



MINUTES OF MEETING

COMMITTEE: Oneida County Fair Planning Team

PLACE: UW-Extension Conference Room, Lower Level, Airport Terminal
3375 Airport Road, Rhinelander, WI 54501

DATE: Tuesday, October 1, 2019

TIME: 6:00 pm

Members Present: Fred Andrist, Josh Skubal, Theresa Seabloom, Bill Freudenberg, Jean Platek, Jim Winkler, Meg Sprecksel

Absent: Cheryl Salzman, Tim White, Kelsey Mueller

Excused: Jim Perlberg, Amanda Wendt

Others Present: Tom Barnett, Myles Alexander, Bonnie Breivogel

MINUTES:

1. **Call to Order and President's Announcements:** President Fred Andrist called the meeting to order at 6:00 p.m. The meeting was properly posted. The facility is handicap accessible.
2. **Approve Agenda for Today's Meeting:** A motion was made by Platek/Winkler to approve the agenda. Motion carried. Andrist announced that Item #10 be removed from the Agenda.*
3. **Date(s) of Future Meetings:** Next Fair meetings are November 5 and December 3, 2019 at 6:00 pm at the Airport.
4. **Approve Minutes of September 10, 2019:** A motion was made by Platek/Winkler to approve the minutes of September 10, 2019. Motion carried.
5. **New Member Consideration:** Bonnie Breivogel provided an application which was read, pointing out her intentions for membership. A motion was made by Winkler/Skubal to approve this application, contingent on a background check. Motion carried.
6. **President's Report:**
 - a. **Budget Update:** Andrist will present the Fair Budget to the Admin Committee on October 9th. Winkler commented that his Newbold constituency wants to see the UW-Extension and Fair going.
 - b. **Fair Handbook Discussion:** Andrist has begun work putting together a Fair Handbook to include input from the committee. He intends to include the Vision Statement, list of officers, general operating principles and job descriptions (to include an Exhibit Court Superintendent, Event /Activity Coordinator and Volunteers.)
7. **Treasurer's Report:**
 - a. **Approve Current Expenses.** A motion was made by Freudenberg/Platek to pay the current expenses which come to \$1,174.48 this month. Motion carried.
 - b. **YTD Budget Report:** We show an ending balance of negative \$-3,091.90.
8. **CUW Committee Rep Report:** Winkler reported to the CUW Committee last month. That Committee supported our request to present a 2020 Fair Budget proposal of \$16,000 at the next County Board meeting on Oct. 9th. November.

- a. **Pioneer Park Contract:** The City/Fair contract is due for renewal by January 1, 2020. Winkler and Andrist met with Brian Desmond to discuss contract regarding garbage removal, electrical issues, etc. It was pointed out that we have to work with the contracted City electrician.
9. **Fair Coordinator Report:** Barnett reported receiving a \$3,500 grant from the Rhinelander Women's Club. He is currently working on grants relating to the 4-H area and education.
 - a. **Future Fair Dates:** Skubal reported hearing from a Carnival who would be available the weekend of July 30 thru August 2, 2020 if we should decide to hire them. A motion was made by Winkler/Platek to hold the Fair on July 30 - August 2, 2020 next year. Motion carried. A motion was made by Winkler/Seabloom for Skubal, Andrist and Barnett to work with Tri-State and report back at the next meeting. Motion carried. Barnett suggested we offer a two-year contract if they will match K&M Amusements at 20% of the income.
10. **Written Report Request:** *(removed)
11. **2020 Budget Preparation:** Andrist stressed the importance of Fair supporters to be present at the October 9th meeting where we will request \$16,000 from the County for 2020.
12. **Fair Debrief Final Review (pick 5 Priorities):** Each member gave their priority choices for guidance as we work on this list.
13. **Long Range Planning Report:** Alexander provided the updated basics of the Strategic Plan.
14. **Coordinator Evaluation Discussion:**
 - a. **Seek Written & Verbal Input from Fair Committee & 10 Sponsors/Vendors: (Tom picks 5 and we pick 5, write up & review summary with Committee, present/discuss with Tom).** A motion was made by Sprecksel/Platek to go with the above plan. Motion carried.
15. **Old Business:** None.
16. **Public Comment:** Seabloom shared the invitation to attend the Minocqua Chamber of Commerce Annual Meeting.
17. **Items to be included on Next Agenda:** Carnival Contract, Debriefing, etc.
17. **Adjournment:** The meeting was adjourned at 8:20 pm.

Respectfully submitted by
Theresa Seabloom, Secretary

Signed by President _____

Or Vice President _____