

**BOARD OF HEALTH COMMITTEE  
MEETING MINUTES  
August 10, 2021**

**COMMITTEE MEMBERS PRESENT:** Chairperson Tom Kelly, Vice Chair Steven Schreier, Ryan Zietlow, Billy Fried, Mike Roach, Marcy Davies

**COMMITTEE MEMBERS EXCUSED:** Dr. Amy Slette

**STAFF PRESENT:** Linda Conlon, Marta McMillion and Joneil Tess

**OTHERS PRESENT:** Dorothy Skye; Robert Thome

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**Call to order:** Chairman Kelly called the meeting to order at 9:00am on the first floor of the Health & ADRC Building, 100 W. Keenan Street, Rhinelander, WI. The meeting was posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

**Minutes of July 13, 2021:** Motion by Schreier/Fried to approve the July 13, 2021, Board of Health Committee minutes. All ayes; motion carried.

**Approval of agenda:** Motion by Fried/Schreier to approve today's agenda with the order of items at the Chair's discretion with changes identified. All ayes; motion carried.

**Public Comment/Communications:** None

**Work Anniversary:**

- Linda Conlon – 25 years (8/5/1996) – Kelly presented Conlon with plaque for 25 years of service. Conlon has been the director since February of 2002.

**Vehicle Fleets:** Conlon met with Social Service Director Mary Rideout and discussed the sharing of fleet vehicles.

**Staffing Updates:** Conlon stated there are two openings, one for an Environmental Health (EH) Specialist – Registered Sanitarian and WIC Administrative Support. Both positions are being advertised.

**2022 Budget Update:** Conlon gave quick update regarding the 2022 budget. Conlon said public health is finishing the budget, which is due next month and sending it to Finance.

**Monthly Updates:**

Communicable Diseases (7/1/21-7/31/21):  
 Conlon reviewed and discussion followed.

<b>Disease</b>	<b>Closed</b>	<b>Closed and Confirmed/Probable</b>
Anaplasmosis, A. phagocytophilum	18	16
Babesiosis	4	2
Campylobacteriosis	1	1
Chlamydia Trachomatis Infection	1	1
Coronavirus, Novel 2019 (COVID-19)	2,461	262
Coronavirus, Novel 2019 (COVID-19) Reinfection Investigation	3	0
Ehrlichiosis, E. muris eauclairensis (EML)	1	1
Ehrlichiosis/Anaplasmos (undetermined)	1	1
Ehrlichiosis, E. chaffeensis	1	0
Giardiasis	1	1
Gonorrhea	2	1
Hepatitis B, Chronic	2	2
Hepatitis C	2	2
Hepatitis C, Chronic	1	0
Influenza Associated Hospitalization	1	0
Lyme Disease (B.Burgdorferi)	1	1
Lyme Lab Report	3	2
Non TB Mycobacterial Disease	1	1
Pertussis (Whooping Cough)	3	0
Streptococcal Disease, Invasive Group B	1	1
Syphilis Reactor	4	0
Transmissible Spongiform Encephalopathy (TSE)	1	0

Coronavirus (COVID-19) – Data / Vaccine: McMillion reviewed COVID-19 data dashboard and discussion followed.

Coronavirus (COVID-19) - Schools: Conlon stated the health department continues to meet with school superintendents from both Oneida and Vilas Counties. Conlon said

OCHD is working with the Rhinelander School District to host COVID-19 vaccine clinics in late August.

Outreach/Communication Report (7/10/21-8/6/21):

McMillion shared the outreach report and discussion followed.

Facebook	59
Press Release	
Presentation	2
Board of Health	
Interview	3
Health Fair	
School	
Lobby Slides	
Mailings	
Phone Outreach	
Newsletter	
<b>Total</b>	<b>64</b>

Facebook Reporting (7/10/21-8/6/21):

McMillion shared Facebook report and discussion followed.

Posts	59
Total Reach	68,244
Average Reach per Post	1,157
Total Engagement (Likes, shares, comments)	3,393
Average Engagement per post	58
Boosts during timeframe	0
Post with largest reach	Breastfeeding Tent at the Oneida County Fair sponsored by Oneida County WIC; reach 9,226
Post with most engagement	Breastfeeding Tent at the Oneida County Fair sponsored by Oneida County WIC; engagement 792
New Page Likes	11
Total Page Likes	3,896

New Page Followers	-109
Total Page Followers	4,915

**Vouchers, purchase orders and line item transfers:** Conlon discussed the purchase orders, vouchers and line item transfers in detail. Motion by Fried/Kelly to accept the purchase orders, vouchers and line item transfers as presented. All ayes; motion carried.

**Agenda items for next meeting:** September 14<sup>th</sup> at 9am; TRH; ARPA; Budgets

**Public comment/communications:** None

  
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Committee Chairman or Designee

  
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Committee Secretary