

ONEIDA-VILAS TRANSIT COMMISSION (OVTC) MINUTES

July 29, 2021,

ATTENDANCE: Marv Anderson, Billy Fried, Steven Schreier, Fred Radtke and Dawn Winquist. Present: Roger Youngren, Transit Manager; Sue Richmond, Director ADRC of Vilas County; Joel Gottsaker, Manager ADRC of Oneida County. Others present via Zoom Brian Jopek of The Lakeland Times.

CALL TO ORDER: Anderson called the meeting to order at 9:00 a.m. at The Vilas County Court House 330 Court St. Conference Room B, Eagle River, noting this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the Americans with Disabilities Act.

ESTABLISH A QUORUM: All members in attendance.

APPROVAL OF THE AGENDA: Motion by Schreier to approve the agenda in any order as per the chair with a second by Radtke. All ayes. Motion Carried.

APPROVAL OF THE MINUTES: Motion by Radtke to approve Minutes of June 22, 2020. Second by Schreier. All ayes. Motion Carried.

PUBLIC COMMENTS: None.

TRANSIT CHARTER EDIT UPDATE: Hayes explained the charter amendment process. The changes are due to Forest County dropping out of the original organization of the commission.

Motion by Fried to remove "county board" in Article I, Section 4 – j. Second by Schreier. All ayes. Motion carried.

Schreier made a motion to remove "at the inception of the Commission" in Article II, Section 5. Second by Winquist. All ayes. Motion carried.

Motion by Radtke to remove "initial" in Article II, Section 6. Second by Hayes. All ayes. Motion carried.

Motion by Schreier to remove "with the commission establishing the rate for the first year, within a reasonable time of inception, and during the following calendar years at its final meeting of the preceding years." In Article II, Section 7. Second by Winquist. All ayes. Motion carried.

Motion made by Schreier to add: " on a per diem basis with the amount reviewed at the end of each two-year term" in Article II, Section 7. Second by Winquist. All ayes. Motion carried.

Motion made by Anderson to remove "board" and "the county represented with reasons for removal in writing." In Article II, Section 8. Second by Winquist. Anderson and Winquist withdrew motion. Motion by Anderson to remove "board" and "the county represented with reasons for removal in writing. The county board could also suggest removal with the reason/s for removal in writing. Such removal would be approved by the county board. A simple majority of the county board would be needed to affirm the county chair's action." In Article II, Section 8. Second by Radtke. All ayes. Motion carried.

Motion by Hayes to remove "Obtain the recommendations of a qualified risk manager regarding the types and amounts of insurance to be carried, and shall, follow the recommendations of such risk manager unless it decides to carry greater amounts of insurance." and to remove "approved by a qualified risk manager," in Article II, Section 11. Second by Anderson. All ayes. Motion carried.

Motion by Schreier to remove "In non-election years, the election of officers shall take place at the May transit meeting." In Article III, Section 1. Second by Winquist. All ayes. Motion carried.

Motion by Fried to change to “ two of the following. Members of the executive committee and/or the transit manager.” in Article III, Section 1. Second by Schreier. Fried asked in the future part of the agenda is to review the vouchers.

Motion by Anderson to change “per the personnel manual” in Article IV, Section 1-c. Second by Radtke.

Motion by Schreier to change operating to “draft” in Article VI Section 1. Second by Anderson. All ayes Motion carried.

Motion by Schreier to remove “ the Commission so that each Member Municipality’s share of the of the budget, which reflects, as closely as is reasonably possible, each Member Municipality’s portion of services anticipated to be received during the calendar yar that the budget is for.” In Article VI, Section 1. Second by Winquist. All ayes. Motion carried.

Motion by Schreier to table charter edits to next meeting. Second by Anderson. No discussion. All Ayes. Motion carried.

AUDIT UPDATES FROM KERBER ROSE AND WISDOT: Kerber Rose is asking for additional documentation and should have s draft audit completed by next week. WisDOT there Is no update, and the audit is waiting for supervisor review.

2022 BUDGET PREPARATION: Schreier is working with Youngren, Richmond and Gottsaker on a proposed August date to start the budget process.

ST. GERMAIN DONATION: The Town of St. Germain made donation of \$1,250. Youngren sent a written thank you note to the Town Chairman.

TRANSIT MANAGER PERFORMANCE EVAUATION: Deferred until next meeting.

ONEIDA COUNTY SUGGESTION FOR AIRPORT LOCATION POSSIBILITY: Schreier reached out to the airport director, Matthew Leitner, asking if there is space available for OVTC. There is office space available but not shop space. Youngren, Schreier, Leitner and the Oneida County Economic Development Director will meet to discuss possible solutions. Motion by Fried to allow Schreier to work with Transit Manager to see what properties are available. Second by Winquist. All ayes. Motion carried.

TMI TRAINING IN APPLETON “FUNDAMENTALS OF BUS COLLISION INVESTIGATIONS” AUGUST 23-27, 2021: Youngren is sending Newman.

ACTUAL VS. BUDGET THROUGH JUNE 2021: Handout in board packet.

RIDERSHIP REPORT: Handout in board packet. Includes Bear Paw and Whitetail route ridership.

LETTERS AND COMMUNICATIONS: None

NEXT MEETING DATE: Thursday, August 26, 2021, at 9:00 a.m. at the Vilas County Courthouse in Conference Room B.

Meeting was adjourned at 10:45 a.m.

Minutes reflect the recorder’s notations and are subject to approval by the appropriate committee.

Respectfully submitted by:

Barbara Newman
Office Manager