

ONEIDA-VILAS TRANSIT COMMISSION (OVTC) MINUTES

July 26, 2019

ATTENDANCE: Erv Teichmiller, Bob Mott, Steven Schreier, Chuck Hayes, Fred Radtke and Milt Klingsporn. Absent: Ed Hammer. Others Present: Roger Youngren, Transit Manager; Kayla Houp, Lakeland Times.

CALL TO ORDER: Teichmiller called the meeting to order at 9:00 a.m. the Transit Commission Building, 1831 N. Stevens Street in Rhinelander, noting this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the Americans with Disabilities Act.

APPROVAL OF THE AGENDA: Motion by Hayes to approve Agenda in any order as per the chair with a second by Radtke. All ayes. Motion Carried.

APPROVAL OF THE MINUTES: Motion by Hayes to approve Minutes of June 17, 2019 with the following corrections: Admininstation to Administration, news to new, added that to Hammer stated "that" at, space between Bus Purchase and form to from. Second by Klingsporn. All ayes. Motion Carried.

PUBLIC COMMENT: No one present.

AUDIT PROGRESS: Youngren stated audit under way. Wipfli's Brian Anderson, lead auditor, and his assistant spent two days at the OVTC office. Anderson had a conversation with Oneida County Attorney, Tom Wiensch regarding a conflict of issue and Anderson stated it was above and beyond their scope. OVTC to formally receive the final audit at their August board meeting.

WISDOT VISIT July 16, 2019 (Chad Reuter): Reuter was in Northern Wisconsin on vacation. Reuter discussed the Drug and Alcohol Testing program. Reuter discussed the bus grant, other grant funding and OVTC cash flow. He stated that the WisDOT grant money will be coming soon. Youngren said that Reuter continues to be helpful.

BUS STATE PATROL INSPECTION JULY 2019: N4 didn't pass inspection. All other HSV buses passed inspection. N4 has a rusted frame and is out of service. Mechanic did a good job preparing for the inspections.

BUS CONDITION REPORT JULY 2019: N4 out of service due to rusted frame. N8 is a service vehicle and has been outfitted with shop tools. N9 is out of service. Discussed disposal of N4. Youngren stated that on our busiest days of the week OVTC is running 10 buses. Upon receipt of the new buses a few of the older buses will be kept for back up.

FINANCIAL REPORT: Youngren reported on each line item. He is watching fuel and repairs/maintenance expenses. Overall \$54,000 under budget and at this rate total budget should be \$723,000. Youngren explained to Reuter that the new route fare rates were based on mileage. General discussion to hold a public hearing to revisit fare rates. Youngren to start on 2020 budget in October.

NEW BUS PURCHASE UPDATE: The ADRC of Vilas County gave \$8,900 from their 85.21 Trust Account. There are three more donations for \$15,000 each. Mott read the Oneida County Board meeting minutes of June 18, 2019. Oneida County Board passed OVTC loan resolution by a vote of 16 – 3. Hayes stated that the Vilas County board unanimously passed the OVTC loan resolution with no objections or concerns. The 2018 bus loan was paid back in 28 days.

JUNE 2019 SURVEY RESULTS: Youngren displayed a power point presentation with the survey results. General discussion regarding the survey results. Youngren noted no critical comments only a lot of positive feedback. The survey will be shared with WisDOT, Nicolet College, Ascension Medical and the Oneida and Vilas County board chairmen. Youngren is also sending a news release to the local media.

RIDERSHIP REPORT: Ridership down 500 one-way rides in June. Discussion if decreased ridership is because of the good weather or if families are here in the summer to help with errands. Whitetail and Bear Paw are receiving daily inquiries. Eagle Eye has a few riders going to the Land O' Lakes Food Pantry. No Conover riders. General discussion on how to promote the routes.

NEXT MEETING DATE: Monday, August 19, 2019 at 9:00 a.m.

Meeting was adjourned at 10:02 a.m.

Minutes reflect the recorder's notations and are subject to approval by the appropriate committee.

Respectfully submitted by:

Barbara Newman
Office Manager