

## **ONEIDA-VILAS TRANSIT COMMISSION EXECUTIVE COMMITTEE MINUTES**

**June 19, 2020**

**ATTENDANCE:** Steven Schreier, Bob Mott, and Chuck Hayes. Others Present: Roger Youngren, Transit Manager.

**CALL TO ORDER:** Schreier called the meeting to order at 9:03 a.m. at the Transit Commission office in Rhinelander noting this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the Americans with Disabilities Act.

**APPROVAL OF AGENDA:** Motion by Hayes to approve Agenda in any order as per the chair with a second by Mott. All ayes. Motion Carried.

**APPROVAL OF THE MINUTES:** Motion by Hayes to approve Minutes of June 5, 2020. Second by Mott. All ayes. Motion Carried.

**PUBLIC COMMENT:** None.

**CHARTER AND BY-LAW REVISIONS:** Article II Section 5 - General discussion regarding number of county board member versus number of citizen members. County board members directly represent their constituents. Should the citizen members be chosen by geographic location or demographics. Motion by Mott in order to fulfill the 7 the board member minimum go to 4 members from each county with 3 being elected officials and 1 citizen member to be appointed by the county Board Chair. Second by Schreier. All ayes. Motion Carried. All changes to take effect when. both county board approves charter changes. Article I Section 4(i) – General discussion regarding alternate. Motion by Mott An Alternate is a county board member approved by the county board chair to fill in the absence of a regular commission member. Second by Hayes. All ayes. Motion carried. Article II Section 8 - General discussion on who can remove a board member. The commission can recommend removing a board member, but the county chair removes the board member. Removal reasons should be sated in writing. Motion by Mott with a simple majority vote of the transit commission board a recommendation for removal of a commissioner will be made to the county board chairperson of the county represented with reasons for removal in writing. The county board chair could also suggest removal with the reason/s for removal should be stated in writing. Such removal would be approved by the county board. A simple majority of the county board would be needed to affirm the county chair's action. Second by Schreier. All ayes. Motion carried. Article III Section 1 – Motion by Mott In an election year, the election of Transit officers shall take place at the first meeting after the county board members are sworn in. In non- election years, the election of officers shall take place at the May transit meeting. All commissioners are eligible to be officers. Second by Schreier. Motion withdrawn by Mott second by Schreier. Motion by Hayes In an election year, the election of Transit officers shall take place at the first meeting after the committee appointments are finalized. In non- election years, the election of officers shall take place at the May transit meeting. All commissioners are eligible to be officers. Second by Schreier. All ayes. Motion carried. Article VI Section 5 – Motion by Schreier to remove the words “planned for and”. Second by Hayes. All ayes. Motion carried. Article II Section 2 – Motion by Mott to keep the same language as in the current charter. Second by Schreier. All Ayes. Motion Carried. Section II Article 11 - General discussion where to find a risk manager. Different types of insurance that the commission carries. Motion by Mott The Commission every 5 years will employ an independent risk manager to review the transit's insurance coverages and do a Safety Review. The Transit Manger shall consider the review and act on the recommendations of the risk manager’s report. Second by Schreier. All ayes. Motion carried. Article IV Section 1(c) General discussion regarding suspending employees

without pay. The employee can challenge the suspension. Motion by Mott In the case of dismissal such dismissal shall not be final until confirmed by the transit commission board. Second by Hayes. All ayes. Motion carried. Article Section 6 – Mott made a motion to remove “among Constituents”. Second by Hayes. All ayes. Motion carried. Article II Section 7 – Motion by Hayes Changes in per diems and travel expenses will, when approved by the Commission, take effect after the next election cycle. Second by Schreier. All ayes. Motion carried. Article IV Section 1(c) Motion by Schreier The Transit Manager shall report any hiring at the next scheduled commission meeting. Second by Mott. All ayes. Motion carried. Article VII Section 2 – Motion by Hayes The Transit Manager and the commission board chair shall represent the Commission to accept complaints. Those complaints, if not resolved to the satisfaction of the complainant, shall be referred to the entire Transit Commission for resolution. Second by Schreier. All ayes Motion carried. Article IV Section 3 – Motion by Mott Add “with the understanding that the borrowing shall not obligate the member municipalities. Second by Schreier. All ayes. Motion carried. Article VI Section 4 – Motion by Mott. Remove: “The board shall not approve any budget, or budget amendment that has not, along with the statement of each Member Municipality’s share of the budget, first been approved by all Member Municipalities of the commission. Each Member Municipality’s share of the budget shall be an integral part of the budget, and should, as closely as is reasonably possible, reflect that body’s portion of services anticipated to be received during the calendar year. Cash contributions from partners may be reduced by the provision of “in-kind” service of state and federal matching items, as agreed upon by all Member Municipalities of the commission. Add “levy’s” after Member Municipality in the second sentence. Add: The amount of this statement shall be no greater than the amount budget by the Member Municipalities. Each Member Municipality finance director shall receive monthly budget statements. Second by Schreier. All ayes. Motion carried. Discussed By-laws language to change to reflect new charter language.

Meeting adjourned at 11:49 a.m.

**Next meeting none scheduled for the Executive Committee meeting. Next meeting date for full Commission Board June 26, 2020 at 9:00 a.m.**

*Minutes reflect the recorder’s notations and are subject to approval by the appropriate committee.*

Respectfully submitted by:

Barb Newman, Office Manager  
Oneida-Vilas Transit Commission