



MINUTES OF MEETING

COMMITTEE: Oneida County Fair Planning Team

PLACE: UW-Extension Conference Room, Lower Level, Airport Terminal
3375 Airport Road, Rhinelander, WI 54501

DATE: Tuesday, April 2, 2019 **TIME:** 6:00 pm

Members Present: Fred Andrist, Josh Skubal, Theresa Seabloom, Bill Freudenberg, Cheryl Salzman, Jim Perlberg, Tim White, Jim Winkler

Absent:

Excused: Jean Platek, Kelsey Mueller

Others Present: Tom Barnett, Myles Alexander, Meg Sprecksel, Jack Flint, Jason Cohrs, Jordan Cohrs, Bruce Cohrs

MINUTES:

1. **Call to Order and President's Announcements:** President Fred Andrist called the meeting to order at 6:00 p.m. The meeting was properly posted. The facility is handicap accessible. Andrist reported on the following:
 - **Conversations:** Andrist stressed his intentions to keeping the committee on task and stay on schedule.
2. **Approve Agenda for Today's Meeting:** A motion was made by Freudenberg, seconded by Perlberg, to approve the agenda. Motion carried.
3. **Date(s) of Future Meetings:**
 - **Consideration of Second Meeting per Month:** It was decided to hold a second meeting each month to address topic-specific items. There will be a meeting on Tuesday, April 23, 2019 at 6:00 pm at the UW-Extension conference room at the Airport.
4. **Approve Consent Agenda:** Andrist explained a way to help speed up meetings by having written reports when applicable provided by the President, Vice-President, Treasurer and Fair Coordinator sent along with the agenda for each upcoming meeting.
5. **Approve Minutes of March 8, 2019:** A motion was made by Skubal, seconded by Freudenberg, to approve the minutes of March 8, 2019. Motion carried.
6. **Approve Committee Member:** Meg Sprecksel has filled out a form to join the Fair Committee. A motion was made by White, seconded by Winkler, to approve Sprecksel as a committee member following a successful background check. Motion carried.
7. **Approve Exhibition Books:** No changes have been made to the Open and Junior Exhibition Books, except the dates and names were updated where needed for the year 2019. A motion was made by Seabloom, seconded by Perlberg, to approve the 2019 Exhibition Books. Motion carried.
8. **Approve Current Expenses:** A motion was made by Perlberg, seconded by Freudenberg, to approve the monthly expense of \$1,922.30 to be paid. Motion carried
9. **Treasurer Report:** Freudenberg reported the balance for March as \$13,816.92. Additionally, the 2018 budget had a carryover amount of \$7,334.00 going into 2019. A motion was made by Perlberg, seconded by Winkler, to approve the treasurer's report. Motion carried.
10. **Fair Coordinator Report:** Barnett gave a detailed report on these items that are developing:

- **Sponsorship Booklet:** Barnett is working on a professional looking 4-5 page booklet to showcase events and entertainment that would encourage sponsors to donate. He will provide this at the next meeting.
- **Prospective Vendor:** He introduced Jason and Bruce Cohrs who are grillers as a possible vendor for the Fair. They gave us options as to what type of meat they can provide. It was made clear they only provide the grilling and the Fair would have to provide the stand, meat, staff to sell at the booth, etc. A motion was made by White, seconded by Salzman, to include this topic on the next meeting's agenda for discussion and decisions. Motion carried. (Freudenberg opposed). It was determined the Cohrs grillers will provide a contract and we must also provide one from the County if we do this. A second motion was made by White, seconded by Salzman, for Barnett and Seabloom to put together a contract for the next meeting to have ready if needed. Motion carried.
- **Photographer:** Barnett introduced Jack Flint, professional photographer, who explained his terms and ideas for taking pictures throughout the four days of the Fair. We will use these for our website and future promotion of the Fair. An adjustment to his contract needs to be made before signing and will be provided at the next meeting.
- **Fair Garage Door Work:** Barnett suggested that Mike Schoeneck could be hired to begin work now to widen the garage door on the Fair's building at Pioneer Park. He will work with them to get an estimate.

11. **CUW Committee Rep Report:** Winkler had nothing to report, being on vacation.

12. **Entertainment Report:** Seabloom handed out a written report of the scheduled musical and non-musical entertainment/acts so far, including the costs of each. There will be a junior talent show again on Sunday.

13. **Review Fair To-Do List Progress:** It was decided we invest in a sound system and three speakers, preferably wireless, to replace the old ones to use on the fairgrounds. Barnett will bring an estimated cost to the next meeting. Andrist announced he would commit to be Volunteer Coordinator. He will take over the paperwork and manage, but it is up to the committee to recruit and enlist the volunteers.

14. **Fair Credit Card:** Andrist has met with Darcy to work on the issues pertaining to this. A follow-up meeting is planned near the end of the month.

15. **Building Fund Report:** Nothing to report at this time.

16. **Intro of Fair Committee Bylaws Language Changes:** A motion was made by Skubal, seconded by Freudenberg, to change Article #IV of the Bylaws to read: *Section 5. Quorum. Four members (with a minimum of three executive committee members) of the Fair Committee shall constitute a quorum for the transaction of business at any meeting of the Fair Committee.* Motion Carried. (Winkler opposed).

17. **Update on Long-Range Vision Planning:** Alexander displayed and discussed with the committee the result of the Saturday Planning Team meeting on long-range planning. The taskforce will continue to work with the results to determine what our goals will be.

18. **Approve Fair Contracts:** None at this time.

19. **2019 Spring District #1 Fair Meeting:** This will be held in Marshfield on April 10. To be determined who will go.

20. **Old Business:** None

21. **Correspondence (specifically addressed to Committee)** None

22. **Public Comment:** None

23. **Items to be included on Next Agenda:** Speakers, Photo & Grillers Contracts, CPR Training, To-Do List, Volunteers.

22. **Adjournment:** The meeting was adjourned at 8:10 pm.