



## MINUTES OF MEETING

**COMMITTEE:** Oneida County Fair Planning Team

**PLACE:** UW-Extension Conference Room, Lower Level, Airport Terminal  
3375 Airport Road, Rhinelander, WI 54501

**DATE:** Monday, December 6, 2018

**TIME:** 6:00 pm

**Members Present:** Fred Andrist, Theresa Seabloom, Bill Freudenberg, Cheryl Salzman, Tim White, Jim Perlberg, Jean Platek, Josh Skubal, Kelsey Mueller

**Absent:** Myles Alexander

**Excused:** Jim Winkler, Tom Barnett

**Others Present:**

### MINUTES:

- 1. Call to Order and President's Announcements:** President Fred Andrist called the meeting to order at 6:00 p.m. The meeting was properly posted. The facility is handicap accessible. Andrist reported on the following:
  - a. County Meetings:** No report.
  - b. City Meetings:** Andrist discussed with Billy Freid the need for a location to store the trolley, who agreed to help with the matter. It is planned to meet in the spring to continue discussion re: new site for the Fair.
- 2. Approve Agenda for Today's Meeting:** A motion was made by Platek, seconded by Perlberg, to approve the agenda. Motion carried.
- 3. Date of Future Meetings:** Thursday, January 3, 2019 and Tuesday, February 5, 2019 at 6:00 pm at the UW-Extension conference room at the Airport.
- 4. Approve Minutes of November 12, 2018:** A motion was made by Perlberg, seconded by Salzman, to approve the November 12, 2018 minutes. Motion carried.
- 5. Approve Current Expenses:** It was determined the current monthly wage expense of \$833.33 is to be paid. After discussion, it was decided we address how to handle receipts in the future for reimbursement.
- 6. Treasurer Report:** Freudenberg reported a November balance of \$4,366.48. After much discussion, it was determined how we can revamp the financial printout to be more easily understood by the Committee.
- 7. Long Range Vision Planning:** Andrist shared a printout provided by Alexander to help guide the Committee as we take action in working towards our future planning.
- 8. CUW Committee Rep Report:** In Winkler's absence, there was nothing to report.
- 9. Fair Coordinator Report:** No report by Barnett at this time.
- 10. Approve New Member:** After background check, a motion was made by Salzman, seconded by Skubal, to accept Tim White as the latest Fair Committee member. Motion carried. Welcome, Tim White!

11. **Election of President & Vice President:** A motion was made by Salzman, seconded by White, to appoint Andrist as continuing President for 2019. Motion carried. A motion was made by Freudenberg, seconded by White, to establish Skubal as Vice-President. Motion carried. Secretary and Treasurer positions will be addressed at the January meeting.
12. **2019 Budget Status:** The County Board voted to accept the amount of \$16,000 in 2019 Fair funds at their Budget Committee, which was attended by four Fair Committee members in support.
13. **Building Fund Report:** Andrist made contact with the Rhinelander Community Foundation to help establish the Building fund and expect that we will be doing fund raisers for this. Andrist reported attending a meeting at Nicolet College concerning area fund-raisers to discuss how they can help each other in their endeavors. January will begin a kickoff for the board members of the 40 non-profits who attended.
14. **Review Position Descriptions of Volunteer Coordinator & Camper Mgr:** Andrist asked that the Committee continue to think about the list of what these two positions would entail.
15. **K&M Carnival Contract Update:** Barnett will provide a rewritten carnival contract with K&M that will address the Fair's concerns - to extend the wristband hours on Saturday and also that it be signed for one year only again. This will then be in front of the committee for us to vote on in January.
16. **January Fair Convention:** A motion was made by Freudenberg, seconded by Perlberg, that we pay for up to four members to attend the convention on January 6-9 which will include mileage reimbursement. Motion carried.
17. **Chamber of Commerce Dinner:** To be addressed at January meeting.
18. **Old Business:** None
19. **Correspondence (specifically addressed to Committee)** None
20. **Public Comment:** None
21. **Items to be included on Next Agenda:** K&M Contract, Building Fund, PayPal, Chamber Dinner, Long Range Plan.
22. **Closed Session:** A motion was made by Freudenberg, seconded by Perlberg, to enter the Closed Session.  
Roll call was taken: (Fred Andrist, Theresa Seabloom, Bill Freudenberg, Cheryl Salzman, Tim White, Jim Perlberg, Jean Platek, Josh Skubal, Kelsey Mueller). Motion unanimously carried. **Topic: Coordinator Evaluation & 2019 Contract.** A motion was made by White, seconded by Salzman, to end the Closed Session. Motion carried.
23. **Open Session:** A motion was made by Perlberg, seconded by Freudenberg, to enter the Open Session. Motion unanimously carried.
  - a. **Announcement of any action taken in Closed Session:** After evaluating Tom Barnett's 2018 performance as Coordinator, a motion was made by White, seconded by Skubal, to offer Barnett a contract for 2019, including expenses. Motion unanimously carried. A motion was made by Mueller, seconded by Platek, to increase his wage to total \$11,000 for the year. Motion unanimously carried.
24. **Adjournment:** The meeting was adjourned at 8:23 pm.

Respectfully submitted by,  
Theresa Seabloom, Secretary

Signed by President \_\_\_\_\_

Or Vice-President \_\_\_\_\_