order to get the HIPAA compliant version. Right now, this is a free service and Conlon is hoping it will remain free through COVID-19. Conlon mentioned other county health departments use this for their systems. Wiensch reviewed the contract with suggested changes to the contract. Motion by Schreier/Fried to proceed with contract as is. All ayes; motion carried.

BAA and Contract Review for IntakeQ: McMillion explained this is an online platform for the WIC program, recommended by State WIC, to allow clients and staff to fill out forms ahead of time following HIPAA compliance law. McMillion continued to explain this would help streamline appointments and make staff more efficient. Wiensch reviewed the suggested changes to the contract. Motion made by Kelly/Schreier to proceed with the contract as is. All ayes; motion carried.

WWWP/PHN 80%-100%: Conlon stated they worked with LRES to have this position increased from 80% to 100%. There will be a resolution submitted to the county board to move this position's hours up and down based on grant dollars. Conlon said the expected timeframe for this change is two years unless there are funding changes in either of the grants.

PHN Vacancy: Conlon shared there is a vacant position for a Reproductive Health Nurse. The position will be an advertised position for 4-5 days a week. Conlon said the nurse will spend four days in Reproductive Health and the fifth day would be in public health based on grant funds and revenue. Motion by Schreier/Fried to fill the vacancy for a public health nurse. All ayes; motion carried.

Monthly Updates:

Communicable Diseases (7/1/20-7/31/20):
 Conlon reviewed and discussion followed.

Disease	Closed	Closed and Confirmed/Probable
Anaplasmosis, A. phagocytophilum	4	4
Babesiosis	1	1
Chlamydia Trachomatis Infection	2	2
Coronavirus, Novel 2019 (COVID-19)	1434	51
Gonorrhea	1	1
Hepatitis B, Chronic	1	0
Lyme Disease (B.Burgdorferi)	6	5
Pertussis (Whooping Cough)	2	0
Streptococcal Disease, Invasive Group B	2	1
Varicella (Chicken Pox)	2	0

Coronavirus (COVID-19) - Data: Conlon reviewed the new dashboard created for Oneida County COVID-19 data. Conlon stated some of the data changes daily and some will change weekly. McMillion stated more information would be added to the dashboard as it becomes available. Discussion followed.

Coronavirus (COVID-19) - Schools: Conlon stated the health department has been meeting weekly with public schools. Conlon mentioned each school's plans are slightly different because there are many factors to look at. Conlon said we are seeing more cases in younger people. Conlon explained the health department is trying to look at the whole picture for the school and community for recommendations.

Coronavirus (COVID-19) – Flu/Testing: Conlon reported the National Guard testing on Saturday, August 8, was very successful. The testing was at a new location, State DOT building, which the health department was looking into using for a drive-thru flu clinic. The plan is to have a drive-thru clinic with online registration in Rhinelander at the State DOT building. Conlon stated the health department is also exploring a drive-thru site in the Minocqua area. Conlon mentioned the health department is working with ADRC to do the walk in clinic in the ADRC area. With the walk-in clinic in the ADRC area, McMillion said we do have some precautions in place and have purchased a numbering system and card scanners. McMillion said our biggest challenge is social distancing and less touch points. The health department is looking to hire some more LTE(s) to provide assistance.

Outreach/Communication Report (7/13/20-8/10/20):
McMillion shared the outreach report.

Facebook	132
Press Release	11
Presentation	
Board of Health	
Interview	15
Health Fair	
School	
Lobby Slides	
Mailings	
Phone Outreach	
Newsletter	
Total	158

Facebook Reporting (7/11/20-8/7/20):

McMillion shared Facebook report and discussion followed.

Posts	103
Total Reach	985,592
Average Reach per Post	9,569
Total Engagement (Likes, shares, comments)	57,482
Average Engagement per post	558
Boosts during timeframe	No
Post with largest reach	Contact Tracing Boomerang Video w/ nurse; reach 574,321
Post with most engagement	Contact Tracing Boomerang Video w/ nurse; engagement 18,611
New Page Likes	433
Total Page Likes	3,064
Total Page Followers	4,089

Vouchers, purchase orders and line item transfers: Conlon discussed the purchase orders and vouchers in detail. There were no line item transfers at this time. Motion by Fried/Schreier to accept the purchase orders and vouchers as presented. All ayes; motion carried.

Agenda items for next meeting: September 8, 2020, at 9am; TB contract

Public comment/communications: None



Committee Chairman or Designee



Committee Secretary