

**Minutes**  
**JOINT CAPITAL IMPROVEMENT PROGRAM SUBCOMMITTEE/ADMINISTRATION COMMITTEE**  
**COUNTY BOARD ROOM – SECOND FLOOR – ONEIDA COUNTY COURTHOUSE**  
**Thursday, August 18, 2022**

**Call to order:** Chairman Fried called the meeting to order at 1:00 p.m.

**Committee members present:** Chairman Billy Fried, Supervisor Steven Schreier, Supervisor Scott Holewinski, Supervisor Bob Almekinder, Supervisor Ted Cushing.

**Approve amended agenda for today's meeting (order of agenda items at Chairperson's discretion):**

**Motion/Second: Cushing/Schreier** to approve today's agenda at the Chairperson's discretion. All "Aye"; Motion carried.

**Department Funding Requests.**

**Social Worker Position - SSD** – Social Services Director Mary Rideout reported that this social work position was requested in the 2022 budget but withdrawn as the Department of Children and Families Workload Study was not completed. Rideout reported that the study reflects that the department is understaffed by about four workers. Rideout explained these are in the area of Youth Justice (delinquent) and Social Workers that work with children and families. Rideout noted that based on that report and other information this one staff member would flex between the Youth Justice program and the Children and Families program. Rideout stated that this request did go through the LRES Committee for the 2023 budget and the recommendation was to pay for this with county tax levy. Rideout stated that she would like this request to remain in the ARPA. Rideout stated that at this time there are some counties that have no social workers, Oneida County has had minimal turnover in the last couple of years and we are very fortunate. Holewinski questioned if this will be an ongoing cost. Rideout stated that it depends on the caseload, the positions are revaluated every year. Fried questioned if the four understaffed positions are mandated services or non-mandated services. Rideout stated that the four understaffed is in mandated services. Discussion regarding funding and future funding. Rideout stated the out of home care expenses are at the high end this year. Rideout stated that the cost for one child placed in Lincoln Hills is \$400,000-\$500,000 per year, this is an investment to save in the long-run.

**Substance Abuse Mitigation - SSD** – Rideout stated that a group was formed that includes the Judges, District Attorney's Office, public defenders, Health Department, Human Service Center, Department of Social Services, Police Chiefs and Probation and Parole. Rideout noted that in other counties this group is known as the CJCC (Criminal Justice Coordinating Committee), they are looking at requesting the County Board to form it as a formal committee. Rideout explained that the responsibility of this committee would be to look at the criminal justice system and the issues regarding jail overcrowding, substance abuse and to mitigate some of these problems. Rideout explained that they are applying for a grant and there are Opioid dollars that are coming in, these ARPA dollars would help with the match for the grant. Discussion of funding sources and requirements.

**Backup Generator Installation - HWY** – Highway Commissioner Alex Hegeman stated he is working with a group of electrical engineers and is proposing to replace the current generator at the shop. Hegeman reported that the current generator runs the fuel system, lights, door and a computer. Hegeman explained that they have lost power seven or eight times in the last few years, this limits operations. Hegeman noted that it is proposed at \$400,000 to come out of the ARPA funds. Hegeman explained that the design would come out of the Buildings and Grounds department budget, this request is just for the installation and generator. Discussion of costs and what this would run if installed. Hegeman noted that the plan would be to continue to use the existing generator and move it to the Minocqua shop.

**25 Ton Trailer - HWY** – Per Hegeman, this is to be funded out of the department Equipment Fund and is a larger longer trailer to fit the larger pieces of equipment. Discussion regarding usage and billing. Hegeman reported that this is ranked a low priority.

**Air Compressor - HWY** – Hegeman stated that this is also out of the department Equipment Fund. Hegeman reported that they had two large air compressors, one is now decommissioned. Hegeman noted that this compressor is used for crack sealing and breaking up concrete.

**Brush Chipper Purchase - HWY** – Hegeman stated this would also be out of the Equipment Fund, currently they have an old 1999 brush chipper. Hegeman reported that there is a resale value on this, if the current one was sold there would be money coming back from the sale.

**Highway Construction, 2023 - 2025 Request - HWY** – Hegeman stated that this is an ask of \$1.2 million for Highway Construction. Hegeman stated that there is a long range plan and they are on a 25 year replacement schedule. Discussion regarding additional funding sources.

**Mini Excavator - HWY** – Hegeman stated that this has been discussed for a couple of years now. Hegeman reported that they have rented one off and on this summer and it was highly used. Hegeman noted that the break-even is to use it 15 days per year with expectation to exceed that. Hegeman stated that this will be out of the Equipment Fund.

**Patrol Trucks, 2023 - 2025 Request - HWY** – Hegeman said that the cost was approximately \$395,000 a piece for the ones that were just ordered. Hegeman stated that they are trying to stay on track with replacing the fleet. This request is \$500,000 apiece as Hegeman stated they are unsure what future costs will be. There have been very large surcharges added on the trucks. Discussion of the state formula for billing. Jeri Cooper stated that they used to be able to get a truck in six months, they are now two years out. Discussion regarding a loan.

**Service Truck - HWY** – Hegeman stated that they currently have a 2003 service truck. Hegeman reported that this is a low priority but this is something that is needed and used. Hegeman noted that this is an ask from the General Fund.

**Tractor / Mower - HWY** – Hegeman explained that the department currently has five tractors and four mowers, these are all older. Hegeman stated that they are looking to make the mowing operation more efficient. Hegeman reported that they are very old and they are spending time repairing them. Hegeman noted that the repairs and maintenance for this equipment takes up a lot of time in the shop.

**ADRC/PH Facility Garage - B&G** – Facilities Director Troy Huber went over available space in the different garages. Discussion regarding the balances in the continuing appropriation accounts. Per Huber, this request is for a 30 x 50 five stall garage and was put up for bid last year. Assistant Facilities Director Lindsey Kennedy stated that \$126,905 was the bid received. Fried stated that the County Board approved this project up to \$50,000 and due to the high bids received the Buildings and Grounds Committee pulled it. Holewinski commented that this should be a project that should be delayed due to costs.

**County Facilities Sidewalk Repairs - B&G** – Kennedy stated that the sidewalks are crumbling at the Courthouse, ADRC, Public Health and Law Enforcement Center. Discussion regarding the ramp at the ADRC. Kennedy stated that the bid received was \$108,000. Huber stated that this is a high priority. Discussion regarding the process of replacing the sidewalks. Huber reported that they are patching spots at this time.

**Courthouse 3rd Floor Renovation - Phase I - B&G** – Kennedy stated this has been on the CIP list for at least eight years. Kennedy reported that phase I would be hiring an architect to renovate the third floor, this is just for a study. Huber noted that this is not a high priority, there is now a new judge on the third floor.

**Courthouse Annex Roof Replacement - B&G** – Huber stated that there are a lot of leaks every year, there is a rubber membrane. Huber reported that it costs about \$5000 each year to repair. Huber noted that the roof is older than 30 years old. Huber feels this is something that in the future will need to be done, but not a priority for this year.

**Courthouse Flooring Replacement - B&G** – Huber stated this is for the hallways, carpet will deaden the sound and the tile is coming up. Huber noted that they have the money in the budget for this project.

**Courthouse Garage Project - B&G** – Huber stated that this garage would be at the back end of the church parking. Huber noted that Social Services has two to three cars and may be getting more. Huber stated that the county owns the land. Huber explained that they will need to wait until the costs go down. Fried stated that this is a good project but it looks to be cost prohibitive. Discussion regarding potential changes to the current parking garages attached to the courthouse.

**Courthouse HVAC Upgrades - Phase I (Chiller Replacement) - B&G** – Huber stated that this project is high priority. Huber reported that this project was sent for bids. Kennedy stated that \$174,496 was the only bid received. Huber explained that there is only one compressor working out of the two. Huber commented that they should get Focus on Energy money after completion.

**Courthouse HVAC Upgrades - Phase II (Air Supply & Handling) - B&G** – Huber stated that the bid came in at 485,000. Huber explained there are water alarms up there right now. Kennedy stated there is a continuing appropriation account with \$130,000 in it and that could be depleted for this project. Huber explained that they are getting leaks and this could damage the historic part of the building.

**Courthouse Windows Replacement - B&G** – Huber stated that they are in the process of getting bids, it takes a lot to do measurements. Kennedy stated that they are working with a contractor and the state historic preservation office.

**LEC and ADRC/PH Facilities Fire Panels Upgrade - B&G** – Huber stated that this is outdated and they cannot get replacement parts. Huber reported that this is a safety issue. Huber stated they rated it a three due to safety reasons. Kennedy discussed the bids received.

**LEC Community Room/Lobby Upgrade - B&G** – Huber stated the Sheriff's Office requested this project to be removed.

**LEC Cooling Tower Replacement - B&G** – Huber stated that this does not need to be replaced right now but this needs to be on the list. Huber reported that this is the original cooling tower. Huber noted that this is the water tower to the chiller. Huber explained that he can keep it running but may need to be replaced in the future.

**LEC Dispatch and IT Server Room A/C Upgrade - B&G** – Huber stated this is for the dispatch area. Huber reported that this is a completely self-contained heating and cooling system. Huber went over the issue of

cooling off the IT room yet keeping the dispatch area warm enough to work. Huber noted that new duct work and a new system needs to be installed.

**LEC Garage Floor Epoxy - B&G** – Huber stated that this was ranked low. Huber reported that salt is eating up the floor. Huber stated that a couple of companies looked at it to grind it down and do an epoxy coat.

**LEC Kitchen Flooring Replacement - B&G** – Huber stated that the tiles are popping up. Huber commented that we may be able to fix it for a couple of years. Huber stated repairs could come out of the Maintenance Fund if they are just going to repair.

**LEC Water Softener Installation - B&G** – Huber stated that they need some kind of system. Huber reported that when the hydrants are flushed the brown water is in the sinks etc.

**Co-mingle baler in MRF Building - SW** – Cushing stated that they need this baler or business stops. Smigielski stated that this request was submitted with half of the funding from the General Fund and half requested from ARPA funds. Discussion regarding how this CIP should be funded. Discussion regarding the current Solid Waste loan balance and potential future loan. Discussion of how and why Solid Waste is run as a business and how it is funded. Smigielski stated that this is a business enterprise.

**Trash Compactor for Transfer Station - SW** – Cushing stated that this equipment is aged and parts are hard to find. Cushing commented that with the increase in usage this increases the stress on this old equipment.

**Quonset / Transfer Roof & Repairs - SW** – Cushing stated that this request is going to come out of Solid Waste budget.

**Forklift - SW** – Cushing stated that this will also come out of the department budget.

**Skidsteer with Bucket, 2024 Request - SW** – These items were not discussed as they are year 2024 and 2025 requests.

**Hook Truck, 2024 Request - SW** – These items were not discussed as they are year 2024 and 2025 requests.

**Hook Truck, 2025 Request - SW** – These items were not discussed as they are year 2024 and 2025 requests.

**John Deere 544K Wheel Loader, 2025 Request - SW** – These items were not discussed as they are year 2024 and 2025 requests.

**Public comment/communications:** None  
**Next meeting date August 25, 2022.**

**Adjournment:**

Chairman Fried adjourned the meeting at 3:27 p.m.

Respectfully submitted,  
Heidi Nehls  
Recording Secretary



