

ONEIDA VILAS TRANSIT COMMISSION

March 28, 2024

MINUTES

Attendance: Present Marvin Anderson, Billy Fried, Fred Radtke, Holly Tomlanovich, Dawn Winquist (Zoom), and Conner Showalter (Zoom). Excused Absence Richard Logan. Absent Toni Rio. Others Present Transit Manager Barb Newman, Joel Gottsacker Oneida County ADRC Manager and Sue Richmond Director ADRC of Vilas County.

Called to order by Chairman Anderson at 9:04 A.M. at Vilas County Courthouse, Conference Room B at 330 Court St., Eagle River, WI. Noting that this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the American with Disability Act.

ESTABLISHED A QUORUM: 6 Of 8 Member present.

APPROVAL OF AGENDA: Motion by Radtke, second by Tomlanovich to approve agenda. All Ayes.

APPROVAL OF MINUTES FROM February 22, 2024. Motion by Radtke. Second by Tomlanovich. All Ayes.

DISCUSSION AND POSSIBLE ACTION ON: Public Comments. None.

DISCUSSION AND POSSIBLE ACTION ON: Charter change to add ADRC Director/Manager to the Commission Board. Anderson spoke Corporate Council; in his opinion it would not be necessary to get the approval of both Oneida and Vilas Counties to add Director/Manager to the Commission. Radtke had wondered if there wouldn't be a conflict of interest to have members who are also paid county employees. Winquist thought that there would be votes where those particular members would have to abstain. Radtke motion for there to be a resolution that the ADRC Director/ Manager of Oneida Vilas County be included as non-voting members. Second by Anderson. 2 Aye. 4 Nay. Motion failed.

DISCUSSION AND POSSIBLE ACTION ON: Architectural and Engineer Grant and Needs Assessment Grant Starting on April 1, 2024. The work would be open to anyone on Vendor net. Newman will speak with OVTC attorney to come up with a contract. A board meeting may be needed to discuss the possible candidates who provided a proposal for review.

DISCUSSION AND POSSIBLE ACTION ON: Headwaters Route and bus purchase. Headwaters has asked for months for OVTC to take over the Crandon Route. OVTC doesn't have a bus available for this route. There are two buses but one is already being used for a HWA Route and is in service for the service OVTC needs to provide. HWA would reimburse OVTC up to \$10,000.00 to purchase a bus for that route, making monthly payments until that bus would be paid off. That route would be running four days a week and bring in \$2500.00 a month. Newman asked the board to approve for her to purchase a bus up to \$10,000.00. HWA would pay \$500.00 to pay off the bus. Radtke made the motion that OVTC take over the Crandon HWA Route on a contract basis. Second Fried. All Ayes. Motion by Radtke vehicle be purchase not to exceed \$10,000.00. Motion failed due to lack of a second. Fried made a motion that the

Transit Manager to seek purchase another bus with other funding options. Second by Tomlanovich. All Ayes.

DISCUSSION AND POSSIBLE ACTION ON: Budget Overview through February: Newman reported the annual bus insurance premium has been paid. It was \$4000 than anticipated due to the rate increase on re-insurance. Income and expenses are in line for February.

DISCUSSION AND POSSIBLE ACTION ON: Budget through 2023: Newman reported 2023 books are closed. There isn't any more entries for income and expenses. There will be adjusting entries like depreciation and retirement inflows/outflows from the auditors. Under budget by \$46,000.

DISCUSSION AND POSSIBLE ACTION ON: Paid Vouchers. Under the voucher dated March 12, 2024, the expense to Pioneer Press is for help wanted ad that OVTC ran for a Headwaters driver. All other expenses listed are the ordinary monthly expenses. Motion by Tomlanovich to approve the vouchers. Second by Fried. All Ayes.

DISCUSSION AND POSSIBLE ACTION ON: OVTC vacation policy. This item is on the agenda to clarify when the change to the Non-Exempt employee vacation policy is to go into effect. Showalter made the motion for the vacation policy to take effect as of March 28, 2024. Second by Tomlanovich. Fried motion that the original motion be amended to begin the vacation policy at January 1, 2024. Second by Showalter. All Ayes. The vote on the original motion passed unanimously.

Items for future agendas: Special Meeting about Architecture and Engineering Grant.

Letters and Communications: None.

Adjournment: 9:58 A.M.

NEXT MEETING: April 25, 2024. 9 A.M.

Respectfully Submitted,

Brian Moore

Office Manager Northwoods Transit.