



## MINUTES OF MEETING

**COMMITTEE:** Oneida County Fair Planning Team

**PLACE:** ZOOM Meeting w/Myles Alexander as Host

**DATE:** Tuesday, October 6, 2020

**TIME:** 6:00 pm

**Members Present:** Fred Andrist, Meg Sprecksel, Theresa Seabloom, Bill Freudenberg, Cheryl Salzman, , Jim Winkler, Amanda Colón, Kerry Bloedorn, Suzanne Tjugum, Stevie Henk

**Absent:**

**Excused:** Jean Platek, Jim Perlberg, Tim White

**Others Present:** Tom Barnett, Myles Alexander, Ray Burgan

### **MINUTES:**

1. **Call to Order and President's Announcements:** President Fred Andrist called the meeting to order at 6:00 pm. The meeting was properly posted.
2. **Approve Agenda for Today's Meeting:** A motion was made by Winkler/Seabloom to approve the agenda. Motion carried.
3. **Date(s) of Future Meetings:** Thursday, November 5 and Tuesday, December 1, 2020 at 6:00 pm.
4. **Accept Minutes of September 3 and 15, 2020:** The minutes of September 3 and 15 were unanimously accepted. At this time, Andrist introduced Ray Burgan who, upon retirement, now uses his experiences to be involved with SCORE as a mentor to help businesses start up or become more profitable. Burgan has agreed to work with us to become independent, free of charge, and is getting up-to-speed with where we are at in the process.
5. **LLC/501c3 Update:** Sprecksel reminded us the LLC and the EIN number is taken care of, and the 501c3 status has been applied for; now we just wait until it's finalized. Andrist and Barnett suggested we attempt to get other organizations to join us as we do fund raisers, using their 501c3 status, until we receive completion.
6. **President's Report:**
  - a. **2021 Budget:** Andrist explained he presented an amount of \$15,191 for our Exit Strategy to the County Admin Board at their October meeting. After the Board committee discussed and voted, we were informed we would only get \$5,000. This motion will be presented to the County Board in November, with Winkler stating he will ask again to consider the whole \$15,191. It was stated many Fair supporters should attend that meeting and also contact our County supervisors. Andrist and Winkler pointed out we need a clearly stated Exit Agreement resolution with the County written up with our expectations to present at that November meeting. A date was set for Tuesday, October 13 at 5:00 pm for the Fair Planning Committee to meet with Burgan to work on the Business Plan and to determine how to deal with this proposal to the County Board in November.
  - b. **Office Space Rental:** Andrist spoke with Chris Hanus with questions regarding renting office space in the Curran building. It was thought prudent to go with the higher rent amount and not depend on our first year 501c3 status to be involved in the upcoming October Festival in 2021 that he is planning. We were warned by Alexander to be cautious with our 501c3 before we understand what the rules are. A motion was made by Sprecksel/Stevie that we move into the office space by November 1 and discuss the fund raising issue at a later date. Sprecksel/Stevie made an amendment to the motion to read: Discuss new contract with Hanus for

\$450 a month for rent beginning with November 1<sup>st</sup> with future discussion of fund raising at October Festival, 2021. Roll call was taken. Ayes - 3: Sprecksel, Colon, Henk. Nays - 6: Andrist, Seabloom, Freudenberg, Salzman, Winkler, Tjugum. Motion denied. A new motion was made by Freudenberg/Salzman to Discuss new contract with Hanus for \$400 a month for rent beginning with November 1<sup>st</sup> with future discussion of fund raising at October Festival, 2021, to include what the rent would be to continue the present Extension office at the Airport. Roll call was taken. Motion carried by unanimous vote.

7. **Treasurer's Report:** Total Finance Report is \$7,516.58 with approval of the expenses.
  - c. **Approve Current Expenses.** A motion was made by Freudenberg/Salzman to pay the monthly expenses which include Barnett's wage and reimbursement of \$600 to Sprecksel for completing the 501c3 form #1023. Motion carried.
  - d. **Budget Status:** Sprecksel stated there is not a user friendly method with the current program she is using. She is looking into other programs to be using for financing. She will report on her findings to use in the future, a financial program which is less complicated and reasonably priced.
8. **CUW Committee Rep Report:** Winkler continues discussion on transition. There is confusion with our budget plan, short of input between Winkler and Bob Mott, with not much interaction received from the rest of the Oversight committee.
9. **Fair Coordinator Report:** Barnett explained not much to report or going on. He stressed he is waiting for the County Exit Plan to get figured out so he can put events together.
10. **Fair Issues:**
  - a. **Exit Agreement:** Move ahead on this at the October 13 meeting.
    1. **What Needs To Be Done by January 1, 2021:** Andrist has composed a list of agenda items to be addressed each month until December 31.
  - b. **Coordinator Contract and Evaluation Process:** Tom Wiensch will be the one to put together this contract which will be similar to the old one. There will be a closed session to evaluate Tom's work and discuss pay amount. Andrist wondered how do we do a virtual closed meeting and will discuss this with an attorney.
  - c. **Fundraising:** Nothing is planned at this time. Barnett has some ideas to do easily but we need an account established to enter Fair money into.
  - d. **Liability Insurance Update:** Andrist will continue contact with IAFE in regard to coverage.
  - e. **Medical Coverage:** Salzman talked to Fastenal and will talk with Minocqua regarding the AED's if we can still borrow from them or will we need to purchase our own.
11. **Business Plan Update:** Alexander has agreed to talk with Ray Burgan and bring him up to date with what he has provided the committee to work on so far. He is looking forward to his direction in working on this. The committee took names to contact as advisory board mentors so we can get them together at some point with joint meetings to include Ray Burgan.
12. **Old Business:** None.
13. **Public Comments:** None.
15. **Items to be included on Next Agenda:** Fundraising, Advisory Board, Curran building, To-Do List, Budget and others.
16. **Adjournment:** The meeting was adjourned at 7:53 pm.

Respectfully submitted by Theresa Seabloom, Secretary

Signed by President \_\_\_\_\_ Or Vice President \_\_\_\_\_