

**JOINT MEETING OF ADMINISTRATION COMMITTEE/LABOR RELATIONS & EMPLOYEE
SERVICES COMMITTEE
AUGUST 24, 2020
Minutes**

Committee members present: Chairman Dave Hintz, Alan VanRaalte, Bob Mott and Billy Fried.

Excused absent: Ted Cushing

Call to order: Chairman Hintz called the meeting to order at 9:30 a.m. in the County Board Room of the Oneida County Courthouse. The meeting has been properly posted and mailed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible.

Approve agenda: Motion by Mott/VanRaalte to approve today's agenda with the order of items at the Chair's discretion. All aye; motion carried.

Approve minutes: Motion by Fried/VanRaalte to approve the minutes of August 10, 2020 as presented. All aye; motion carried.

Public comment

Transit Commission Update – Hintz reported that Supervisor Mott resigned from the Transit Commission and Supervisor Fried has been appointed to replace him. There was a discussion about the repayment of the \$50,000 loan, however, there were no decisions made at that time. Fried reported that there has been a new citizen member appointed to the commission and they will be meeting again this Friday.

2021 Capital Improvement Program (CIP) projects update – Smith reported that the CIP Staff met 2 days last week to review the proposed 5 year CIP plan and looked at the proposed 2021 projects. Smith reported that this year there are 15 projects being presented of which 5 of those are new this year. Smith reported that the total request for 2021 comes to \$2.7 million and \$2.3 million will come from the general fund. Smith reported that the remaining \$400,000 comes from department fund balances or from grants. Smith stated that the largest single project is for County roads for \$1.2 million. Discussion regarding the 2020 CIP projects and the funding for those.

Single Point Entry – Hintz reported that this has been discussed for a number of years. Fried gave some history about why this has been discussed in the past, expressed concerns regarding the pandemic and having a single point entry to assist with masks and sanitation with the public entering. Fried reported that the front door would be the single point entry, however, that isn't ADA accessible and would need to be fixed prior to single point of entry being considered. LuAnn Brunette provided 3 phases to creating a single point of entry for the Courthouse. Brunette reported that phase 1 would be to remove the stoop at door #1 and create an ADA accessible entry and is projected to cost \$25,000. Phase 2 would be to create an ADA dropoff at Door #1 and is projected to cost \$55,000. Phase 3 would be to create the single point entry at door #1 and is projected to cost \$132,000. This would include updating all exterior doors to alarm if opened from interior, increase number of security cameras in the rotunda, additional electrical infrastructure and screening equipment. Brunette reported that this cost doesn't include staffing for single point entry. Discussion regarding employees

entering the building if single point entry is implemented and who would staff the single point entry. Fried reported that in his opinion the stoop needs to be addressed for safety reasons. Fried also stated that even if the single point of entry isn't used year round it would be a benefit to have everything setup so that if it is needed in the future the ability to go to single point entry exists. Brunette reported that permission would have to be approved through the historical society.

Community Development Block Grant (CDBG) Close Program – Jeff Verdoorn, Economic Development, presented a list of potential projects that were supplied to him. Verdoorn reported that the projects would need to be submitted by January 31st. Verdoorn has spoken with Decker from HUD about the proposed projects and a number of the projects wouldn't qualify. Verdoorn reported that the Oneida County Highway Department Project to expand or build a new facility, Minocqua Storm Sewer, Three Lakes Hotel Fire Infrastructure, Support for Human Service Center, Funding for the Boys and Girls Club and Oneida County Drug Endangered Children are all projects that would not qualify for the CDBG grant close program. Verdoorn reported that the replacement of the Rhinelander City Well, reconstruction of 2.5 miles of Prairie Rapids road in Nokomis and Rhinelander LMI Housing are projects that would qualify, however, more information would be needed prior to being considered and the time may not be available to complete them. Verdoorn reported that the project that would be most likely to be approved would be the ADA accessible walkway and ADA drop-off for the Courthouse. Verdoorn also reported that if the ADA project is what is proposed it could be included to expand on the ADA needs with projects from other municipalities in Oneida County and ADA does not have to meet LMI requirements.

COVID Expenses – Smith gave an update on the COVID expenses. Smith reported that the County was awarded a Routes to Recovery grant for \$589,081 and municipalities were also awarded grants totaling \$589,081. Smith sent a letter to the municipalities asking them to consider transferring any unused funds to the County. Smith reported that currently the County has spent \$277,000 with an additional \$27,000 that was approved at the last Administration Committee and another \$185,000 in wages at the health department. Smith reported that she has been meeting with a number of other Department heads to determine what other needs there may be. Discussion regarding how municipalities can transfer funds to the county. Smith reported that this funding would need to be spent by November 6th. Discussion regarding what the funds could be used for and who is eligible to spend them.

Public comment/communications: None

Dates and items for future agenda/meetings: The next administration committee meeting will be held on September 8th at 9:30 a.m. Future topics: Audit Report, Clerk, Finance and ITS Budget, Continuing Appropriations, In-Rem bid opening. There will also be a meeting on September 23rd at 9:30 a.m.

Adjourn – Hintz adjourned the meeting at 2:01 p.m.

Respectfully submitted,

/s/tracy Hartman

Tracy Hartman, Recording Secretary
Oneida County Clerk

/s/ dave hintz
David Hintz, Chair

