

CJCC MEETING
MINUTES OF NOVEMBER 13, 2025

Voting Members Present: Mr. Steven Schreier, Ms. Beth Hoerchler, Mr. Robert Hebein, Ms. Jennifer Chiamulera, Mr. Chad Lynch, Mr. Scott Niemi

Voting Members
Via Zoom: Ms. Diana Harris

Non-Voting Members
Present: None

Non-Voting Members
Present via Zoom: None

Others: Ms. Sara Tienhaara, Ms. Kaitlyn Black, Ms. Amber Briggs, Ms. Nikki Leicht, Ms. Erika Kleinschmidt, Ms. Alison Knapp

Excused: None

1. **Call to Order:** The regular meeting of the Criminal Justice Coordinating Committee (CJCC) was brought to order at 12:12 p.m. by Mr. Steven Schreier, Chairperson. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws.
2. **Election of Committee Vice Chair:** Looking for nomination to run the meeting in the event of Mr. Steven Schreier's absence. Ms. Mary Rideout was the previous Committee Vice Chair in her position as Human Services Director. Motion by Mr. Chad Lynch to nominate Ms. Beth Hoerchler, seconded by Ms. Diana Harris. Motion by Mr. Steven Schreier to close nomination. All ayes, motion carried.
3. **Approval of Agenda:** Motion by Ms. Beth Hoerchler, seconded by Mr. Robert Hebein to approve the agenda as posted. All ayes; motion carried.
4. **Review of Minutes from October 9, 2025 CJCC Meeting:** Motion by Ms. Beth Hoerchler, seconded by Mr. Steven Schreier, to approve the October 9, 2025 minutes as presented. All ayes; motion carried.
5. **Sub-Committee Updates:**
 - a. Diversion Sub-Committee
 - i. Program report – as reported in the meeting packet. No new referrals since September 25, no new information to include. Discussion regarding whether no new referrals is normal, potential meeting with DA's office to discuss.

- ii. Policy and Procedure Manual for Justice Point – Provided in meeting packet, same as presented at last month’s meeting. Ms. Beth Hoerchler and Justice Point met with Mr. Robert Hebein and Mr. Grady Hartman to discuss the Sheriff’s Office position observing male drug testing. Sherriff’s Office has agreed to continue observing these drug tests. No changes to report since last month. The main focus is the change from the phase structure to the dosage based approach. Added Appendix C, incidental alcohol exposure contract as a form for participants to sign. Drug tests and sessions attended will still be included in court reports so details will still be noted. Mr. Steven Schreier motioned to approve the changes outlined in the Policy & Procedure Manual, seconded by Ms. Beth Hoerchler. All ayes, motion passed.
 - iii. Participant Handbook for Justice Point – Same as presented at the last meeting. Took phases out of the handbook, also included changes to text-based system as opposed to calling. Added sections on attendance, incentives and sanctions, and police contact. Those who are currently in the program or have been referred prior to the approval of these changes will still be in the phase structure. Changes will be for new referrals moving forward. Mr. Steven Schreier motioned to approve the changes outlined in the Participant Handbook, seconded by Ms. Beth Hoerchler. All ayes, motion passed.
- b. OWI Court Sub-Committee – Ms. Sara Tienhaara reports positive updates. Added a third participant this week. First two participants are very participatory, and with two members and over, group therapy sessions can begin. Hopeful to assign a peer support worker to the program as well. An incentive program is in the works and letters have been sent out to the community to participate. Reportedly, everything is going smooth so far. Discussion regarding sharing individual and business involvement in order to gain more participants recruited for community incentives.
- c. Funding Sub-Committee
- i. 2027 TAD Grant and Grant writing Proposal – Grant writing proposal provided in the meeting packet. Added having a range of hours for writing the grant as opposed to a set amount of hours. Conversation was had with Ms. Mary Rideout, she is willing to come out of retirement to write this grant. If approved by this committee, this will then move on for further approval. Ms. Beth Hoerchler is anticipating the proposal getting sent back in order to make adjustments for approval. This is a competitive grant starting in 2027, but will provide a lot of time and a lot of money if rewarded. This grant would be a matched grant, currently matched with opioid dollars and will most likely come from opioid dollars in the future.

Pre-application begins around April/May, full grant application more towards fall; no exact dates have been given. Opioid dollars will be requested to have Ms. Mary Rideout funded to write this grant. Would be looking for this committee to suggest changes to the proposal or approve in order to move on for further approval. Mr. Steven Schreier motioned to approve the 2027 TAD Grant writing Proposal by Mary Rideout, seconded by Ms. Diana Harris. All ayes, motion passed.

- ii. November Decision Log – Funding Subcommittee was supposed to be a limited term committee; however, it was found valuable that the committee continue and move forward. Suggested decreasing the frequency to meeting quarterly as well as reassessing the members of the committee, if there were a need, they would recruit others to join.
- iii. Purpose and Next Step – Covered above.

d. Drug Endangered Children (DEC) Sub-Committee

- i. DEC Training Update – Rachel Nelson – Ms. Beth Hoerchler reports for Rachel Nelson, with not much for updates. A meeting is scheduled for this afternoon to put together a training on DEC, mainly for social workers and law enforcement. Two new pediatricians starting December 1, and will be conducting DEC exams in Rhinelander. The lack of DEC exams has provided a major gap in providing these services in the area.

e. OC Community Response Team Sub-Committee

- i. July-September Report – Provided in the packet. Received 22 referrals in this reporting period, with 46 total clients when reporting was conducted. Welcomed Ashley to the team as an intern and peer recovery support. Light Up the Night and two other events are highlighted in the packet. November recovery event will consist of a Thanksgiving dinner, games, and music provided free at the Hilgerman Center in Rhinelander. Recent events have been averaging 30-35 attendees. The Hilgerman Center's owners are advocates for sober events such as these, which makes this a great location to utilize. Deflection conference is being held the first week of December. Two new peer recovery coaches are starting training with Erika on Monday. The hope is that one of them can be associated with OWI Court. This brings the total of recovery coaches to five, overseen by Erika, all supported by grants and opioid dollars.

6. Partner Updates: None.

7. Budget, Data and Program reports: As reported in the packet.

8. Public Comment: None.

9. Agenda Items for Future Meetings: Reach out to Ms. Beth Hoerchler or Mr. Steven Schreier if you have anything you would like on the next agenda. – Potential to pass over December meeting if nothing to present other than reports. Potential to discuss the quorum issue, with possibility of lessening the number to meet for a quorum. Discussion regarding members to utilize backups/substitutes to come in their place.

10. Adjourn: There being no further business to be brought before the Committee; it was moved by Mr. Steven Schreier to adjourn the meeting at 12:51 p.m. The next meeting of the CJCC will be December 11, 2025 in the County Board Room.

Mr. Steven Schreier, Chair

Date: November 13, 2025