

NOTICE OF MEETING

COMMITTEE: Aging & Disability Resource Center (ADRC) Committee
PLACE: Aging & Disability Resource Center (ADRC), Balsam Room
100 W. Keenan Street, Rhineland, WI
DATE: Monday, July 27, 2026
TIME: 9:00 a.m.

Zoom is being offered as a convenience for this meeting. If Zoom functionality drops, the meeting will continue in-person at the location listed above subject to committee quorum.

Call in information: Phone Number (312) 626-6799 Meeting ID 878 7794 4527 Passcode 454827
<https://us06web.zoom.us/j/87877944527?pwd=QTq5ilD8wNtp2OFlwKYlu81dDhKnr5.1>

It is possible that a quorum of County Board members will be at this meeting to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the County Board pursuant to State ex rel. Badke v. Village Board of Greendale, 173 Wis. 2d 553, 494 N.W.2d 408 (1993), and must be noticed as such, although the County Board will not take any formal actions at this meeting. It is also possible that there may be quorums of other County Board Committees present, although those committees will not take any formal action at this meeting.

Agenda - Amended

All agenda items assumed to be discussion/decision items

AGENDA:

1. Call the Meeting to Order
2. Approve Agenda for Today's Meeting
3. Public Comment/Communication
4. Approve Minutes From the June 22, 2026 Meeting
5. Northwoods Transit Connections Update
6. Citizen Member Update
7. RSVP MOU
8. Escort Ride Payment System Update
9. 2027 LTE Staffing Request

10. Transit Trust Account Approval

11. Incredible Bank Foundation Grant

12. Events Update

13. Manager Update

14. Agency Update

15. Financial/Statistical Reports

16. Future Agenda Topics

17. Public Comment

18. Adjournment

NOTICE OF POSTING

TIME: 12:00 p.m.

DATE: July 21, 2026

PLACE: Courthouse Bulletin Board

Debbie Condado, CHAIRPERSON

Notice posted by Dana Gray, Human Service Aide. Additional information on a specific agenda item may be obtained by contacting the person who posted this notice at 715-369-6170.

NEWS MEDIA NOTIFIED BY EMAIL

DATE: 7-21-2026

TIME 12:00 p.m.

Northwoods River News

Lakeland Times

Star Journal

Tomahawk Leader

WHDG Radio Station

News WJFW Channel 12

WXPR Radio Station

WPEG.net Television Network

WSAW

Vilas County News Review

Notice is hereby further given that pursuant to the American with Disabilities Act reasonable accommodations will be provided for qualified individuals with disabilities upon request. Please call County Clerk at 715-369-6144 with specific information on your request allowing adequate time to respond to your request.

Compliance checklist with the Wisconsin Open Meeting Law.

GENERAL REQUIREMENTS:

Must be held in a location which is reasonably accessible to the public.

2. Must be open to all members of the public unless the law specifically provides otherwise.

NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below,

notice must also be in compliance with any other specific statute.

2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

MANNER OF NOTICE:

Date, time, place and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to apprise members of the public and news media.

TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is good cause that such notice is impossible or impractical.
3. Separate notice for each meeting of the governmental body must be given.

EXEMPTIONS FOR COMMITTEES & SUBUNITS

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful setting to act or deliberate upon the subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

SYNOPSIS OF STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Concerning a case which was the subject of a Judicial or quasi-judicial trial before this governmental body. Sec. 19.85(1)(a)
2. Considering dismissal, demotion or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may

be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b)

3. Considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility. Sec. 19.85(1)(c)

4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d)

5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e)

6. Considering financial, medical, social or personal histories or disciplinary data of specific person, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public, would likely have a substantial adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f), except where paragraph 2 applies.

7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g)

8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h)

PLEASE REFER TO CURRENT STATUTE SECTION 19.85 FOR FULL TEXT**CLOSED SESSION RESTRICTIONS:**

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session within twelve hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.
4. No business may be taken up at any closed session except that which relates to matters contained in the chief presiding officer's announcement of the closed

session.

5. In order for a meeting to be closed under Section 19.85(1)(f) at least one committee member would have to have actual knowledge of information which he or she reasonably believes would be likely to have a substantial adverse effect upon the reputation involved and there must be a probability that such information would be divulged.

Thereafter, only that portion of the meeting where such information would be discussed can be closed. The balance of that agenda item must be held in open session.

BALLOTS, VOTES AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

**Prepared by Oneida County Corporation Counsel
Office - 5/16/96**

AGENDA

**ADRC COMMITTEE MEETING
MINUTES
June 22, 2026**

COMMITTEE MEMBERS PRESENT: Ms. Debbie Condado - Chair, Ms. Melanie Fralick, Ms. Sandy Hamburg, Ms. Joan Hauer, Ms. Rita Mahner, Mr. James Unger

EXCUSED: Ms. Mary Roth Burns, Ms. Linnaea Newman, Ms. Kathy Paul

STAFF PRESENT: Ms. Mya Olkowski and Ms. Dana Gray

OTHERS PRESENT: Ms. Barb Newman

- 1. Call to Order:** Ms. Debbie Condado called the meeting to order at 9:00 a.m. in the Balsam Room at the Aging and Disability Resource Center. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.
- 2. Approve Agenda for Today's Meeting:** Motion by Mr. James Unger, seconded by Ms. Joan Hauer, to approve today's agenda with the order of items at the Chair's discretion. All ayes, motion carried.
- 3. Approve Minutes of May 26, 2026 Meeting:** Motion by Ms. Rita Mahner, seconded by Ms. Melanie Fralick, to approve May 26, 2026 ADRC Committee minutes as presented. No corrections or additions. All ayes; motion carried.
- 4. Public Comment/Communication:** None.
- 5. Northwoods Transit Connections Update:** Ms. Barb Newman presented on the history and current operations of the Northwood Transit Connections (NTC) company. In 2015 NTC formed a partnership with Oneida, Vilas, and Forest counties. On May 2, 2016 the first bus began transporting clients. Currently NTC serves Oneida and Vilas counties as well as Headwaters, Inc. Over the past 10 years NTC has provided approximately 280,000 miles one

way rides. The daily operation costs including salaries, gas, maintenance, and insurance are covered through grants from the Department of Transportation. NTC employs 3 full time staff, 2 part time staff, and 15 part time drivers. They have 9 busses, 3 for transit vans, and 2 mini vans that provide daily and weekly rides for seniors and persons with disabilities. They also transport clients for special programs such as trips to the food pantry, grocery shopping, and events at the ADRC. NTC is waiting for a grant to fix a van that is currently out of commission. They are looking at a property on Julia Lake Road to build a new building with grant money for the staff and busses/vans. The survey of the land has been completed, and now they are waiting for the appraisal. Discussion followed.

6. Resolution to Accept Donation from Lynda Lukowski: Ms. Mya Olkowski reported that this \$5,000 donation from Lynda will be used towards meal costs for the Senior Nutrition Program. Discussion followed. Motion by Ms. Rita Mahner, seconded by Mr. James Unger, to approve the resolution as presented. All ayes; motion carried. The Resolution will be signed by the ADRC Committee members after the meeting.

7. Resolution to Accept Donation from IncredibleBank Foundation Minocqua: Ms. Mya Olkowski reported that this donation of \$2,500 is for the Woodruff dining site. The donation will be used towards meal costs for the Woodruff dining site meal participants. Discussion followed. Motion by Ms. Melanie Fralick, seconded by Mr. James Unger, to approve the resolution as presented. All ayes; motion carried. The Resolution will be signed by the ADRC Committee members after the meeting.

8. Vote on the Next Citizen Committee Member: Ms. Mya Olkowski acknowledged that there are five applicants for the citizen member position currently present at this meeting. One of them will be replacing Ms. Joan Hauer whose final term is ending June 30th, 2026. The applicants are Patty Raske, Nancy Watry, Martha Guenther, Mary Pennock, and Maureen "Mo" Rodziczak. The applicants were asked to introduce

themselves, and inform the committee members on why they are interested in this position. The committee members voted unanimously to select Maureen “Mo” Rodziczak as the new citizen member.

- 9. 2027 LTE Staffing Request:** Ms. Mya Olkowski reported we are seeking a Dining Site Manager for the Lake Tomahawk location. The open position is an LTE position on Mondays and Wednesdays with pay but no benefits. The committee members discussed the Staffing Renewal Request Form for the LTE position. Motion by Mr. James Unger, seconded by Ms. Joan Hauer to approve the LTE position as presented. All ayes; motion carried.
- 10. Events Update:** Ms. Mya Olkowski reported on the World Elder Abuse Awareness Day event that was held on Thursday June 18th. There were 30 people that participated in Bingo, were entertained by the Hodag Hunnies, and listened to APS information provided by APS Social Workers Jean Sutherland-Kreger and Traci Caswell. Donna Rosner, GWAAR Elder Abuse Specialist, presented information about the positive benefits of aging. A delicious meal by Lynn’s Catering was served as well as cupcakes for dessert. There will be an upcoming Fun Friday event Let’s Go Fishing Boat Ride on Boom Lake taking place on June 26th at 1:00 p.m. Reservations for this event can be made at 715-369-6170. The ADRC website has the monthly activity calendar posted with all upcoming events.
- 11. Manager Update:** Ms. Mya Olkowski reported that in April 2026 there were 1,199 outcome based volunteer hours documented by RSVP Coordinator Lori Ring. There has been nothing finalized yet in regard to the AmeriCorp grant. The Farmer’s Market vouchers are available at the ADRC front desk. They are available to community members who are an Oneida County resident, 60+ years old or 55+ if Native American, and meet the household income requirements. The ADRC call and walk in totals are slightly down from this time last year, as well as the APS referrals.

12. Agency Update: According to the Agency Updates form posted by Human Services, there have been five positions that have been filled in April and May. There are currently three positions open with interviews scheduled for one of the positions.

13. Financial & Statistical Reports: It was noted by Ms. Debbie Condado that the 2026 Financial Reports were received and discussed. No major findings.

14. Future Agenda Topics: Usual agenda items. Members should contact Ms. Mya Olkowski or Ms. Debbie Condado if they would like something placed on the agenda. Ms. Melanie Fralick would like to hear about the Children's Long Term Support Program and reports on the number of children turning adult age that could benefit from ADRC services. The next meeting will be held on Monday, July 27, 2026 at 9:00 a.m. at the Balsam Room located in the ADRC.

15. Public Comment: Ms. Rita Mahner asked if there is a social coordinator that assists with organizing the ADRC events. Lori Ring is the volunteer coordinator and there is a volunteer social committee but no social coordinator. Lori and Mya decide with the social committee what events will take place and when. The rest of the work is done by volunteers under the guidance of Lori, who is doing a great job.

16. Adjournment: 9:48 a.m.

Committee Chairman

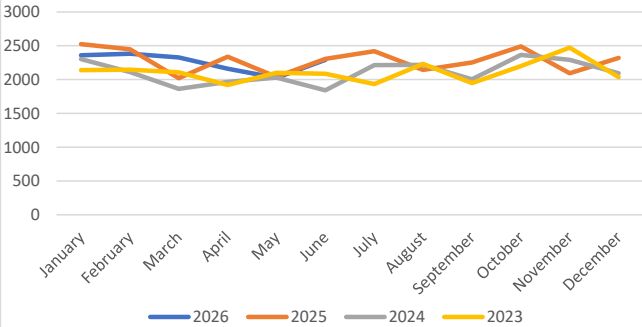
Committee Secretary

AGENDA

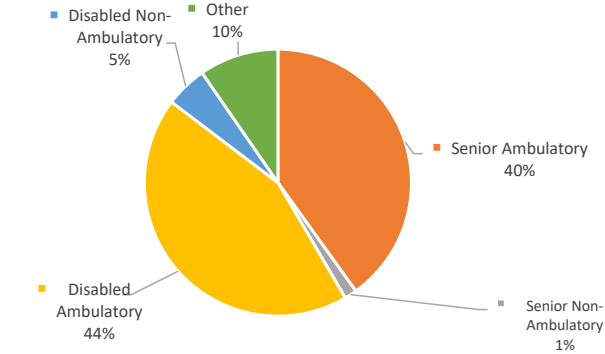
Oneida Vilas Transit Commission June 2026

	Senior Ambulatory	Senior Non-Ambulatory	Disabled Ambulatory	Disabled Non-Ambulatory	Other	Total Passengers	Medical	Employment	Nutrition	Education/ Training	Social/Rec	Personal Business	Other	Total Purpose
On-Demand Rhinelander	364	11	192	57	34	658	102	70	115	0	52	167	152	658
On-Demand Eagle River	248	2	136	22	2	410	42	72	25	1	28	182	60	410
On-Demand Lakeland Oneida County	149	10	90	9	29	287	40	68	82	16	3	38	40	287
On-Demand Lakeland Vilas County	136	9	13	3	13	174	45	35	72	4	0	9	9	174
Whitetail Service Oneida County	21	6	19	1	0	47	11	1	2	0	3	28	2	47
Whitetail Service Vilas County	7	6	2	2	1	18	13	0	0	0	0	4	1	18
Moose Service Oneida County	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Moose Service Vilas County	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Silver Maple Service Oneida County	6	0	0	2	0	8	0	1	0	0	0	7	0	8
Spruce Service Vilas County	4	0	0	0	0	4	0	0	0	0	0	4	0	4
Eagle Eye Service Vilas County	19	0	14	0	0	33	0	0	10	0	5	15	3	33
Headwaters	0	0	615	39	0	654	0	654	0	0	0	0	0	654
TOTALS	954	44	1081	135	79	2293	253	901	306	21	91	454	267	2293
Oneida County Total Q4						0								0
Oneida County Total Q3						0								0
Oneida County Total Q2	1550	72	2627	256	297	4802	486	2263	633	119	165	576	560	4802
Oneida County Total Q1	1780	64	2449	237	922	5452	465	2461	517	144	677	585	603	5452
Vilas County Total Q4						0								0
Vilas County Total Q3						0								0
Vilas County Total Q2	1064	37	426	109	41	1677	245	280	318	20	69	557	188	1677
Vilas County Total Q1	1036	30	425	83	43	1617	208	281	351	18	65	501	193	1617
	5430	203	5927	685	1303	13548	1404	5285	1819	301	976	2219	1544	13548

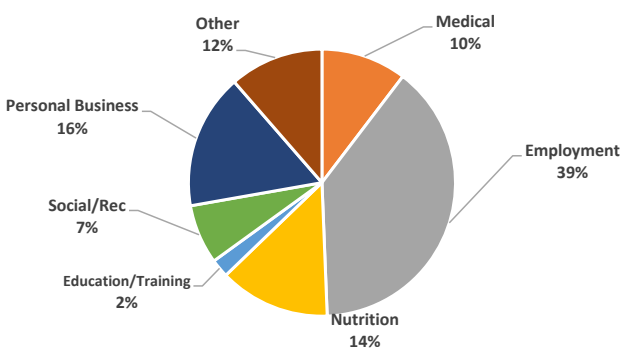
RIDERSHIP REPORT



2026 YEAR TO DATE CUSTOMER DEMOGRAPHICS



2026 DESTINATION TYPE



Ch. 85.21 for Counties - 2022 QUARTERLY RIDERSHIP REPORT

DT1611 revised 04/2022

Wisconsin Department of Transportation

County	Oneida		Year	2026
County official	Mya Olkowski		Reporting Period	1st Quarter (Jan-Mar; due April 30)
Email	molkowski@oneidacountywi.gov	Phone No.	715-369-6170	☒ 2nd Quarter (April - June; due July 31)
1. Read GUIDELINES 2. Complete all YELLOW fields ("Tab" to move across, "Enter" to move down) 3. EMAIL completed form in an Excel format to Specialized.Transit@dot.wi.gov			(please select <u>one</u> of the following)	3rd Quarter (July - Sept; due Oct 31)
				4th Quarter (Oct - Dec; due Jan 31)

	Project 1	Project 2	Project 3	Project 4	Project 5	Project 6	Project 7	Project 8	County Total (both pages) ↓
Name of project (as listed in annual application)	OV Transit Commission	Volunteer Transportation							
Provider (if other than county agency)									
Section A – One-way trips by Passenger Type									
Senior, ambulatory	1,550								1,550
Senior, non-ambulatory	72								72
Disabled, non-senior, ambulatory	2,627								2,627
Disabled, non-senior, non-	256								256
Other	297								297
Section A TOTAL	4,802	0	0	0	0	0	0	0	4,802
Section B – One-way trips by Purpose									
Medical	486								486
Employment	2,263								2,263
Nutrition	633								633
Education/Training	119								119
Social/Recreational	165								165
Personal Business	576								576
Other	560								560
Section B TOTAL	4,802	0	0	0	0	0	0	0	4,802
Section C									
Definition of Senior (i.e. 55)									N/A
Total Expenses									\$ -
Total Trip Miles	55,914								55,914
Total Hours of Service	3,079								3,079
Comments / Notes: (not required)									

County	Oneida		Year	2026	Page 2 - Additional Projects
County official	Mya Olkowski		Reporting Period	1st Quarter (Jan-Mar; due April 30)	
Email	molkowski@oneidacountywi.gov	Phone	715-369-6170	2nd Quarter (April - June; due July 31)	
Complete all YELLOW fields - Please use for additional projects only 3. EMAIL completed form in an Excel format to specialized.transit@dot.wi.gov			3rd Quarter (July - Sept; due Oct 31)		
			4th Quarter (Oct - Dec; due Jan 31)		

	Project 9	Project 10	Project 11	Project 12	Project 13	Project 14	Project 15	Project 16	Project 17
Name of project (as listed in annual application)									
Provider (if other than county agency)									
Section A – One-way trips by Passenger Type									
Senior, ambulatory									
Senior, non-ambulatory									
Disabled, non-senior, ambulatory									
Disabled, non-senior, non-									
Other									
Section A TOTAL (must equal total of Section B)	0	0	0	0	0	0	0	0	0
Section B – One-way trips by Purpose									
Medical									
Employment									
Nutrition									
Education/Training									
Social/Recreational									
Personal Business									
Other									
Section B TOTAL (must equal total of Section A)	0	0	0	0	0	0	0	0	0
Section C									
Definition of Senior (i.e. 55)									
Total Expenses									
Total Trip Miles									
Total Hours of Service									

DEPARTMENT	ADRC of Oneida County
POLICY & PROCEDURE TITLE:	<i>Volunteer Escort Transportation</i>
EFFECTIVE DATE:	July 10, 2018
DATE LAST REVISED:	July 10, 2018
AUTHORIZED BY:	ADRC of Oneida County

Purpose

The Aging & Disability Resource Center (ADRC) of Oneida County has established the following policies for the Volunteer Escort Transportation Policy to ensure that standard procedures and policies are applied to all passengers and volunteer drivers.

Overview and Definitions

Volunteer Escort Transportation may provide transport to any Oneida County resident without access to other transportation service. Priority is given to travel for non-emergency medical appointments. Trips are provided by volunteers registered with the ADRC of Oneida County. Volunteers use their personal vehicle.

Service Area: Primary service area is within ADRC of Oneida County and neighboring counties. Some volunteers may be willing to travel within the state and neighboring border state communities.

Reservation: Passengers must call the ADRC of Oneida County a minimum of 48 hours in advance of the requested ride. **Transportation is not guaranteed due to the availability of volunteer drivers, but every effort will be made to accommodate requests.** Passengers are not allowed to contact the volunteer driver to arrange the ride. When a driver is secured, the ADRC of Oneida County will contact the passenger.

Passenger Assistance: Drivers can assist passengers from door-to-door but the passenger must be able to transfer in and out of a passenger vehicle without assistance from the driver. If extra assistance is required (e.g. transfer from wheelchair, lifting, checking in at appointment, incontinence, etc.) passengers must bring a caregiver/attendant with them at no additional charge.

Ride-sharing: On rare occasion, passengers may be traveling with another passenger if the appointment date, time and location coincide.

Cancellations: A passenger who is unable to keep a scheduled appointment must notify the ADRC of Oneida County as soon as possible to cancel the trip. Multiple cancellations or not being available for pick up at the scheduled time may affect future use of this service. A driver who is unable to provide a scheduled ride is to contact the ADRC of Oneida County as soon as possible so that a replacement can be arranged.

Seat Belts: Wisconsin law mandates that seat belts must be worn by drivers and their passengers at all times. The only exceptions are to individuals who provide the ADRC of Oneida County a doctor's statement certifying an exception is needed based on a medical condition.

Passenger Etiquette: Passengers must be ready for the scheduled ride. Volunteer drivers are to be treated with respect. Passengers will follow the drivers' rules on smoking, eating or drinking in their car. Passengers who appear to be under the influence of alcohol or drugs will not be transported.

Driver Etiquette: Drivers are required to transport passengers in a safe and lawful manner; to be prompt, arriving on time for scheduled appointments; and to treat passengers with dignity and observe strict confidentiality. The ADRC of Oneida County will ensure that all approved drivers have a good driving record and adequate insurance. Drivers are reimbursed for their mileage and are prohibited from requesting or accepting tips.

Driver Mileage Reimbursement: Volunteer escort drivers are reimbursed with the Federal IRS allowable mileage rate. Mileage is counted from the driver's home, to the passenger's home, to the destination and return trips.

Passenger Payment

General public passengers must pay \$12.50 for up to the first five miles and \$ 1.23 for each remaining mile of the roundtrip. Payment to the ADRC of Oneida County must be made prior to the provision of transportation based on mileage as calculated on an internet mapping site (e.g., Google Maps, MapQuest) using the fastest route. If the route changes (due to construction, detours, etc.) the passenger may receive an additional invoice for payment after the transportation is provided.

Passengers 60 years or older and persons with a disability are asked to pay a portion of the cost of mileage reimbursement paid to the volunteer driver. Limited grant funding for this program requires the department to set mileage limiting rates for passengers requiring long distance and/or frequent transport.

For up to 300 total miles during a calendar year, the passenger is asked to pay one-third of the total cost of mileage reimbursement paid to the volunteer driver.

For 301-600 accumulated miles during a calendar year, the passenger is asked to pay one-half the cost of mileage reimbursement paid to the volunteer driver.

For 600 accumulated miles during a calendar year, the passenger will be asked to pay the total cost of reimbursement to the volunteer driver.

Minimum charge is \$5.00.

I agree to the ADRC of Oneida County Volunteer Escort Transportation Policy and have retained a copy for my records.

Passenger Name (please print): _____

Passenger Signature _____ Date: _____

ONEIDA COUNTY – 2027 STAFFING RENEWAL REQUEST FORM

*****Renewal of existing LTE position*****

Use this form to renew or change a current LTE position in your department for the coming budget year. The LTE position must be in your current year budget to use this form.

DEPARTMENT: Human Services / ADRC

LTE POSITION TITLE: Nutrition Dining Site Managers **NUMBER OF POSITIONS:** To be determined by the need of the program, not to exceed hours requested

FUNDING SOURCE(S) – BE SPECIFIC Older American Nutrition program funding, participant contributions, donations and tax levy.

<u>STATUS</u>	<u>CURRENT</u>	<u>PROPOSED</u>
HOURLY WAGE:	\$18.73	\$19.22
ANNUAL HOURS REQUESTED:	4500	4500
EMPLOYMENT STATUS (full, part-time, LTE, contract, other)	LTE	LTE

Explain what duties this position will perform and why this position/staffing request is necessary in providing overall services for your department?

There are 7 dining sites in Oneida County that provide both congregate meals and home delivered meals. The dining site managers ensure that each location operates smoothly to provide meals to the Older American population.

What approaches have been considered and/or implemented to ensure this position/staffing request is the most cost effective option?

We utilize volunteers whenever possible to help with dining site operations. Using LTE Dining Site Manager has been an efficient use of funds as contracting with providers tends to be more costly.

Use the most current Efficiency Team Report to provide details on the program(s) this position will serve.

<u>Program</u>	<u>Percentage of Time</u>	<u>Mandated (Federal, State or Local), Desirable, Core, or Exclusive</u>	<u>Efficiency Study Priority Ranking</u>
Congregate Nutrition/Meals on Wheels	100%	Mandated (Federal)	134

DEPARTMENT HEAD SIGNATURE _____ **Date** _____

Committee of Jurisdiction reviewed and approved this request on (date) _____.

Executive Committee reviewed and approved this request on (date) _____.



April 24, 2026

Aging & Disability Resource Center
Attn: Mya Olkowski
100 W. Keenan St.
Rhinelander, WI 54501

Dear Mya,

Re: Grant Award from the IncredibleBank Foundation – \$2,500

We are pleased to inform you that the IncredibleBank Foundation, a private 501(c)(3) organization independent from IncredibleBank, has approved a grant of \$2,500 to Aging & Disability Resource Center to support your work addressing food insecurity in the community. To ensure the effective use and stewardship of these funds, please review the following grant conditions and requirements, which are designed to support transparency and maximize charitable impact.

Grant Conditions

1. Use of Funds & Budget

- Funds are restricted to the purposes outlined in your application

2. Public Recognition

- If you acknowledge this donation in communications or social media, please ensure **IncredibleBank Foundation's** role as the funder is clearly credited. We welcome you to acknowledge involvement by IncredibleBank employees where applicable and ask that the focus remain on the charitable impact.

3. Reporting Requirements

- Submit a brief impact report within four months of receiving funds. Impact report questions will be emailed to you. Please look for this communication and respond by the requested deadline.

4. Compliance Requirements

- No portion of the grant may compensate or reimburse IncredibleBank employees.
- All funds must be used by Aging & Disability Resource Center for charitable purposes.
- Funds and related activities must not involve lobbying or political advocacy, and grant funds may not be earmarked for lobbying.

Next Steps

1. Sign and return this award letter by **July 24** to accept the grant (see page 2).
2. Notify us of any anticipated challenges in fulfilling these conditions.

We look forward to partnering with you to make a meaningful impact in our community.

Sincerely,

Dawn Follendorf



IncredibleBank Foundation – Anniversary Grant Award: Aging & Disability Resource Center

Accepted and Agreed:

Signature: _____

Name: _____

Title: _____

Date: _____

AGENDA

2026

[illegible]

June 2026 ADRC Walkin/Call Log

Date	Meal	Intake	ADRC	Walk Ins	Transport	Senior Center	Total
6/1/2026	13	5	26	3	0	40	87
6/2/2026	10	3	14	1	0	23	51
6/3/2026	7	9	24	4	2	17	63
6/4/2026	9	8	13	1	4	13	48
6/5/2026	5	3	9	0	3	19	39
6/8/2026	10	13	10	3	5	16	57
6/9/2026	13	9	19	4	2	14	61
6/10/2026	11	7	14	3	2	24	61
6/11/2026	13	7	12	2	1	18	53
6/12/2026	6	6	8	0	3	8	31
6/15/2026	7	6	19	0	6	16	54
6/16/2026	9	7	19	1	3	10	49
6/17/2026	10	3	11	1	1	11	37
6/18/2026	4	6	16	4	2	10	42
6/19/2026	1	8	11	0	2	8	30
6/22/2026	4	14	23	7	3	18	69
6/23/2026	4	4	24	2	2	9	45
6/24/2026	7	2	13	2	0	13	37
6/25/2026	7	6	19	3	1	15	51
6/26/2026	5	5	22	2	1	15	50
6/29/2026	11	5	16	1	3	20	56
6/30/2026	12	9	20	2	0	16	59
Totals	178	145	362	46	46	353	1130
Average per Day	8.09	6.59	16.45	2.09	2.09	16.05	51.36

Signed In Visitors

Activities	440	Average per Day	20
Congregate	221	Average per Day	10.04545

Total Average Agency Client Contacts per day 81.40909

2026 ADULTS AND ELDERS REFERRALS

Month	APS 59 and under	APS 60 and over	Guardianship Only	Guardianship Protective Placement	Adult Welfare Concern	Screen Out Adult Welfare Concerns	Emergency Protective Placements	Chapter 51 Converts to Chapter 55	2026 Monthly Totals	2025 Monthly Totals
January	1	4	1	1	6	6	0	1	20	10
February	0	13	4	1	3	11	1	0	33	11
March	1	2	1	1	2	7	0	0	14	11
April	0	4	0	1	2	17	0	0	24	18
May	0	3	1	2	1	10	0	0	17	19
June	0	3	1	4	0	11	1	0	20	13
July										14
August										12
September										21
October										12
November										18
December										20
Totals	2	29	8	10	14	62	2	1	128	179

Copies to: APS Supervisor, Director, I-Team Coordinator, Finance Tech, Deputy Director

Hours Served, Summary by Station

May 2026, Order: Alphabetical

6/22/2026

2:59:23 PM

Sta No	Station Name	Hours	Jobs	Vols
000001	ADRC of Oneida County	745.50	16	89
000004	Cycling Without Age	80.00	3	7
000015	Habitat for Humanity Restore	38.50	1	2
000009	Oneida County Humane Society	39.50	1	2
000003	Rhineland Area Food Pantry	159.25	1	7
Total Count: 5		1,062.75	22	97
				(Unduplicated Totals)

Hours Served, Summary by Job

May 2026, Order: Alphabetical

Job No	Job Name	Hours	Vols	Stations
000048	ADRC Social Committee, ADRC of Oneida County	4.50	3	1
000025	Animal Caretaker, Oneida County Humane Society	(39.50)	2	1
000031	Cassian Home Delivered Meals, ADRC of Oneida County	8.00	1	1
000039	Customer Service, Habitat for Humanity Restore	(38.50)	2	1
000054	CWAVO Trailer Driver, Cycling Without Age	7.00	2	1
000004	Escort Driver, ADRC of Oneida County	9.50	2	1
000006	Kindness Calls Senior Companion, ADRC of Oneida County	15.25	3	1
000035	Lake Tomahawk C-1 Kitchen, ADRC of Oneida County	7.50	1	1
000033	Lake Tomahawk Home Delivered Meals, ADRC of Oneida County	12.50	2	1
000032	Nokomis Home Delivered Meals, ADRC of Oneida County	7.50	1	1
000013	Pantry volunteer, Rhinelander Area Food Pantry	159.25	7	1
000003	Rhinelander C-1 Dishwasher, ADRC of Oneida County	11.50	2	1
000002	Rhinelander C-1 Kitchen, ADRC of Oneida County	103.00	12	1
000001	Rhinelander Home Delivered Meals, ADRC of Oneida County	150.00	30	1
000008	Strong Bodies Instructor, ADRC of Oneida County	28.50	2	1
000027	Sugar Camp C1 Kitchen, ADRC of Oneida County	70.50	7	1
000026	Sugar Camp Home Delivered Meals, ADRC of Oneida County	14.50	3	1
000029	Three Lakes Home Delivered Meals, ADRC of Oneida County	35.50	5	1
000014	Trishaw Pilot Oneida, Cycling Without Age	72.00	5	1
000051	Trishaw Pilot Vilas, Cycling Without Age	1.00	1	1
000038	Woodruff C-1 Dining Site, ADRC of Oneida County	78.00	4	1
000030	Woodruff Home Delivered Meals, ADRC of Oneida County	189.25	18	1
Total Count: 22		1,062.75	97	5

(Unduplicated Totals)

115

(Duplicated)

984.75 Outcome Based Hours

C1 = 270.50

C2 = 417.25



ONEIDA COUNTY HUMAN SERVICES

Better Together

Agency Updates

Vacancy and Recruitment Update

Positions filled in June/July

Position	Name	Start Date	Location
Economic Support Specialist	Samantha McCarty	06/18/2026	Courthouse
Economic Support Specialist	Nathanael Vignali	06/16/2026	Courthouse
Dining Site Manager	Rita Mahner	07/01/2026	Lake Tomahawk
CLTS Support and Service Coordinator	Polly Wiley	07/27/2026	Timber

In Process:

Position	Status	Location
Behavioral Health Therapists	Reposting both positions	Timber
Behavioral Health Service Facilitator	Checking references	Timber
Finance Technician	Posted	Timber

Program Updates

Updates and Events

- The Farmers Market Nutrition Program starts June 1st. Requirements are that you are an Oneida County resident, 60 + years old or 55+ if Native American and meet the monthly household income requirements. Almost all vouchers have been claimed.
- The World Elder Awareness Abuse Day event was held at the ADRC on Thursday June 18th from 10:30 a.m. – 12:45 p.m. Roughly 30 individuals joined for Bingo, lunch, Hodag Hunnies performance & a presentation by WIHA & GWAAR on the benefits of aging.
- Meet me at the Market- Meeting individuals at the Minocqua Farmer's Market on July 31st and then lunch together at Era's. Transportation options available for those who can't get there themselves.
- Lunch by the Lake. July 17th 10-1pm. Sightseeing pontoon rides at Hodag Park followed by lunch, more boat rides and trishaw rides.
- Cycling Without Age offering three different events for Trishaw rides in July. All offering lunch.
 - July 15th Reiter Center in Three Lakes
 - July 17th Hodag Park
 - July 22nd Holy Family Catholic Church
- We have successfully applied for and received an AmeriCorps Seniors grant of \$127, 497.00 for the RSVP Program. The grant year will end March 31, 2027 but if funding is available we will be able to continue to receive this amount for two more years.

- August 4th ADRC will be hosting a Health Promotion Awareness Booth to bring knowledge to individuals on what opportunities we offer to better their physical and mental health. An ADRC Specialist & UW Extension liaison will be managing the booth.
- SNAP - States with error rates above six percent are required by the federal government to pay—for the first time ever—a share of federal SNAP benefit. SNAP payment error rates released show Wisconsin's error rate of 5.72 percent, making Wisconsin one of just nine states that achieved error rates lower than six percent last year. The amount Wisconsin would have had to pay Federal government would have been 69 million. Great Job Economic Support Workers keeping the error rate low!
- The Recovery Workers organized Community Yoga in the Park for the summer. A certified instructor will lead a class every other Tuesday at 6 PM at Pioneer Park starting June 23 and going to August 18th. Eight participated in the first session.
- Picnic in the Park July Peer Recovery Event Flyer (attached)
- The Agency received the Act 260 Foster Care Grant for the 2027 fiscal year. The grant runs from July 1, 2026 to June 30, 2027. We received a total of \$5,232.12 to be used toward Relative/Like-Kin and Foster Parent Retention. We will be using the funds to provide two events. One in the fall at Grandpa's Farm in Merrill and another in June 2027 at the Wildwood Wildlife Park in Minocqua. The remainder of the funds will be used to provide concrete supports to our Relative/Like-Kin & Foster Families.

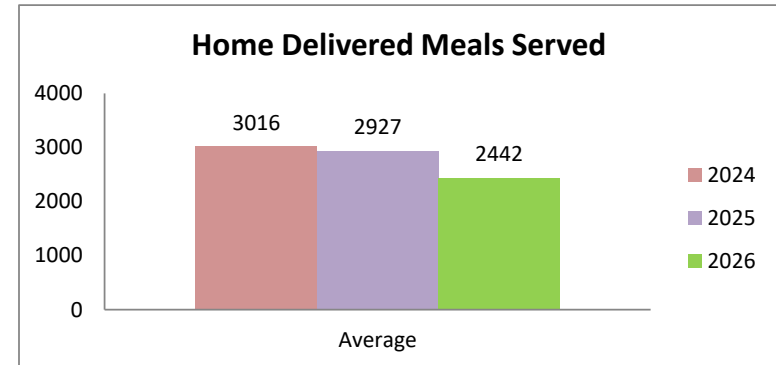
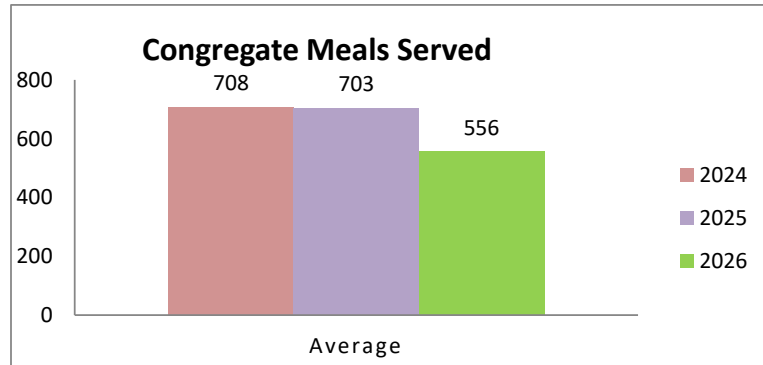
ADRC 2024-2026

Congregate Meals Served

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
2024	713	696	677	738	751	694	772	746	644	762	735	566	708
2025	635	666	670	718	785	733	813	757	791	737	558	576	703
2026	485	534	581	560	621								556

Home Delivered Meals Served

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
2024	3277	3247	2903	3052	3201	2866	3033	3153	2964	3245	2714	2541	3016
2025	2603	2687	2440	2964	2966	3133	3235	3129	3072	3306	2743	2849	2927
2026	2306	2427	2638	2600	2238								2442



ADRC 2024-2026

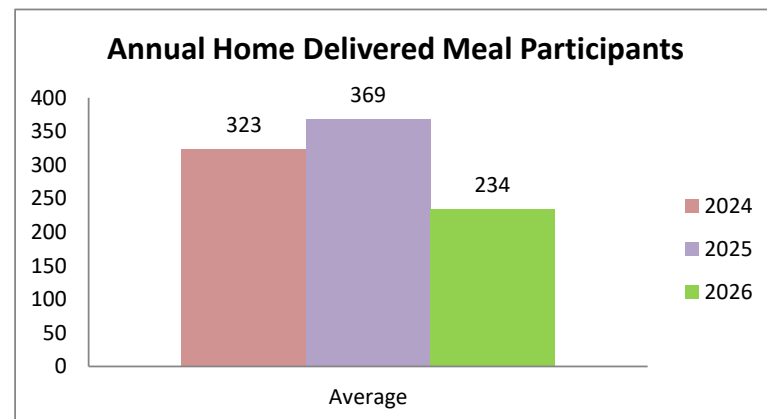
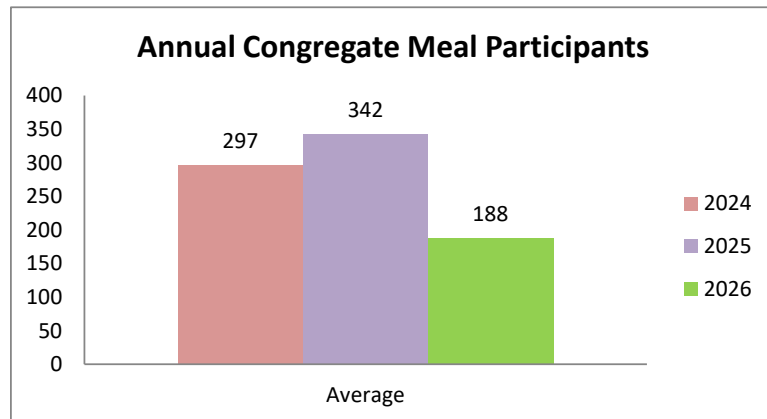
Annual Congregate Meal Participants

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2024	150	33	25	18	17	17	20	13	4	*	*	*	297
2025	150	37	36	19	27	18	12	11	9	11	11	1	342
2026	96	24	26	15	27								188

Annual Home Delivered Meal Participants

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2024	199	17	13	17	16	12	15	20	14	*	*	*	323
2025	185	18	15	18	14	17	21	16	21	19	15	10	369
2026	184	19	9	13	9								234

*This data is not available due to the State's system change from SAMS to PeerPlace



ADRC 2024-2026

Average Congregate Meal Contributions

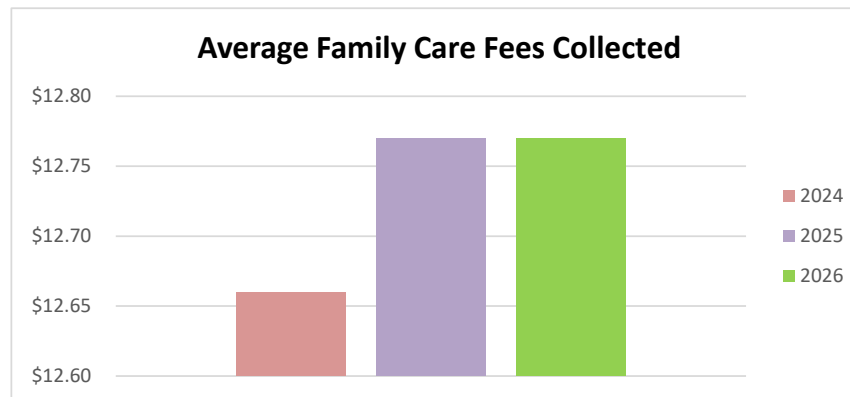
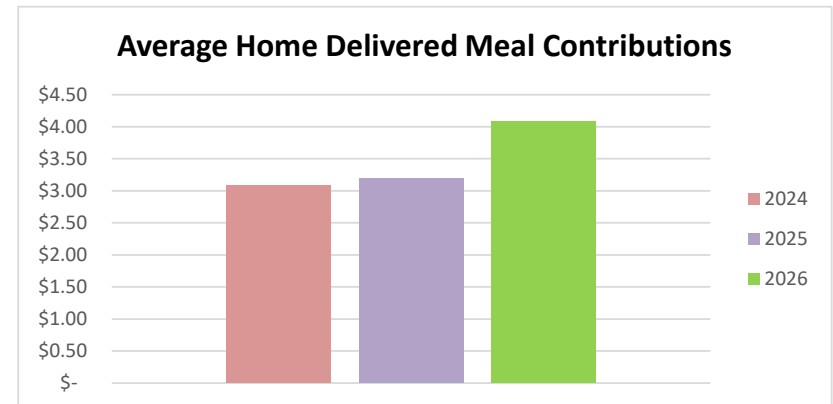
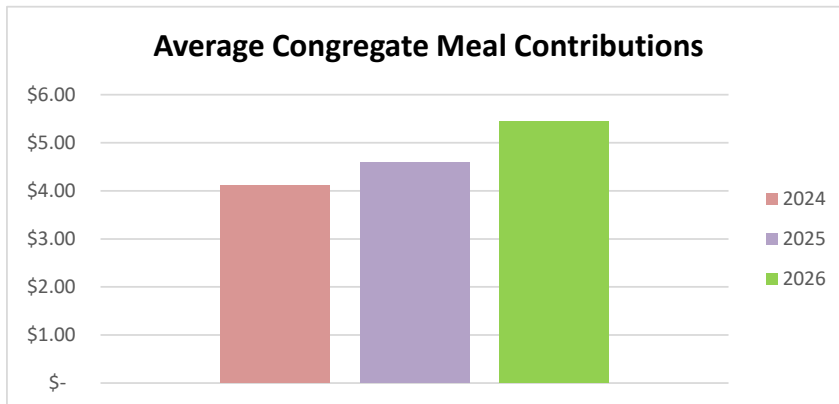
2024	\$ 4.12
2025	\$ 4.60
2026	\$ 5.45

Average Home Delivered Meal Contributions

2024	\$ 3.09
2025	\$ 3.20
2026	\$ 4.09

Average Family Care Fees Collected

2024	\$ 12.66
2025	\$ 12.77
2026	\$ 12.77

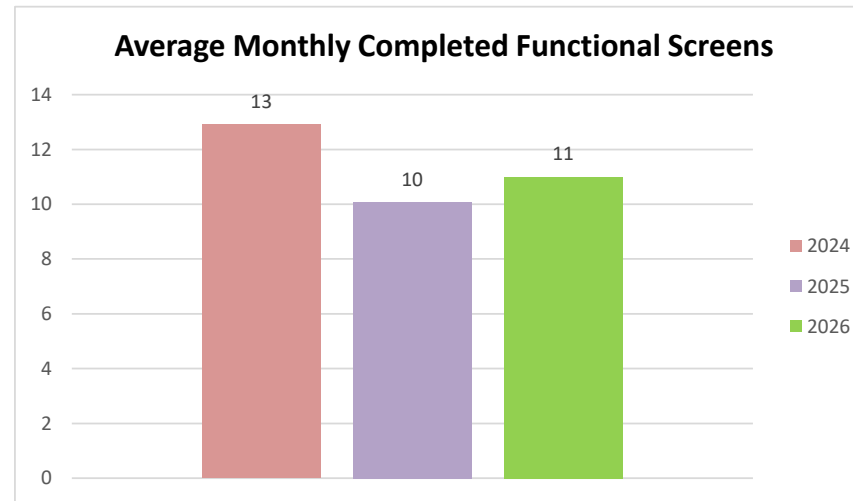


*Numbers unavailable at this time

ADRC 2024-2026

Completed Functional Screens

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
2024	4	13	13	12	31	11	11	12	18	15	8	7	13
2025	4	11	16	8	8	12	13	6	9	10	11	13	10
2026	7	9	17	12	10								11



	YTD through May	Year End Estimate	2026 Budget	
				Projected 2026
Revenues				Over/(Under)
Outreach/EBS Funding	\$31,657	\$45,764	\$46,649	(\$885)
Outreach/EBS Program Income	\$0	\$0	\$250	(\$250)
Title III B Funding	\$12,586	\$53,940	\$52,957	\$983
RSVP Grant and Program Income	\$30,236	\$86,314	\$90,500	(\$4,186)
Transporation Grant & Program Income	\$138,242	\$138,616	\$139,968	(\$1,352)
85.21 Trust Account Interest	\$1,192	\$2,860	\$0	
Congregate Meals Funds & Program Income	\$36,003	\$155,308	\$172,906	(\$17,598)
Home Delivered Meals Funding	\$19,510	\$58,531	\$65,125	(\$6,594)
Home Delivered Meals SCS	\$3,146	\$6,292	\$6,292	\$0
Home Delivered Meals NSIP	\$0	\$6,516	\$19,103	(\$12,587)
Home Delivered Program Income & Donations	\$46,530	\$136,354	\$132,750	\$3,604
Alzheimer's National Caregiver Grant	\$2,414	\$23,873	\$26,613	(\$2,740)
National Caregiver Grant	\$1,036	\$19,472	\$28,925	(\$9,453)
Administrative Program Income	\$10,369	\$24,885	\$9,000	\$15,885
ADRC Funding	\$245,204	\$933,130	\$844,597	\$88,533
Title III D Funding	\$79	\$4,436	\$4,694	(\$258)
ADRC Tax Levy	\$0	\$142,642	\$142,642	\$0
Total Revenues	\$578,202	\$1,838,933	\$1,782,971	\$53,102
				Projected 2026
Expenses				(Over)/Under
ADRC Services				
Administration	\$60,846	\$141,473	\$97,448	(\$44,025)
Caregiver Support Programs	\$11,223	\$43,345	\$55,538	\$12,193
Outreach (EBS)	\$63,514	\$144,625	\$134,537	(\$10,088)
RSVP Program	\$44,836	\$86,314	\$90,500	\$4,186
Transportation	\$154,549	\$168,045	\$167,722	(\$323)
Congregate Meals	\$65,832	\$155,308	\$172,906	\$17,598
Home Delivered Meals	\$170,923	\$405,605	\$395,897	(\$9,708)
ADRC (Including DBS & DCS)	\$324,899	\$714,453	\$668,423	(\$46,030)
Total Expenses	\$896,622	\$1,859,168	\$1,782,971	(\$76,197)
Net Surplus/(Deficit) at Year End		(\$20,236)		
General Fund Transfer	\$0	\$0	\$0	\$0
Restricted Fund Balance Accounts:				
Donation/Fundraiser Income Transfer		\$7,865		
85.21 Trust Fund Transfer		(\$2,860)		
Surplus/(Deficit) at Year End		(\$15,231)		
85.21 Transportation Trust Account Balance	\$ 290,685.94			
ADRC=Aging and Disability Resource Center				
EBS= Elderly Benefit Specialist				
RSVP= Retired Seniors Volunteer Program				
DBS= Disability Benefit Specialist				
DCS= Dementia Care Specialist				
SCS= Senior Community Services				
NSIP= Nutrition Services Incentive Program				

	YTD through May	Year End Estimate	2026 Budget	
Title III Funding= Funding provided by the Older Americans Act to provide support services, meal services, disease prevention, health promotion services and a caregiver support program.				
*Contains Federal Funds. See Federal Pass-through Awards Sheet.				