

NOTICE OF MEETING

COMMITTEE: Aging & Disability Resource Center (ADRC) Committee
PLACE: Aging & Disability Resource Center (ADRC), Balsam, 100 Keenan Street,
Rhineland, WI
DATE: Monday, December 22, 2025
TIME: 9:00 a.m.

Zoom is being offered as a convenience for this meeting. If Zoom functionality drops, the meeting will continue in-person at the location listed above subject to committee quorum.

Call in information: Phone Number (312) 626-6799 Meeting ID 878 7794 4527 Passcode 454827
<https://us06web.zoom.us/j/87877944527?pwd=QTQ5ilD8wNtp2OFIwKYlu81dDhKnr5.1>

It is possible that a quorum of County Board members will be at this meeting to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the County Board pursuant to State ex rel. Badke v. Village Board of Greendale, 173 Wis. 2d 553, 494 N.W.2d 408 (1993), and must be noticed as such, although the County Board will not take any formal actions at this meeting. It is also possible that there may be quorums of other County Board Committees present, although those committees will not take any formal action at this meeting.

Agenda

All agenda items assumed to be discussion/decision items

AGENDA:

1. Call the Meeting to Order
2. Approve Agenda for Today's Meeting
3. Public Comment/Communication
4. Approve Minutes From the November 24, 2025 Meeting
5. Northwoods Transit Connections Update
6. 2026 Lynn's Catering Contract
7. Continuing Resolution Funding (Senior Nutrition)
8. ADRC Room Fees
9. Widows Weekend Event Proposal and Discussion

10. Manager Update

11. Staffing Update

12. Financial/Statistical Reports

13. Future Agenda Topics

14. Public Comment

15. Adjournment

NOTICE OF POSTING

TIME: 12:00 p.m.

DATE: December 19, 2025

PLACE: Courthouse Bulletin Board

TED CUSHING, CHAIRMAN

Notice posted by Dana Gray, Social Service Aide. Additional information on a specific agenda item may be obtained by contacting the person who posted this notice at 715-362-5695.

NEWS MEDIA NOTIFIED BY EMAIL

DATE: 12-19-2025

TIME 12:00 p.m.

Northwoods River News

Lakeland Times

Star Journal

Tomahawk Leader

WHDG Radio Station

News WJFW Channel 12

WXPR Radio Station

WPEG.net Television Network

WSAW

Vilas County News Review

Notice is hereby further given that pursuant to the American with Disabilities Act reasonable accommodations will be provided for qualified individuals with disabilities upon request. Please call County Clerk at 715-369-6144 with specific information on your request allowing adequate time to respond to your request.

Compliance checklist with the Wisconsin Open Meeting Law.

GENERAL REQUIREMENTS:

Must be held in a location which is reasonably accessible to the public.

2. Must be open to all members of the public unless the law specifically provides otherwise.

NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.

2. Chief presiding officer or his/her designee must

give notice to the official newspaper and to any members of the news media likely to give notice to the public.

MANNER OF NOTICE:

Date, time, place and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to apprise members of the public and news media.

TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.

2. No less than 2 hours prior to the meeting if the

presiding officer establishes there is good cause that such notice is impossible or impractical.

3. Separate notice for each meeting of the governmental body must be given.

EXEMPTIONS FOR COMMITTEES & SUBUNITS

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful setting to act or deliberate upon the subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

SYNOPSIS OF STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Concerning a case which was the subject of a Judicial or quasi-judicial trial before this governmental body. Sec. 19.85(1)(a)
2. Considering dismissal, demotion or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b)
3. Considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility. Sec. 19.85(1)(c)
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d)
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e)
6. Considering financial, medical, social or personal

histories or disciplinary data of specific person, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public, would likely have a substantial adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f), except where paragraph 2 applies.

7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g)

8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h)

PLEASE REFER TO CURRENT STATUTE SECTION 19.85 FOR FULL TEXT

CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session within twelve hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.
4. No business may be taken up at any closed session except that which relates to matters contained in the chief presiding officer's announcement of the closed session.
5. In order for a meeting to be closed under Section 19.85(1)(f) at least one committee member would have to have actual knowledge of information which he or she reasonably believes would be likely to have a substantial adverse effect upon the reputation involved and there must be a probability that such information would be divulged.

Thereafter, only that portion of the meeting where

such information would be discussed can be closed. The balance of that agenda item must be held in open session.

BALLOTS, VOTES AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

Prepared by Oneida County Corporation Counsel Office - 5/16/96

**ADRC COMMITTEE MEETING
MINUTES
November 24, 2025**

COMMITTEE MEMBERS PRESENT: Mr. Ted Cushing - Chairman, Mr. Russ Fisher - Vice Chair, Mr. James Unger, Ms. Linnaea Newman, Ms. Joan Hauer, Ms. Melanie Fralick, Ms. Debbie Condado, and Ms. Rita Mahner.

ABSENT: Ms. Kathy Paul

STAFF PRESENT: Mr. Joel Gottsacker, Ms. Mya Olkowski, and Ms. Dana Gray.

OTHERS PRESENT: Ms. Barb Newman

1. **Call to Order:** Mr. Ted Cushing called the meeting to order at 9:00 a.m. in the Balsam Room at the Aging and Disability Resource Center. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.
2. **Approve Agenda for Today's Meeting:** Motion by Ms. Linnaea Newman, seconded by Russ Fisher, to approve today's agenda with the order of items at the Chair's discretion. All ayes, motion carried.
3. **Public Hearing on Transportation 85.21 Grant:** No public present. Motion by Mr. Ted Cushing, seconded by Ms. Linnaea Newman to close the public hearing on the Transportation 85.21 Grant. All ayes, motion carried.
4. **Public Comment/Communication:** None.
5. **Approve Minutes of October 27, 2025 Meeting:** No corrections or additions. Motion by Mr. Russ Fisher, seconded by Ms. Debbie Condado to approve October 27, 2025 ADRC Committee minutes as presented. All ayes; motion carried.
6. **Northwoods Transit Connections Update:** Ms. Barb Newman reported that ridership is increasing due to the colder weather. They are fully staffed. They had three public hearings: One for an operating grant for next year, one for a purchasing grant to purchase two new busses, and one for a working grant for updates on the administration and maintenance buildings. They are trying to purchase a piece of land on Lake Julia Road, and are in the process of getting surveyor and appraisal estimates.

- 7. Staffing Updates:** Ms. Mya Olkowski reported that two new dining site managers were hired for the Woodruff meal site. They are currently in training, and effective December 1st, 2025 there will be congregate meals again at Woodruff. A reminder was given that as of January 1st, 2026 there will be no congregate meals on Fridays at any sites but frozen meals will be available.
- 8. 2025 Financial & Statistical Reports:** It was noted by Mr. Ted Cushing that the Financial Reports were received and discussed. Ms. Mya Olkowski reported nothing unusual in the reports. She reported there have been a few comments in regards to the meal contribution amount being raised. Shelley has been very good at reminding everyone that this is only a recommended amount, and lets them know that we do not turn anyone away from a meal.
- 9. Future Agenda Topics:** Usual agenda items. Members should contact Ms. Mya Olkowski or Mr. Ted Cushing if they would like something placed on the agenda. The next meeting will be held on Monday, December 20th, 2025 at 9:00 a.m. at the Balsam Room located in the ADRC.
- 10. Public Comment:** Mr. Joel Gottsacker asked to have the members re-sign the resolution to accept a donation from the previous meeting due the resolution being incorrectly worded. The updated resolution was passed around again for the members to sign. Ms. Melanie Fralick asked if the frozen meals for Fridays in 2026 were prepared then frozen. Ms. Mya Olkowski reported that the meals were pre-packaged meals that were already frozen.
- 11. Adjournment:** 9:10 a.m.

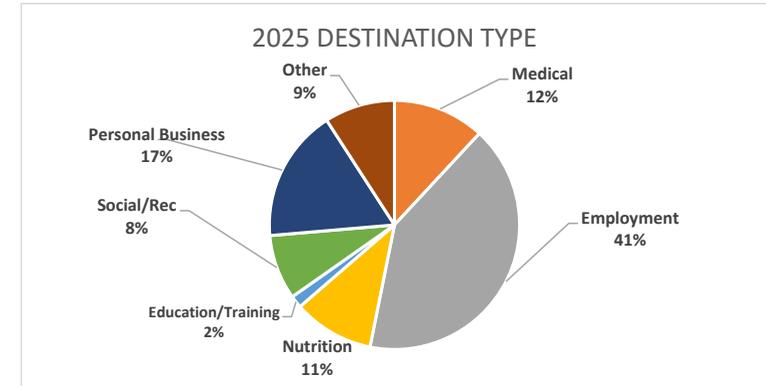
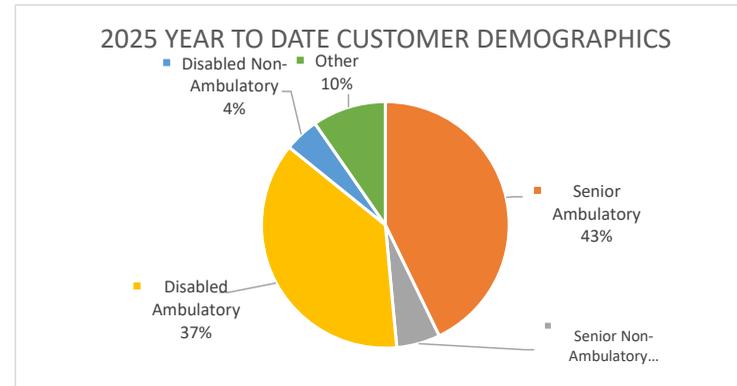
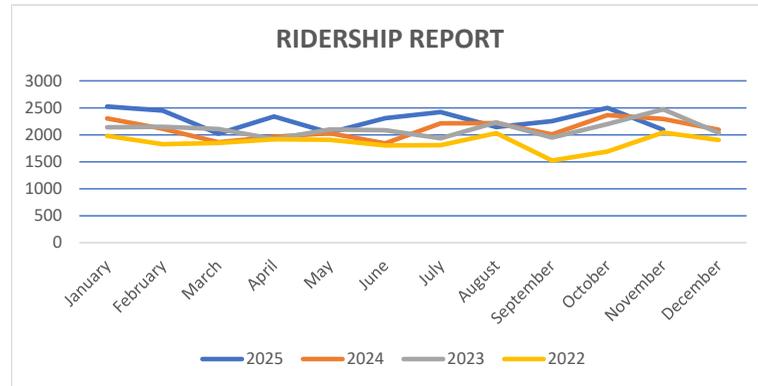
Committee Chairman

Committee Secretary

AGENDA

**Oneida Vilas Transit Commission
November 2025**

	Senior Ambulatory	Senior Non - Ambulatory	Disabled Ambulatory	Disabled Non - Ambulatory	Other	Total Passengers	Medical	Employment	Nutrition	Education/ Training	Social/Rec	Personal Business	Other	Total Purpose
On-Demand Rhinelander	327	9	142	42	8	528	86	95	42	10	67	128	100	528
On-Demand Eagle River	173	0	81	30	4	288	56	45	16	0	14	123	34	288
On-Demand Lakeland Oneida County	153	8	98	14	297	570	66	117	86	38	205	34	24	570
On-Demand Lakeland Vilas County	88	1	3	0	2	94	10	21	56	2	1	2	2	94
Whitetail Service Oneida County	0	1	2	0	2	5	1	0	0	0	1	2	1	5
Whitetail Service Vilas County	2	2	0	1	2	7	4	0	0	0	2	1	0	7
Moose Service Oneida County	4	0	0	0	0	4	0	0	1	0	0	3	0	4
Moose Service Vilas County	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Silver Maple Service Oneida County	3	0	1	0	0	4	1	0	0	0	1	2	0	4
Spruce Service Vilas County	0	0	1	0	0	1	0	1	0	0	0	0	0	1
Eagle Eye	22	2	22	0	0	46	0	0	14	0	11	17	4	46
Headwaters	0	0	536	10	0	546	0	546	0	0	0	0	0	546
TOTALS	772	23	886	97	315	2093	224	825	215	50	302	312	165	2093
Oneida County Total Q4	1129	80	1720	160	433	3522	352	1732	283	104	371	404	276	3522
Oneida County Total Q3	1867	145	2511	260	420	5203	536	612	72	2	17	126	36	5203
Oneida County Total Q2	1868	651	1854	217	540	5130	585	2582	580	91	226	647	419	5130
Oneida County Total Q1	2271	57	2013	281	876	5498	652	2253	305	75	1025	949	239	5498
Vilas County Total Q4	687	16	264	56	37	1060	149	169	209	17	54	356	106	1060
Vilas County Total Q3	1022	19	478	65	27	1611	249	285	257	20	89	556	155	1611
Vilas County Total Q2	990	23	439	65	39	1556	246	340	217	10	55	461	227	1556
Vilas County Total Q1	908	15	482	49	40	1494	209	282	153	1	27	330	492	1494





INTERAGENCY AGREEMENT

This Agreement made this 1st day of January 2026 by and between Oneida County, (the “Program”) hereinafter designated **the Program**, and Lynn’s Catering LLC hereinafter designated **the Company**.

In consideration of the mutual promises contained herein, the Company and the Program agree as follows:

1. Purpose.

The Company shall prepare meals and other food for all ADRC of Oneida County Dining Sites.

2. Meal Requirements

The Company shall follow all Wisconsin Senior Nutrition Meal Component Requirements as indicated in Appendix #1.

3. Menu

Program shall provide to Company menus for each month, specifying the food items for each meal. Such menus shall be provided by the 10th day of the month prior.

4. Term and renewal.

This Agreement shall be effective as of January 1, 2026 and shall be in force with respect to meals delivered during the period commencing on the effective date and ending December 31, 2026 (the “initial term”). Unless either party provides written notice to the other of non-renewal on or before October 29th, 2026, this Agreement shall automatically renew for a first renewal term running from January 1, 2027 through December 31, 2027. In the event that the contract is renewed for the first renewal term as described above, unless either party provides written notice to the other of non-renewal, on or before of October 31, 2027, it shall also be renewed for a second renewal term from January 1, 2028 through December 31, 2028.

Company may, by giving written notice and cost justification to the Program prior to the end of the initial term, increase it’s per unit price for the first renewal term by an amount not to exceed 4% of the initial price. Company may request a rate increase, not to exceed 4%, each time the contract is renewed, by providing to the Program, on or before August 31st of the last year of the previous term, written notice of the amount of the proposed increase, and documentation showing increased costs to justify the rate increase. The Program shall, in its sole discretion determine whether to allow the increase, and shall provide notice of its decision to the Company on or before September 30th of the last year of the previous term. In the event that the Program fails to provide such notice, the increase shall not be allowed.

Either party may terminate this agreement at any time, and without cause, upon at least sixty (60) days prior written notice to the other party. Such notice shall state the date of termination, and both parties shall comply with the terms of the contract until that date.

5. Payment withholding.

The Program may withhold payment for meals not meeting prescribed requirements.

6. Notice of number of meals.



By 2:00 p.m. prior to each day of serving, the Program representative will provide to the Company the number of meals for the next day by telephone and/or e-mail. A request from the Program to change the daily meal count can be made no later than 4:30 p.m. on the day prior to a particular meal will be served. The Company retains the right to grant or refuse a late request based on food supply.

7. Delivery.

The food will be placed in group serving containers (not individual servings) and delivered to the sites in insulated carrying containers supplied by the Program. Hot food must be at least 150 degrees Fahrenheit and cold foods 40 degrees Fahrenheit or below. The temperature will be checked on delivery and records given to the Company and the Program. The Company will be responsible for cleaning and sanitizing the ovens and pans. The Company will be responsible for delivering the food based on each sites home delivered meal and on-site dining schedules.

8. Holidays.

The Program shall provide the Company a list of all observed County holidays for the year, which would relate to sites being closed. If an observed County holiday causes a site to be closed on a regularly scheduled meal day, the Program reserves the right to select another day during that same week to compensate for the closed day. Notification of substitute days for holiday closings will be confirmed 72 hours in advance.

9. Unforeseen Conditions.

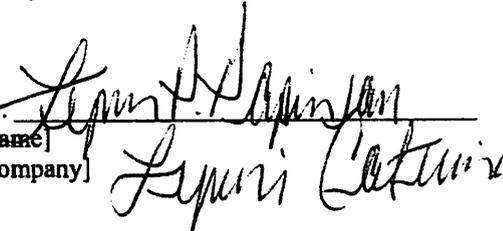
The Company must notify the Program before 7:30 a.m. in the case of unforeseen conditions that are not within the control of the Company, such as food shortage, severe weather, or natural disaster that would require the Company to cancel meals for that day. Likewise, the Company agrees to accept cancellation of any day's order before 8:30 a.m. when the cause is beyond the control of the Program, such as weather conditions. In the event of school closure due to inclement weather in a school district, meals from the site serving that area will be cancelled.

By: _____
[Name]
Chairperson, Oneida County Board

Date _____ (SEAL)

By: _____
[Name]
Chairperson, ADRC Committee

Date _____ (SEAL)

By: 
[Name]
[Company]

Date 12/8/25 (SEAL)

ADRC of Oneida County

Building Use Policy

The ADRC of Oneida County was established as a part of the Oneida County System to provide a focal point for services and programs by and for the older residents and/or persons with disabilities of Oneida County. The building is owned by Oneida County, the operation of the building is the responsibility Oneida County Board of Supervisors through the ADRC.

I. Building Use Eligibility

In order of priority:

A. Room fee waived/donations accepted:

1. Any ADRC sponsored program, service, or activity.
2. Any government meetings of Oneida County (or city or township of Oneida County).
3. Meetings of local, district, or statewide agencies or organizations which provide services to older adults or persons with disabilities.
4. Private, non-profit community groups.

B. Fees required:

1. Profit-making groups/individuals.
2. Private social occasions/functions.

C. Exclusions:

1. Partisan political groups/individuals.
2. Religious services.
3. Any group which excludes others because of age, race, religion, sex, national origin, sexual orientation, handicap, color, marital status, physical condition, developmental disability, or ability to pay.

II. General Policies

- A. The ADRC reserves the right to grant or deny the use of the facility to any group. Priority will be given to groups which target older adults, persons with disabilities, and County/City governmental groups. Upon granting permission to a group, a copy of the ADRC Policies will be mailed (if time allows). The ADRC may revoke the privilege of use if policies are not followed. Repair of any damages caused to the building or furnishings while a group is using the building must be paid by the user group.
- B. Location of furniture and furnishings is under the control of the center personnel and can be changed with permission. Decorations must be made of fireproof materials and must not be put on walls, woodwork, ceilings, or window coverings.
- C. We recommend that a group representative sees the room being reserved prior to the meeting. The ADRC Manager or his/her designee, can review all of the arrangements with the representative.

- D. The Oneida County ADRC facilities are subject to County ordinances adopted by the Oneida County Board of Supervisors. Supplementary policies can be made by the ADRC Committee as circumstances arise.

III. Oneida County ADRC Hours

- A. Business hours: Monday through Friday, 8:00 a.m. through 4:30p.m.
- B. Events can only be rescheduled during regular office hours or when staff are customarily available.

IV. Cleaning/Set-Up

- A. The kitchen and any room used should be left clean and in the order in which it was found.
- B. The group using the facilities will be responsible for paying any costs for damages they cause or extra custodial time that is reasonably required.

V. Food and Refreshments

- A. Special arrangements must be made if food and refreshments are to be served. (See Appendix B).
- B. Except for cakes and finger-foods, which a group may provide for refreshments for their members and guests, no other foods shall be brought onto the premises without the specific consent of the ADRC Manager. The ADRC shall not be responsible, in any manner whatsoever, for any food brought onto the ADRC premises. No food may be prepared on the ADRC premises.

VI. Indemnification

User groups shall be solely liable for any damages or injuries resulting from their use of the building and premises, the bringing of food, or the preparing thereof, on the ADRC premises and, by the execution hereof, hereby holds Oneida County, the ADRC, and their elected and appointed officials, employees and agents, completely harmless with respect to any actions, proceedings, damages or claims of any nature whatsoever, including reasonable litigation and settlement costs and attorney fees.

VIII. Smoking/Alcoholic Beverages

- A. The Oneida County ADRC is a smoke-free environment. No Smoking is allowed including in the parking lot.
- B. No alcoholic beverages are allowed to be consumed in the building or brought onto the premises including the parking lot.

IX. Cancellations

In the event of a cancellation, the ADRC Manager or his/her designee must be notified at least one week in advance or as soon as possible. Exceptions may be made due to inclement weather or extenuating circumstances as approved by the ADRC Manager. Any pre-paid room fees will be refunded provided cancellation notice is sufficient.

X. Parking

ADRC Parking is available to the north of the Health & ADRC building or directly in front of the building.

Appendix A: Room Fees

ROOM	HALF DAY	FULL DAY
Kitchen	25.00	50.00
Cedar Room	10.00	15.00
Tamarack Room	5.00	10.00
Spruce Room	15.00	25.00
Balsam Room	15.00	25.00
Security Deposit Fee	NEGOTIABLE	

Appendix B: Charges/Fees for Equipment

EQUIPMENT	FEE
Coffee Server (one server = 10 cups)	\$ 3.00
Audio/visual equipment (available 8:00am-4:30pm or by special arrangement) per item	15.00
Flipchart	20.00
Audio System	15.00
White Board and Markers	10.00

November 2025 ADRC Walkin/Call Log

Date	Meal	Intake	ADRC	Walk Ins	Transport	Senior Center	Total
11/3/2025	21	5	20	3	5	26	80
11/4/2025	13	0	26	0	0	27	66
11/5/2025	14	8	21	5	1	23	72
11/6/2025	19	7	21	5	1	20	73
11/7/2025	12	10	13	4	3	17	59
11/10/2025	12	8	30	3	1	26	80
11/11/2025	14	9	18	6	1	18	66
11/12/2025	11	11	14	4	0	12	52
11/13/2025	11	8	19	5	1	31	75
11/14/2025	11	7	30	6	2	21	77
11/17/2025	13	6	19	7	4	33	82
11/18/2025	13	2	21	3	2	26	67
11/19/2025	6	5	13	1	0	13	38
11/20/2025	7	4	25	2	1	11	50
11/21/2025	12	8	17	4	1	12	54
11/24/2025	19	9	12	5	0	26	71
11/25/2025	13	5	25	7	1	15	66
11/26/2025	12	4	10	1	1	12	40
Totals	233	116	354	71	25	369	1168
Average per Day	12.94	6.44	19.67	3.94	1.39	20.50	64.89

Signed In Visitors

Activities	260	Average per Day	14.44444
Congregate	198	Average per Day	11

Total Average Agency Client Contacts per day 90.33333



Agency Updates

Vacancy and Recruitment Update

Positions filled in November/December

Position	Name	Start Date	Location
Peer Recovery Coach	Samantha Shefchik	11/17/25	Timber
Peer Recovery Coach	Brittany Conroy-Ziegler	11/17/25	Timber
Dining Site Manager Mon, Tues	Deborah Coleman	11/19/25	ADRC
Dining Site Manager Wed, Thurs	Sheryl Otto	11/19/25	ADRC
Mental Health Tech	Pam Terzinski	12/15/25	Timber

In Process:

Position	Status	Location
Economic Support	Reposting in 2026	CH
BH Crisis Service and Jail Crisis Facilitator	Posted until 12/15/25	Timber/Oneida County Jail

Grant Updates

The Department was notified that the Treatment and Diversion Grant was awarded to Oneida County in the amount of \$166,667 which includes the agency's required matching funds. This grant supports the Oneida County's Pre and Post-Charge Diversion/Deferred Prosecution Program. The program diverts individuals with qualifying offenses and SUD away from traditional case processing; instead using community case management to address needs and reduce risk for recidivism. The goals of this program are to reduce recidivism rates, increase public safety, reduce prison and jail populations, promote long term self-efficacy in recovery and prosocial behavior, ensure adherence to diversion standards, and raise awareness in community of the benefits of diversion, thereby improving safety in Wisconsin.

Thanksgiving Meal Donations

OC Sheriff's Office Employees	5 Families
Hodag 10s	34 Families
Total Served	39 Families

This year we teamed up again with Hodag 10s to administer our Thanksgiving program. Hodag 10s is a non-profit group that collects donations from the community and disburses those donations to those in need. This partnership was a success and we look forward to working with them in the future. The OC Sherriff's Office donated and delivered five meals to families in need this year. We appreciate their generosity.

Food Pantry Donation



Due to the uncertainty of the Food Share Program our department held a food drive. Staff brought in food to donate to the Rhinelander Food Pantry.

Recovery Event



The Recovery Event for November was a Thanksgiving Dinner on November 24th. The Oneida County Peer Support Team hosted a Thanksgiving Dinner on November 24th at the Hilgerman Center in Rhinelander, providing a safe, supportive, and sober environment for the recovery community. The event drew 32 attendees who enjoyed music, food, and games, creating a festive and welcoming atmosphere. A Koinonia client shared, "This really shows you can have fun while sober," highlighting the positive impact of the gathering. All five Recovery Coaches and the Peer Support Coordinator participated, making it a great team-building experience as they worked together to prepare a Thanksgiving meal for the community.

Jean Week Donations

The Department held a Jeans for Christmas week. Employees were encouraged to wear jeans to work the week of November 17 – 21st for a \$10 donation. The proceeds went to 6 youth who are in residential placements who have minimal to no contact with family. Several employees donated significantly more than \$10.00. The Department raised \$1,651.00, which was split between the 6 youth.



Christmas Program



The Department received a donation from L&M to supplement the Christmas gift program.

AGENDA

	YTD through October	Year End Estimate	2025 Budget	
				Projected 2025
Revenues				Over/(Under)
Outreach/EBS Funding	\$46,979	\$46,979	\$48,556	(\$1,578)
Outreach/EBS Program Income	\$0	\$0	\$250	(\$250)
Title III B Funding	\$52,957	\$52,957	\$52,957	\$0
RSVP Grant and Program Income	\$78,437	\$98,645	\$98,944	(\$299)
Transportation Grant & Program Income	\$139,438	\$139,571	\$140,135	(\$564)
85.21 Trust Account Interest	\$2,904	\$3,484	\$0	
Congregate Meals Funds & Program Income	\$121,309	\$179,014	\$162,290	\$16,724
Home Delivered Meals Funding	\$56,543	\$58,291	\$62,817	(\$4,526)
Home Delivered Meals SCS	\$6,292	\$6,292	\$6,292	\$0
Home Delivered Meals NSIP	\$19,103	\$19,103	\$26,061	(\$6,958)
Home Delivered Program Income & Donations	\$107,075	\$141,698	\$150,000	(\$8,302)
Alzheimer's National Caregiver Grant	\$4,810	\$19,305	\$25,201	(\$5,896)
National Caregiver Grant	\$14,981	\$32,218	\$26,247	\$5,971
Administrative Program Income	\$10,328	\$12,394	\$9,000	\$3,394
ADRC Funding	\$609,435	\$880,312	\$830,912	\$49,400
Title III D Funding	\$4,694	\$4,694	\$4,467	\$227
ADRC Tax Levy	\$141,413	\$141,413	\$141,413	\$0
Total Revenues	\$1,416,697	\$1,836,371	\$1,785,542	\$47,345
				Projected 2025
Expenses				(Over)/Under
ADRC Services				
Administration	\$93,856	\$112,076	\$103,831	(\$8,245)
Caregiver Support Programs	\$37,080	\$51,524	\$51,448	(\$76)
Outreach (EBS)	\$123,977	\$140,311	\$135,939	(\$4,372)
RSVP Program	\$88,341	\$98,645	\$98,116	(\$529)
Transportation	\$160,751	\$163,663	\$167,889	\$4,226
Congregate Meals	\$154,628	\$182,882	\$162,290	(\$20,592)
Home Delivered Meals	\$369,890	\$441,591	\$445,570	\$3,979
ADRC (Including DBS & DCS)	\$568,978	\$643,398	\$628,939	(\$14,459)
Total Expenses	\$1,597,501	\$1,834,090	\$1,794,022	(\$40,068)
Net Surplus/(Deficit) at Year End		\$2,281		
General Fund Transfer	\$0	\$0	\$0	\$0
Restricted Fund Balance Accounts:				
Donation/Fundraiser Income Transfer		\$3,458		
85.21 Trust Fund Transfer		(\$3,484)		
Surplus/(Deficit) at Year End		\$2,255		
85.21 Transportation Trust Account Balance	\$ 289,011.08			
ADRC=Aging and Disability Resource Center				
EBS= Elderly Benefit Specialist				
RSVP= Retired Seniors Volunteer Program				
DBS= Disability Benefit Specialist				
DCS= Dementia Care Specialist				
SCS= Senior Community Services				
NSIP= Nutrition Services Incentive Program				

	YTD through October	Year End Estimate	2025 Budget	
Title III Funding= Funding provided by the Older Americans Act to provide support services, meal services, disease prevention, health promotion services and a caregiver support program.				
*Contains Federal Funds. See Federal Pass-through Awards Sheet.				

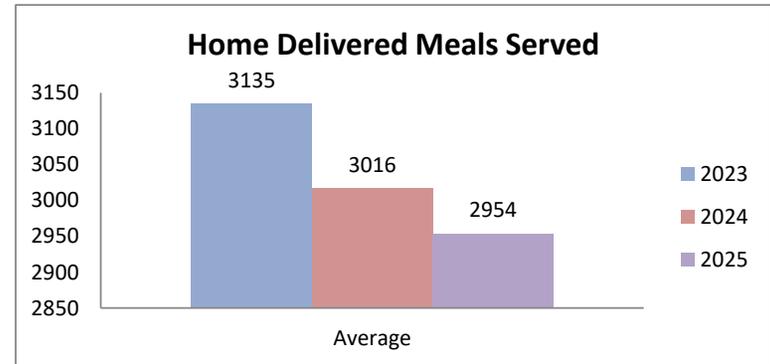
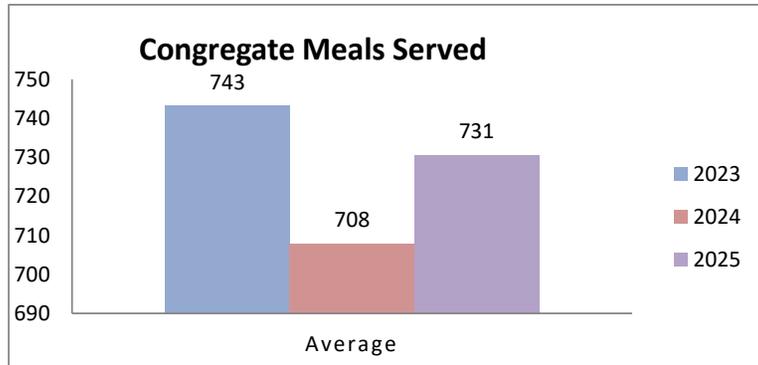
**ADRC
2023-2025**

Congregate Meals Served

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
2023	714	691	878	716	864	803	675	848	674	752	777	526	743
2024	713	696	677	738	751	694	772	746	644	762	735	566	708
2025	635	666	670	718	785	733	813	757	791	737			731

Home Delivered Meals Served

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
2023	3144	3142	3640	3014	3318	3346	2940	3286	2850	3078	3011	2845	3135
2024	3277	3247	2903	3052	3201	2866	3033	3153	2964	3245	2714	2541	3016
2025	2603	2687	2440	2964	2966	3133	3235	3129	3072	3306			2954



ADRC 2023-2025

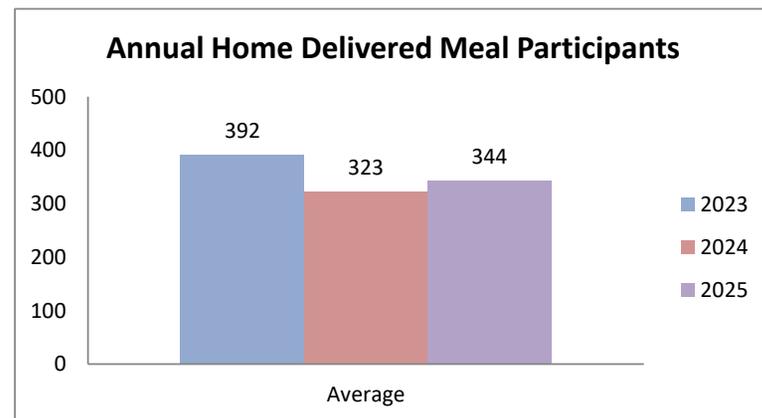
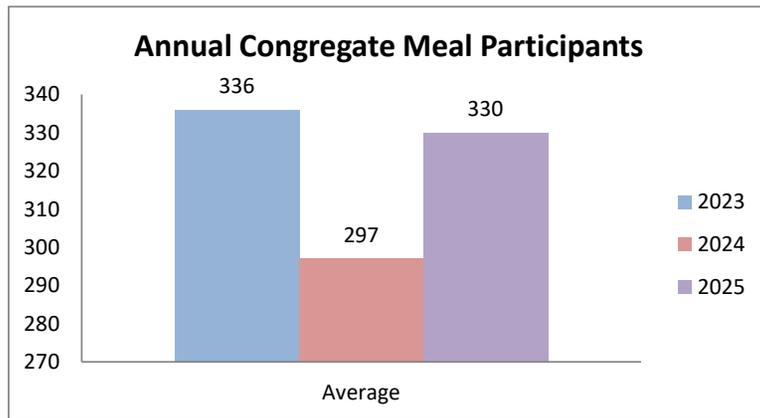
Annual Congregate Meal Participants

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2023													336
2024	150	33	25	18	17	17	20	13	4	*	*	*	297
2025	150	37	36	19	27	18	12	11	9	11			330

Annual Home Delivered Meal Participants

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2023													392
2024	199	17	13	17	16	12	15	20	14	*	*	*	323
2025	185	18	15	18	14	17	21	16	21	19			344

*This data is not available due to the State's system change from SAMS to PeerPlace



ADRC 2023-2025

Average Congregate Meal Contributions

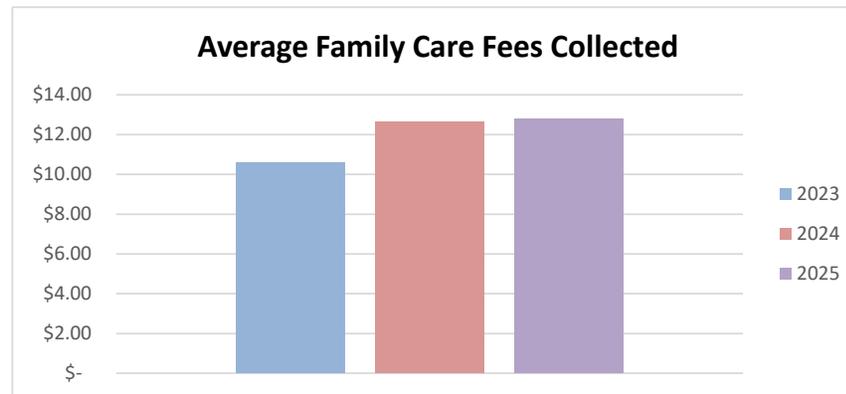
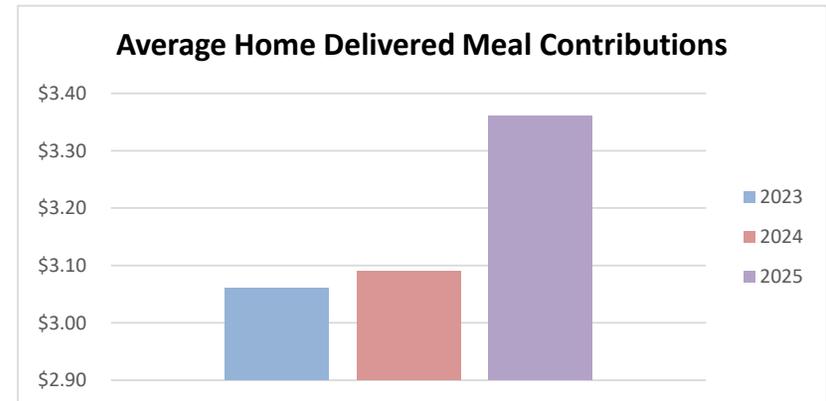
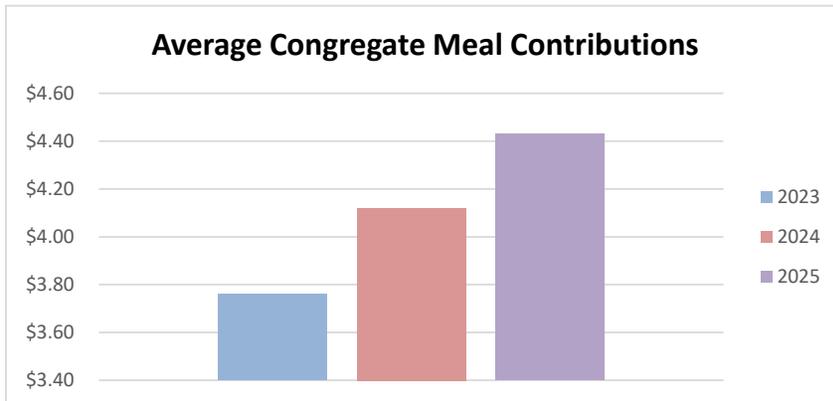
2023	\$ 3.76
2024	\$ 4.12
2025	\$ 4.43

Average Home Delivered Meal Contributions

2023	\$ 3.06
2024	\$ 3.09
2025	\$ 3.36

Average Family Care Fees Collected

2023	\$ 10.59
2024	\$ 12.66
2025	\$ 12.77



*Numbers unavailable at this time

ADRC 2023-2025

Completed Functional Screens

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
2023	4	6	8	7	13	9	12	9	9	10	11	17	10
2024	4	13	13	12	31	11	11	12	18	15	8	7	13
2025	4	11	16	8	8	12	13	6	9	10			10

