

**OWI COURT SUB-COMMITTEE MEETING  
MINUTES OF MARCH 14, 2024**

Committee Member

Present: Ms. Amanda McAtee, Ms. Brenda Lee, Ms. Mary Rideout, Ms. Jillian Pfeifer, Ms. Breanna Magallones, Ms. Jodi Baker, Ms. Tamara Feest, Ms. Lindsey Flynn

**1. Call to Order; Approval of Agenda:**

The regular meeting of the OWI Court Sub-Committee was brought to order at 1:00 p.m. by Ms. Brenda Lee. Lee noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Ms. Mary Rideout seconded by Ms. Jillian Pfeifer to approve the agenda as posted. All ayes; motion carried.

**2. Review of Minutes from the February 8, 2024 OWI Court Sub-Committee Meeting:**

Motion by Ms. Breanna Magallones, seconded by Ms. Jillian Pfeifer to approve the minutes of February 8, 2024 as presented. All ayes; motion carried.

**3. Procurement Plan:**

Procurement Plan was sent to the Department of Corrections and are awaiting for a response. The Human Service Center said Assessment is \$250.00 and will get rates for Biomarker.

**4. Handbook Review:**

The group went over the changes and updates to the handbook.

**5. Provider Update:**

No changes with provider update since the last meeting.

**6. Public Comment:**

None

**7. Agenda Items for future Meetings:**

Handbook  
Judge Update

**8. Adjourn:**

There being no further business to be brought before the Committee, it was moved to adjourn the meeting at 1:31 p.m. The next meeting of the OWI Court Sub-Committee will be April 11, 2024 at 1:00 p.m. in the County Board Room of the Oneida County Courthouse.

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Ms. Brenda Lee

Date: March 14, 2024

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