

Conservation/UW-EX Education Committee
January 14, 2019
Minutes

Committee members present: Chairman Bob Mott, Alan Van Raalte, Jim Winkler, and Jack Sorensen. Robb Jensen, Mitch Ives, and Kim Simac excused.

Others present: Steve Nelson, Myles Alexander, Sara Richie, Carrie Kubacki, Michele Sadauskas, Karl Jennrich, Fred Andrist, Matthew Leitner, and Merry Lehner.

Call to order: Chairman Mott called the meeting to order at 1:00 p.m. The meeting was properly posted and the facility is handicapped accessible.

Approve Agenda: Motion by Van Raalte/Winkler to approve today's agenda with the order of the items at the Chair's discretion. All ayes; motion carried.

Approve Minutes:

Van Raalte/Winkler made a motion to approve the amended 12/10/18 CUW Committee meeting minutes as presented. All ayes; as corrected motion carried.

Date(s) of Future meetings:

February 11, 2019	1:00 p.m.	UWEX Conference Room
March, 11, 2019	1:00 p.m.	UWEX Conference Room. Winkler cannot attend.

Airport Conference Room Update:

Last week Leitner received carpeting estimates to install new carpet in the conference room and also into the main area of the Extension office. The color pallet will be grays, blacks, and whites to match the new conference room furniture. They will plan on removing wallpaper and will contract the painting of the walls to a shade of white with a grey or blue accent wall. Paint door and frames from brown or charcoal color. Mott asked about the ceiling tiles and lighting. The water stained ceiling tiles were replaced and he agreed to look into updated LED lighting that is more energy efficient. There are plans to paint the kitchen cabinets a lighter color. Proposed plans for reversing the layout of the kitchen is best to consider at the end of the year. The cosmetic redecorating will be discussed at future meetings of the Rhinelander-Oneida County Airport Commission and with the Building & Grounds department.

Nelson announced the new branding of the Extension logo, which will involve posting new signage to the airport. They will read "Extension-Oneida County of UW Madison".

DNR Grant:

Sadauskas made a request that the authorized representative name and title for the DNR grant be changed for the application of the one year grant to the WDNR. She provided an example of the wording where it currently lists the Chair of the CUW Committee on DNR permits, reimbursements, and resolutions. The request is for it to be changed to "County Conservationist". A motion by Van Raalte/Sorenson to approve Michele Sadauskas, County Conservationist, to be the authorized representative for the WDNR grants applications. All ayes; motion carried.

WLWCA Wisconsin Land and Water Conservation Association:

Membership: The Committee discussed the 2019 dues and the benefits received. Base dues are \$1,677 plus the Environthon total is \$55.00, which is well worth it for the environmental science challenge given to high school students. A motion made to approve the WLWCA and the Environthon dues by Van Raalte/Winkler. All ayes; motion carried.

Conference announcement: The conference will be at the Grand Geneva Resort, in Lake Geneva, WI on March 13-15, 2019. A listing of available topics was distributed to the committee.

Land and Water Resource Management Plan (LWRM) 2020-2029:

Sadauskas presented a list of the ten goals of 2012-2019 along with the LWRM 2020-2029 Proposed Goals. The five goals for 2020-2029 ranked according to number one being the highest are as follows:

1. Protect and enhance wetlands and surface water.
2. Increase our community's level of natural resource knowledge and inspire stewardship.
3. Protect groundwater quality.
4. Protect native species, habits, and landscapes from invasive species.
5. Protect, enhance, and restore soil resources.

There are tentative meetings being set up for the timeline for LWRM Plan 2020-2029. A final draft of the LWRM Plan has a tentative date of May 17. A public hearing is scheduled for the first week in June. The plan will not go to County Board until after July, 2019. Their meeting in Madison for the Plan to present to DATCP Land and Water Conservation Board for approval is on August 6.

USFS Citizen Science Grant Proposal:

Monarch Joint Venture is a group that works on monitoring and creating habitat for monarch butterflies. The group approached Land and Water to monitor pollinator plots in Wisconsin and other states. The U.S. Forest Service grant, with Oneida County with other habitat for pollinator's partners, and Monarch Joint Venture, would work together on this grant project. They would lead a total of three citizen science workshops. The \$25,000 grant would be need to be submitted by the end of January. Other pollinator groups in the State will work to coordinate efforts to monitor plots as part of this grant. Motion made by Winkler/Van Raalte to approve pursuing the USFS Citizen Science Grant proposal. All ayes; motion approved.

Brainstorming Session to improve departments / meetings:

Both departments are being requested to supply our input on how to improve monthly committee meetings. Keeping the meetings short, for example, would involve suggestions on how to accomplish that. This is the format to use to provide feedback on better function of the meetings. This should be a self-evaluation.

Consent Agenda for Land and Water:

Approval of out-of-town travel requests for Sadauskas and Boismenuue, and for Mott to attend the WLWCA conference. Winkler/Van Raalte made a motion to accept items a, b, c, and d as presented. All ayes; motion carried.

Excused: Jennrich, Sorenson, and Sadauskas excused at 1:55 p.m.

County Fair Report/Update– Jim Winkler:

The Fair Committee met on January 3. Andrisc and Freudenberg submitted the completed DATCP Annual report for the Fair the end of December. Andrisc and new Fair member Josh Skubal attended the State Fair Convention in the Dells. They found out more about entertainment that is available and it was a very energizing event. Andrisc will no longer be attending all of the Committee meetings in the future. The fair is enlisting Myles Alexander in fair planning for the topic of "The Future of the Fair. The Website coordinator position is still open at this time. A "to do" list is now a part of each meeting so issues can be addressed in a more timely manner.

Approval of Fair Coordinator contract/salary revision:

Tom Barnett's Fair Coordinator contract was renewed. He performed well this last year and so there is an increase in his pay. He has begun recruitment for 2019. Motion to accept the Fair Contract Agreement for Tom Barnett as Fair Coordinator was made. All ayes; motion carried.

Fair Proposed Vision for Future:

Andrisc and Alexander will schedule a separate meeting to discuss the long-range plan of the Fair. The goal is to have a discussion in spring, with the County Board on expectations about Fair Committee expectations for the future. April is the goal to have the information down on paper. The Committee will be involved in the long-term discussion. Mott said he would be interested in attending the proposed vision meeting.

Fair Storage Facility Building Fund:

Andrist will be meeting with LuAnn Brunette and Troy Huber to discuss the River Street location for next spring. There will be no further action taken until spring. Andrist will keep the Committee informed and ask for their input as needed.

Consent Agenda Items – Oneida County Fair:

Approval of Tim White as a new Fair committee member was accepted. A motion was made by Van Raalte/Mott to accept items a, b, and c as presented. All ayes; motion carried.

Andrist excused at 2:10p.m.

Consent Agenda Items – UW Extension:

Winkler/Van Raalte moved to accept monthly budget reports and expenses as presented. All ayes; motion carried.

Educator Update:

A copy of the educator report for the Oneida Observer was provided to the committee.

4-H Program Coordinator: Andrea Rippley is in Washington D.C. attending the Microsoft Grant program to train youth in each county to be digital ambassadors. This is a high honor for our Oneida and Price Counties to participate in; I have assembled a group of six people, including myself, to attend national trainings to learn about what we can do to educate about broadband. The first leg of this journey is for me to train in Washington D.C. in January. With the commitment to this program, the volunteers and I will hold six to ten learning sessions upon the completion of our trainings.

FoodWise Coordinator: Karly Harrison was at a Team Nutrition Meeting with the in Florence County, with the School District, to discuss healthier choices for school vending machines.

Communities Extension Educator: Myles Alexander will work with other County partners regarding the elimination of staff at Petco. They will begin efforts to offer avenues of assistance to employees to transition to new job opportunities.

Health & Well-being Educator: Sara Richie will be attending Financial Coaching in March and she plans on connecting that to Mad Money for financial literacy as a pilot program. She will be involved in the Trauma Informed Care Team in all three counties. She is still involved with the core team through Social Services in Oneida County, where Carrie will join in that program. Strong Bodies will continue in Minocqua and Rhinelander. A new program, Strengthening Families, will work with Positive Youth Development through the Health Dept. It is a sustainability plan through next year, where Extension and partners will take over the program as their funding ends. Extension plans on developing a mindfulness part for the program. One part of the class is working with the parents and the second part is working with children.

Community Youth Development Educator:

Carrie Kubacki is the new Positive Youth Development/Health and Well Being Educator position split between Oneida and Langlade Counties. As a former Extension interim employee at Langlade County, she was a Family Living educator and started a family education program. She is originally from Antigo, went to graduate school, and returned. For 15 and a half years, she served as a school counselor in the Antigo school system. She lives in the Antigo area and Langlade County will be her home office. Her role will be in family development, the teen court program and teen mental health. The Committee suggested teaming with Social Services and the Sheriff's department. She read Feldman's exit report and will meet with her to discuss the education portion for Teen Court. She will work with Sara Richie, as her peer partner, and will work with her to become familiar with the Trauma Informed Care Team program. Kubacki will meet the County Board in February.

Status of Carlson Dettmann review of program assistant classification:

Nelson received an email from Lisa Charbarneau regarding Program Assistant classification to Office Manager. Charbarneau expects to have data back from Carlson Dettman within the next two weeks on the classification of the position for review.

Work Needs Study for Support Staff:

Charbarneau will be sending out a time study with instructions for both support staff to complete. It will be at least a three month study examining duties performed in 15 minute increments. Nelson had recommended adjusting the percentage and Mott contacted Charbarneau about progress on study. Mott asked about the process and paperwork required to start the Work Study. Mott requested a follow up in one week.

Office Air Environment:

Diesel fumes in the lower level of the airport were logged five times in December.

Public Comment: None

Items to Include on next Agenda:

LWRM update, Cost Share, LWCD update, Fair Report/Discussion, Educator Updates, Update on Carlson Dettmann time study for support staff, Office Air, Airport Conference Room, and Brainstorming session.

Adjournment:

Meeting was adjourned by Mott at 3:41 p.m.

Respectfully Submitted,

Bob Mott

Bob Mott, Committee Chair

Merry Lehner
Merry Lehner, Recording Secretary